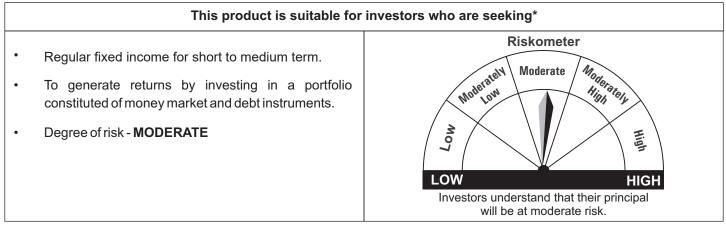


# **DHFL Pramerica Fixed Duration Fund - Series AJ**

(Closed Ended Debt Scheme)

## Product labeling for the scheme is as follows:



\*Investors should consult their financial advisers if in doubt about whether the product is suitable for them.

# Offer for Units of ₹ 1,000/- Per Unit for cash during the New fund Offer Period

Website	www.dhflpramericamf.com
Address of the entities	Nirlon House, 2nd Floor, Dr. Annie Besant Road, Worli, Mumbai - 400 030. Tel. +91-22-61593000 Fax +91-22-61593100
Name of Trustee Company	<b>DHFL Pramerica Trustees Private Limited</b> (Erstwhile Pramerica Trustees Private Limited)
Name of Asset Management Company	<b>DHFL Pramerica Asset Managers Private Limited</b> (Erstwhile Pramerica Asset Managers Private Limited)
Name of Mutual Fund	DHFL PRAMERICA MUTUAL FUND
New Fund Offer Closes on	July 24, 2017
New Fund Offer Opens on	July 21, 2017

This Key Information Memorandum (KIM) sets forth the information, which a prospective investor ought to know before investing. For further details of the scheme/Mutual Fund, due diligence certificate by the AMC, Key Personnel, investors' rights & services, risk factors, penalties & pending litigations etc. investors should, before investment, refer to the Scheme Information Document and Statement of Additional Information available free of cost at any of the Investor Service Centres or distributors or from the website www.dhfl pramericamf.com.

The Scheme particulars have been prepared in accordance with Securities and Exchange Board of India (Mutual Funds) Regulations 1996, as amended till date, and filed with Securities and Exchange Board of India (SEBI). The units being offered for public subscription have not been approved or disapproved by SEBI, nor has SEBI certified the accuracy or adequacy of this KIM.

The Mutual Fund or AMC and its empanelled brokers have not given and shall not give any indicative portfolio and indicative yield in any communication, in any manner whatsoever. Investors are advised not rely on any communication regarding indicative yield/portfolio with regard to the Scheme.

Investment Objective	The objective of the Scheme is to gene market instruments maturing on or bef However, there can be no assurance that be realized.	ore the date of	of the maturity	of the Scheme.
Asset Allocation Pattern of the scheme	Asset Class		Allocation tal Assets)	Risk Profile**
		Minimum	Maximum	
	Domestic Debt* instruments including government securities and securitized debt excluding money market instrument <sup>#</sup>	80%	100%	Low to Medium
	Money Market Instruments	0%	20%	Low
	<ul> <li>the scheme as permitted vide SEBI Circular No. DNPD circular No. SEBI/DNPD/Cir- 31/2006 No. Cir/ IMD/ DF/ 11/ 2010 dated Au income derivatives for such purposes including for the purpose of hedgin opportunities available and subject to gut The Scheme will not have a leveraged p Rate Future (IRF) will be counted as exthe same security).</li> <li>In terms of SEBI Circular no Cir/ IME cumulative gross exposure through del 100% of the net assets of the scheme.</li> <li>The Scheme does not intend to invest debentures. Also, the scheme does not in or repo transactions in corporate de participate in Credit Default Swaps.</li> <li>Pending deployment of funds of the Sch objective of the Scheme the AMC may deposits of scheduled commercial bank vide its circular dated April 16, 2007, as</li> <li>Pending deployment of funds of the Sch objective of the Scheme the AMC may &amp; debt schemes of DHFL Pramerica Materia.</li> </ul>	<ul> <li>b/Cir-30/ 2006</li> <li>dated Septembragust 18, 2010</li> <li>c as maybe pag and portforidelines issued</li> <li>c position in derivation</li> <li>c position in derivation</li> <li>c position in derivation</li> <li>c position derivation</li> <li>c position</li> <li style="text-align: center;"></li></ul>	dated January per 22, 2006 an 0. The Scheme permitted by the objective service of the ivatives. Invest it is a perfect 10 dated Augu ive positions service of the perign securities or stock lend The Scheme the guidelines in time to time.	20, 2006, SEBI d SEBI Circular e may use fixed he Regulations, based on the n time to time. ment in Interest hedge (i.e. have st 18, 2010, the hall not exceed s/ equity linked ing/short selling shall also not f the investment ne in short term issued by SEBI f the investment me in the liquid

Tenure of the Scheme	1099 days from the date of allotment of the Scheme (including the date of allotment). If the maturity date falls on a non business day, the maturity date shall be the next business day.
	The Scheme will be fully wound up at the end of the tenure of the Scheme.
	Units of the Scheme will be redeemed only on the Maturity Date (or immediately succeeding Business Day if that day is not a Business Day.)
Liquidity	No redemption/ repurchase of units shall be allowed prior to the maturity of the Scheme. However, Unit holders who wish to exit from the Scheme before maturity may do so through the Stock Exchange route, since the Scheme will be listed on a Stock Exchange. The Scheme shall be listed on the National Stock Exchange of India Limited (NSE). Unit holders, who wish to trade in Units of the Scheme before maturity, may do so through the stock exchange route at the listed price, which will be available on the NSE. Only the Units held in dematerialized form can be traded on the NSE.
Listing	The AMC/Mutual Fund will list the Units of the Scheme on National Stock Exchange of India Limited (NSE) within 5 Business Days from the date of allotment. Investors holding the units by way of an account statement (physical form) will not be able to trade their units till they are dematerialized. The Units of the Scheme are available for trading and transfer only in demat mode via the stock exchanges. An investor can buy/sell Units on the exchange during the trading hours like any other publicly traded stock.
	The trading facility on the NSE would be available from the date of listing till the date of issue of notice by the AMC for fixing the record date for determining the eligibility of Unitholders (being the list of Beneficial owners as per the Depositories Records (NSDL/CDSL)) for the purpose of maturity pay out.
	The trading of Units on the NSE will automatically get suspended from the date of issue of the above notice and also no off-market trades shall be permitted by the Depositories. The AMC may at its sole discretion list the Units on any other recognized exchange(s) at a later date during the tenure of the Scheme. The AMC may also decide to delist the Units from a particular exchange, provided that the Units are listed on at least one exchange.
	The price of the Units in the market on Exchange will depend on demand and supply and market factors and forces. There is no minimum investment amount for investment through Exchange, although Units dealt in minimum in lots of 1.
Investment Strategy	The Fund Management team endeavors to meet the investment objective whilst maintaining a balance between safety and return on investments. Since the Scheme is a close ended scheme with a defined maturity, the fund manager would invest in securities maturing within the maturity period of the Scheme. The Scheme shall be actively managed and the Fund Management team may endeavor to generate returns whilst moderating credit and interest rate risk. The Fund Manager shall formulate a view of the interest rate movement based on various parameters of the Indian economy, as well as developments in global markets. Investment views/decisions inter alia may be taken on the basis of the following parameters:
	<ul> <li>Returns offered relative to alternative investment opportunities.</li> <li>Prevailing interest rate scenario</li> <li>Quality of the security/instrument (including the financial health of the issuer)</li> <li>Maturity profile of the instrument</li> </ul>

	• Any other factors considered relevant in the opinion of the Fund Management
	team.
	The Scheme may also use derivatives to reduce the volatility of the portfolio and/or to enhance the portfolio returns. The Scheme may try to identify securities that yield relative value over others for similar risk and liquidity level. Various analytical tools like yield curve analysis, spreads between asset classes, horizon returns, forward implied interest rates, may be deployed to evaluate various investment options.
	The Fund will invest only in those securitization issuances, which have at least an investment grade credit rating indicating the highest level of safety from credit risk point of view at the time of making an investment. The fund does not propose to limit its exposure to only one asset class or to have asset class based sub-limits as it will primarily look towards the rating of the offering. The fund will conduct an independent due diligence on the cash margins, collateralisation, guarantees and other credit enhancements and the portfolio characteristic of the securitization to ensure that the issuance fits in to the overall objective of the investment in high investment grade offerings irrespective of underlying asset class.
	The Scheme may try to identify securities that yield relative value over others for similar risk and liquidity level. Various analytical tools like yield curve analysis, spreads between asset classes, horizon returns, forward implied interest rates, may be deployed to evaluate various investment options.
	Investments in debt instruments carry various risks like interest rate risk, liquidity risk, default risk, reinvestment risk etc. Whilst these cannot be done away with, they may be minimized by diversification and effective use of hedging techniques.
	The Scheme will invest in debt & money market instruments maturing on or before the maturity date of the Scheme.
Risk Profile of the Scheme	Mutual Fund Units involve investment risks including the possible loss of principal. Investment in DHFL Pramerica Fixed Duration Fund – Series AG will involve certain Scheme specific Risk Factors which are summarized below:
	The Scheme carries risk associated with investing in debt, money market instruments and securitized debt instruments. Investment in debt and money market instruments are subject to Interest Rate Risk, Credit Risk, Spread Risk, Liquidity Risk, Counterparty, Risk, Re-investment Risk, Risk associated with listing. As the price / value / interest rates of the securities in which the Scheme invests fluctuate, the value of your investment in the Scheme may go up or down.
	Please refer to Scheme Information Document (SID) of the Scheme for detailed risk factors.
Risk Mitigation	Credit Evaluation Policy:-
Strategies	The AMC has structured an internal credit risk management process. The process comprise of detailed analysis of both quantitative and qualitative factors, including financial statement analysis, business outlook, future expansion/ capex plans, capital market data, management reputation, corporate governance, capital raising pattern, equity market inputs, etc and other relevant factors as deemed appropriate. Ratings assigned by the recognised external rating agencies are also taken into account. Based on the analysis an internal grade is assigned to each issuer. Taking the internal grading of the issuers into account, the credit portfolio is constructed judicially to

attain scheme objectives while balancing the credit risk profile of the Scheme.

List of Sectors the Scheme would not be investing:-

The Scheme do not intend to invest in Companies falling within Airlines, Gems & Jewellery Sector.

# Floors and ceilings within a range of 5% of the intended allocation (in %) against each sub asset class/rating:-

The Scheme will invest in various instruments as mentioned in the matrix below with the ratings mentioned against the type of instrument. As per SEBI circular no Cir/IMD/DF/12/2011 dated August 1, 2011 the Scheme is allowed to invest within a range of 5% of the intended debt allocation (floor and cap) against each sub asset class/credit rating.

The Scheme will invest in various instruments as mentioned in the matrix below with the ratings mentioned against the type of instrument. As per SEBI circular no Cir/IMD/DF/12/2011 dated August 1, 2011 the Scheme is allowed to invest within a range of 5% of the intended debt allocation (floor and cap) against each sub asset class/credit rating.

	Credit	Credit Rating					
Instruments	AAA	A1+	AA	A1	A	BBB	Not Applicable
Certificate of Deposits (CD)	-	-	-	-	-	-	-
Commercial Papers (CP)	-	-	-	-	-	-	-
Non Convertible Debentures (NCD)	-	-	55% to 60%	-	-	-	-
Securitised Debt	-	-	-	-	-	-	-
G-Secs	-	-	-	-	-	-	40% to 45%
<ul> <li>CBLO</li> <li>T-Bills</li> <li>Repos on Government Securities</li> </ul>	-	-	-	-	-	-	-

1. Floor and Cap (within a range of 5%) of the intended debt allocation against each sub asset class/credit rating will be as follows:

- 2. Securities with rating A & AA shall include A+ & A- and AA+ & AA-respectively. Similarly, securities with A1 rating shall include A1+.
- 3. In case of non availability of and taking into account the risk reward analysis of CP, NCD and Securitised Debt, the scheme may invest in CD having the highest credit ratings (i.e. A1+)/ TBills/ CBLO/ Repos on Government Securities. Such deviation may exist till such suitable NCD/ Securitised Debt /CP of desired quality are not available in the market.

	4. Positive variation in investments towards higher credit rating in same instruments shall be allowed;
	5. All investments shall be made based on the rating prevalent at the time of investment. If more than one rating is prevailing for any particular instrument in which investment is being made, the Scheme would consider the most conservative publically available rating for the said instrument, for the purpose of intended allocation range.
	6. The Scheme may have higher allocation towards cash or cash equivalents immediately post NFO closure or towards the maturity of the Scheme.
	7. Further, the above allocation may vary during the duration of the Scheme. Some of these instances are: (i) coupon inflow; (ii) the instrument is called or bought back by the issuer (iii) in anticipation of any adverse credit event etc. In case of such deviations, the Scheme may invest in Bank CDs having highest ratings (i.e. A1+ or equivalent) / CBLOs / T-Bills. Deviation, if any, due to such instances, may continue till maturity, if suitable NCDs / CPs of desired credit quality are not available.
	8. In the event of any deviation from the floor and ceiling of credit ratings specified for any instrument, the same shall be rebalanced within 30 days from the date of the said deviation. In case the same is not aligned to the above allocation pattern within the specified timeline, justification shall be provided to the Investment Committee and reasons for the same shall be recorded in writing. The Investment committee shall then decide on the course of action.
	<ol> <li>There shall be no deviation between the intended allocation and actual allocation post the New Fund Offer period, except for the situation stated in (3), (4), (6) and (7) above.</li> </ol>
Plans and Options	The Scheme shall offer two plans viz. Regular Plan and Direct Plan.
	Direct Plan is only for investors who purchase /subscribe Units in the Scheme directly with the Fund and is not available for investors who route their investments through a Distributor and is offered in accordance with Para D of SEBI Circular no. CIR/IMD/DF/21/2012 dated September 13, 2012.
	Each Plan has two Options, viz., Growth Option and Dividend Option. Dividend Option has the following two facilities:
	<ul><li>i. Dividend Payout facility;</li><li>ii. Dividend Transfer facility.</li></ul>
	Dividend Frequency - Quarterly, Annual
	If distributor code is mentioned in application form but 'Direct plan' is mentioned in the scheme name, the distributor code will be ignored and the application will be processed under direct plan" & in case neither distributor code nor "Direct" is indicated in the application form, the same will be treated as direct plan.
	Default Option/Sub-option:
	The investor must clearly specify his/her choice of Option/Sub-option in the

		form, in the absence of and the application will		otion/Sub-option would be ly:		
	Default Op	Default Option: Growth Option				
	(if the invest	(if the investor has not indicated choice between 'Growth' or 'Dividend' Options).				
		<b>Default Frequency under Dividend Option:</b> Quarterly <b>Default Sub-option Under Dividend Option</b> : Dividend Payout Plan. It must be distinctly understood that the actual declaration of dividend and frequency hereof is at the sole discretion of Board of Directors of the Trustee Company. There is no assurance or guarantee to the Unit holders as to the rate of dividend distribution hor that the dividend will be paid regularly.				
	Default Sub					
	thereof is at is no assurar					
	All plans/op	tions under the Scheme	shall have common po	rtfolio.		
	The follow "Regular"	8	reatment of applica	tions under "Direct" /		
	Scenario	Distributor Code	Plan mentioned by	Default Plan to be		
		(ARN Code)	the Investor	captured		
		mentioned by the				
	1	Investor Not mentioned	Not mentioned	Direct Plan		
	2	Not mentioned	Direct	Direct Plan		
	3	Not mentioned	Regular	Direct Plan		
	4	Mentioned	Direct	Direct Plan		
	5	Direct	Not Mentioned	Direct Plan		
	6	Direct		Direct Plan		
	7	Mentioned	Regular Regular	Regular Plan		
	8	Mentioned	Not Mentioned	Regular Plan		
	0	Wentioned	Not Mentioned	Regular Flair		
Cust off timing for	form, the ap and obtain application received wit Direct Plan	plication shall be proce the correct ARN code form from the investo thin 30 calendar days, from the date of application	ssed under Regular Pla within 30 calendar d or/ distributor. In case the AMC shall repro- tion without any exit lo			
Cut off timing for subscriptions/ redemptions/ switches				ot provide facility for g provisions do not apply.		
This is the time before which your application (complete in all respects) should reach the official points of acceptance.	Dealings by Rules and R		ors on Exchange will b	e also subject to Exchange		

Minimum Application Amount/ Number of Units During the NFO (For the Plans)	Minimum Amount of Purchase/Switch-in –Rs. 5,000/- and in multiples of Re.1/- thereafter.
Despatch of Redemption Proceeds	As the Scheme is closed ended scheme, investors will not be able to redeem their units during the tenor of the Scheme. Units under the Scheme will be compulsorily and without any further act by the Unit holder(s) redeemed on the Maturity Date of the Scheme. The redemption proceeds shall be dispatched to the unit holders within 10 working days from the Maturity Date of the Scheme.
	In case of investors holding units in dematerialised form, the maturity proceeds would be payable to investors as per the bank details provided in beneficiary position details received from depositories.
Benchmark Index	CRISIL Composite Bond Fund Index
Dividend Policy	Under the Dividend option, the Trustee will have the discretion to declare the dividend, subject to availability of distributable surplus calculated in accordance with the Regulations. The actual declaration of dividend and frequency will inter-alia, depend on availability of distributable surplus calculated in accordance with the Regulations and the decisions of the Trustee shall be final in this regard. There is no assurance or guarantee to the Unit holders as to the rate of dividend nor that the dividend will be paid regularly.
Name of the Fund	Mr. Rakesh Suri
Manager & Tenure in managing scheme	Tenure in managing scheme: Not Applicable
Name of the Trustee Company	DHFL Pramerica Trustees Private Limited
Performance of the scheme	The Scheme, being a new fund, does not have any performance track record
Portfolio of the Scheme	<b>Portfolio Holdings (Top 10 holdings) of the Scheme:</b> This Scheme is a new scheme and hence the same is not applicable.
	<b>Industry Classification as per AMFI:</b> This Scheme is a new scheme and hence the same is not applicable.
	<b>Portfolio turnover ratio of the Scheme:</b> This Scheme is a new scheme and hence the same is not applicable.
<b>Expenses of the Scheme</b> (i) Load Structure	During New Fund Offer Period:-
(i) Loud Structure	<b>Entry load</b> : Not Applicable. [SEBI vide its circular no. SEBI / IMD / CIR No. 4 / 168230 / 09 dated June 30, 2009 has decided that there shall be no Entry Load for all mutual fund schemes. The upfront commission on investment made by the investor, if any, shall be paid to the distributor (AMFI registered distributor / ARN Holder) directly by the investor, based on the investor's assessment of various factors including service rendered by the distributor]
	Exit Load: Nil
	Being a closed ended scheme, Units under the Scheme cannot be redeemed directly

	with the Fund until the Matu Stock Exchange. Investors sha	all note that the bro	kerage on sal			
(ii)Recurring expenses	Scheme on the stock exchange Regular Plan:	s shall be borne by u	1	xpenses	for	the
(II)Recurring expenses	Regular Flam.		previous fi	-		the
	First Rs.100 Crores of the	2.25%	previous in	nunciul ye		
	daily net assets:		Not Appli scheme	cable bein	ng a	new
	Next Rs.300 Crores of the	2.00%				
	daily net assets:					
	Next Rs.300 Crores of the	1.75%				
	daily net assets:					
	Balance:	1.50%				
	The Direct Plan under the	Scheme				
	shall have a lower expense					
	compared to the Regula					
	Commission/ Distribution					
	will not be charged in case of					
	Plan. The total expense ratio					
	Plan will be lower by at least that of the Regular Plan. Th					
	Plan shall also have separate N					
(iii) Additional Recurring expenses	In addition to the annual recur or expenses may be charged to	rring expenses state	d in (ii) abov	e, the follo	owing	costs
	i. Brokerage and transac execution of trade and 0.12 per cent in case of derivatives transactions.	is included in the cash market transa	cost of invest	tment, not	excee	ding
	ii. Expenses not exceeding from such cities as spec- per cent of gross new in assets under managemen	ified by the Board f flows in the scheme	from time to t e, or (ii) 15 p	ime are at er cent of t	least ( the ave	(i) 30 erage
	iii. Service tax on investmen	nt and advisory fees				
	Please refer to Scheme Inform	ation Document (SI	D) of the Sch	eme for me	ore det	ails.
Waiver of Load for Direct Applications	Not Applicable					
Tax treatment for the Unitholders	Investors are advised to re Information and also independ			ement of	Addit	ional
Daily NAV Publication	Net Asset Value (NAV) of the of every Business Day to the Funds in India (AMFI). The A AMFI (www.amfiindia.com) a Day.	e Press, News Age MC shall publish t	encies and A he NAVs on i	ssociation its Website	of M and c	utual of the

For Investor Grievances please contact	Name and Address of Registrar	Name, address, telephone number, fax number, e-mail i.d. of DHFL Pramerica Mutual Fund
	Karvy Computershare Private Limited Unit - DHFL Pramerica Mutual Fund Address: Karvy Selenium Tower B, Plot No 31 & 32 Gachibowli, Financial District, Nanakramguda, Serilingampally, Hyderabad – 500 008.	Mr. Murali Ramasubramanian, Investor Relations Officer DHFL Pramerica Asset Managers Pvt. Ltd. 2nd floor, Nirlon House, Dr. Annie Besant Road, Worli, Mumbai - 400030 Tel: 91 22 6159 3000 Fax: 91 22 6159 3000 Email Id: <u>customercare@dhflpramericamf.com</u>
Unitholders' Information	<ul> <li>Accounts Statements:</li> <li>The unit holders whose valid app Fund, a communication specifyir email and/or SMS at the register sent within five business days from</li> <li>Thereafter, a Common Account enable a single consolidated vie funds and securities held in a contain details relating to all th all schemes of all mutual funds month including transaction cha month including transaction cha</li> <li>The following shall be applicab Demat Account:- <ul> <li>Investors having mutual fund account shall receive a CAS</li> <li>CAS shall be issued on th shall be PAN of the first h generated on a monthly bas</li> <li>If there is any transaction mutual fund folios of the i ten days from the month e mutual fund folios and dem be sent to the investor on ha</li> <li>Investors will have an opti Investors who do not wisi indicate their negative com receive CAS from AMC / th</li> </ul> </li> <li>Unit holders who do not have I calendar month on or before whose folio(s) transaction(s) ha form or email (wherever the inv</li> </ul>	<ul> <li>ale with respect to CAS, for unit holders having a nds investments and holding securities in Demat S from the Depository;</li> <li>basis of PAN. In case of multiple holding, it tolder and pattern of holding. The CAS shall be is.</li> <li>in any of the Demat accounts or in any of the nvestor, depositories shall send the CAS within nd. In case there is no transaction in any of the pat accounts then CAS with holding details shall alf yearly basis.</li> <li>ion not to receive CAS through the Depository can to the Depository and such Investors will</li> </ul>
	<ul> <li>identified by their PAN;</li> <li>As the CAS will be issued on t provided their PAN will not rec</li> </ul>	the basis of PAN, the Unit holders who have not beive CAS.

	• Further, the CAS detailing holding across all schemes of all mutual funds at the end of every six months ended September 30 or March 31, shall be sent in physical form/email on or before tenth day of succeeding month to all such unit holders in whose folios transactions have not taken place during that period. The half-yearly CAS will be sent by email to the Unitholders whose email is available, unless a specific request is made to receive in physical.
	• In case of a specific request received from the Unitholders, the AMC will provide the account statement to the Unitholder within 5 Business Days from the receipt of such request.
	<b>Annual Financial Results:</b> The Scheme wise annual report or an abridged summary thereof shall be mailed to all Unit holders not later than 4 months (or such other period as may be specified by SEBI from time to time) from the date of closure of the relevant accounting year (i.e., 31st March each year).
	<b>Half -yearly Portfolio:</b> The AMC shall disclose details of the portfolio of the Scheme on a monthly basis on its website on or before the tenth day of the succeeding month in the prescribed format. Further, as prescribed under the SEBI (Mutual Funds) Regulations, a complete statement of the Scheme portfolio would be published by the Mutual Fund as an advertisement in one English daily Newspaper circulating in the whole of India and in a newspaper published in the language of the region where the Head Office of the Mutual Fund is situated within one month from the close of each half year (i.e. March 31 & September 30) or mailed to the Unit holders.
Transaction Charges	In accordance with SEBI Circular No. IMD/ DF/13/ 2011 dated August 22, 2011, with effect from November 1, 2011, the AMC/ Fund shall deduct a Transaction Charge on per purchase / subscription of Rs. 10,000/- and above, as may be received from new investors (an investor who invests for the first time in any mutual fund schemes) and existing investors. Such deduction shall be as under (provided the distributor has opted in to receive the transaction charges). Please note that the distributor shall have the option to opt in or opt out based on the type of the product):-
	• For the new investor a transaction charge of Rs. 150/- shall be levied for per purchase / subscription of Rs. 10,000/- and above; and
	• For the existing investor a transaction charge of Rs. 100/- shall be levied for per purchase / subscription of Rs. 10,000/- and above.
	The transaction charge shall be deducted from the subscription amount and paid to the distributor and the balance amount (net of transaction charges) shall be invested. The transaction charges and the net investment amount and the number of units allotted will be clearly mentioned the Account Statement issued by the Mutual Fund. Distributors may choose to opt out of charging the transaction charge.
	However, the Transaction charges shall not be deducted if:
	<ul> <li>(a) The amount per purchases /subscriptions is less than Rs. 10,000/-;</li> <li>(b) The transaction pertains to other than purchases/ subscriptions relating to new inflows such as Switch/STP/ DTP, etc.</li> <li>(c) Purchases/Subscriptions made directly with the Fund through any mode (i.e.</li> </ul>

(d	not through any distributor/agent). ) Subscription made through Exchange Platform irrespective of investment amount.
to	pfront commission to distributors shall continue to be paid by the investor directly the distributor by a separate cheque based on his assessment of various factors cluding the service rendered by the distributor.

## Application Form - DHFL Pramerica Fixed Duration Fund -Series AJ

(A Closed Ended Debt Scheme) Offer for Units of ₹1,000/- Per Unit for cash during the New fund Offer Period NFO Dates: July 21, 2017 to July 24, 2017

Investors must read the Key Information Memorandum, Instructions and Product Labeling before completing this Form. Tick (\*) whichever is applicable, strike out whichever is not required. This product is suitable for investors who are seeking\* • Regular fixed income for short to medium term. • To generate returns by investing in a portfolio constituted of money market and debt instruments. • Degree of risk - MODERATE

\*Investors should consult their financial advisers if in doubt about whether the product is suitable for them.





Application No.

DISTRIBUTOR INFOR	RMATION						6			Di								Ľ.		15		1	5					· C			
ARN code		RIA	code			•		b bro	oker A	ARN	code		S	Sub b	roke	er cod	e (as	allott	ted by	ARM	I hold	ler)	Em	oloye	e Un	lique I	Ident	ificati	on Ni	umbe	r (EUIN)
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pfront commission shall be paid o	directly by the in	ivestor t	to the	AMF	l regis	stered	l distri	butor	, base	d on t	the in	vesto	or's as	ssessr	nent	t of var				_	<u> </u>				l by tl	he dist	tribut	or.			
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SOLE / FIRST APPLIC	CANT'S DE	TAIL	.S																												
Name Mr Ms M/s																															
Date of Birth (DOB) (Mandat	ory for Minor)	D	D	M	M	Y	Y	Y	Y		Pr	oof	of DO	OB of	Mir	nor er	clos	ed (p	lease	✓)[	Pa	assp	ort 🗌	Birt	h Ce	ertifica	ate 🛛	Otł	ner_p	ease	specify
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Guardian Name (if Sole/ First	applicant is a N	/linor) /	Cont	tact F	Perso	on Na	ame (	For N	lon Inc	dividua	als) N	/Ir N	/Is N	//s																	
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Mailing Address [P. O. Box Ad	ddress is not su	fficient]																													
																					City										
Pincode (Mandat	tory)	State													C	Counti	y														
Phone (Off.)								Fax	No.											N	lobile	e No									
Phone (Res)								Em	ail ID																						
Overseas Address (Mandato	ry in case of NF	RI/ FII a	pplica	int, in	addit	tion to	mailii	ng ac	dress	)																					
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2 <sup>nd</sup> Applicant	O Private Sector Service O Housewife	O Public Sector Servic O Student	-	nment Service	O Business	,	O Professional	O Agriculturist	O Retired
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2 <sup>nd</sup> Applicant 3 <sup>rd</sup> Applicant / POA		iLacs () 5-10 Lacs () 1			crore OR Net worth ₹_ crore OR Net worth ₹_				
Others [Please									
-		ck (√)]: ○ Tam Politically	Exposed Person (PEP)/	∖ OlamF	Related to Politically Exp	posed Person (RPEP)	O Not applicable		
Sole / 1 <sup>st</sup> Applicant / Guardian		se tick (✓)] (Please attach ney Changer Services – C				orm - Refer Instruction N ices – O YES O NO;	Io. 4 (F)): (iii) Money Lending / Pawe (iiii) Money Lending / Pawe (iii) Money Lending	ing - O YES O NO	
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3 <sup>rd</sup> Applicant / POA ^ PEP are defined as individu	O I am Politically Exposed als who are or have been entrusted		-	to Politically Exposed eads of States or of Gove	, ,	s, senior Government/judicial	O Not applicable / military officers, senior executive	s of state owned corporations,	mportant political party officials, etc.
INVESTMEN	T & PAYMENT D	ETAILS The	name of the first/ sole	e applicant must b	e pre-printed on the o	cheque. (Investors app	lying under Direct Plan mu	st mention "Direct" aga	inst the Scheme name.)
Scheme Name	DHFL PRAMERIC	A FIXED DURATIO	N FUND - Series	s AJ		Option	Growth* Divide	end *Default Option	
Dividend Facility	Payout* Trans	fer Dividend Transfer	To DHFL PRAMER		Scheme Nam	e, Plan and option			*Default Option
Mode of Payment	RTGS / NEFT	Transfer Instruction	Transfer Cheque						
Transfer Bank	HDFC CITI B	ank 🗌 HSBC 🗌 I	Kotak 🗌 IDBI 🗌	Axis 🗌 ICIO	CI 🗌 SCB 🗌	SBI 🗌 Yes Bank	DBS Deuts	che	
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NOMINATIO	N DETAILS (To be	e filled in by individua	ls singly or jointly	Mandatory on	ly for Investors w	/ho ont to hold unit	s in Non-Demat Form	)	
I/We do not wis	sh to nominate OR 🗌 I/W	/e do hereby nominate t	ne undermentioned	Nominee(s) to ree	ceive the Units allot	ted to my/our credit in	n my/our folio in the event	of my/our death. I/We	also understand that all
payment and settle	ments made to such Nom	inee(s) and Signature of	the Nominee(s) ack	nowledging receip	ot thereof, shall be a	valid discharge by the	AMC/Mutual Fund/Trust		
	d Address of ominess(s)	PAN	Date of Birth		e & Address of Gu hed in case the not		Signature of Guardian / Nominee	be shared b	y which the units will y each nominee egate to 100%)
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Document(s)/Key Inf Mutual Fund for allot	ormation memorandum of the ment of units of the respective	respective Scheme(s) and A Scheme(s) of DHFL Pramer	ddenda thereto, issued ca Mutual Fund, as india	from time to time an cated above and agree	d the Instructions. I/We ee to abide by the terms	, hereby apply to the Trus s, conditions, rules and reg	tee of DHFL Pramerica gulations of the relevant		
amount invested in the	e neither received nor been ind ne Scheme is through legitima	te sources only and is not d	signed for the purpose	of contravention or e	evasion of any Act, Regu	ulation, Rule, Notification,	Directions or any other	1 <sup>et</sup> Applicant Signature /	Guardian Signature /
him for the different co	ted by the Government of India ompeting Schemes of various I	Vlutual Funds from amongst v	hich the Scheme(s) is/a	re being recommende	ed to me/us. Ì/We declar	e that the information give	n in this application form	POA Signature / Th	umb Impression
Mutual Fund to redee	ind truly stated. In the event of em the units against the funds as applicable. I/We agree to no	invested by me/us at the app	icable NAV as on the da	ite of such redemptio	n. I/We agree that DHFI	L Pramerica Mutual Fund	can debit from my Folio		
in the self-certification	i changes. For investors inve . Applicable to Micro Investors	esting in Direct Plan: I/We h	ereby agree that the AM	È has not recommer	nded or advised me/us r	regarding the suitability or	appropriateness of the		
investments exceedin	g₹50,000 in a year. Applicable abroad through normal banki	le to NRIs: I/We confirm tha	I am/We are Non-Resid	lent(s) of Indian Natio	onality/Origin and I/We h	ereby confirm that the fun	ds for subscription have	2 <sup>nd</sup> Applicant Signature Thumb Imp	e / POA Signature / pression
acknowledge and co	nfirm that the information prov or misrepresenting, I/We sha	ided in this form is true and c	prrect to the best of my/o	our knowledge and be	elief. In case any of the a	above specified information	on is found to be false or		
by me/us, including a	any other additional informatio Ill changes, updates to such ir	nformation as and when prov	ided by me/us to Mutual	I Fund, its Sponsor, A	Asset Management Con	npany, trustees, their emp	oloyees ('the Authorised		
	or foreign governmental or sta s without any obligation of advi		gencies including but no	t limited to the Financ	ial Intelligence Unit-India	a (FIU-IND), the tax /reven	ue authorities and other	3rd Applicant	Signațure /
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DHFL Pramerica Asset Managers Private Limited (erstwhile Pramerica Asset Managers Private Limited) Nirlon House, 2nd floor, Dr. Annie Besant Road, Worli, Mumbai – 400030 Tel. +91-22-61593000 Fax +91-22-61593100 www.dhflpramericamf.com CIN : U74900MH2008FTC187029

## **GENERAL GUIDELINES FOR NFO APPLICATION FORM**

- Please read the Scheme Information Document/Key Information Memorandum of the Scheme carefully before investing.
- Please furnish all information marked as 'MANDATORY'. In the absence of any mandatory information, the application would be rejected.
- c. Applications on behalf of minors should be made by natural guardian (i.e. father or mother) or legal guardian (court appointed) and signed by them. The name of the Guardian should be filled in the relevant space provided in the Application Form. No joint applicant/ joint holder is permitted with the minor beneficiary.
- d. In case of new individual investors, please fill 'FATCA CRS Declaration Form'
- e. In case of new individual investors who are not KYC compliant, please fill the CKYC form issued by Central KYC Registry (CKYC) appended in the form and also available on our website.
   f. In case of new non-individual investors, please fill the KYC application form issued by KYC
- In case of existing individual and non individual investors who are KYC compliant, please provide
- the KYC acknowledgement issued by the KYC Registration Agency.
- h. Please strike off sections that are not applicable.

# INSTRUCTIONS FOR NFO APPLICATION FORM

#### 1. DISTRIBUTOR INFORMATION

- a. Upfront commission shall be paid directly by the investor to the AMFI registered Distributors based onthe investors'assessmentofvarious factors including the service renderedbythe distributor.
   b. Please mention 'DIRECT' in case the application is not routed through any distributor.
- c. Pursuant to SEBI circular dated September 13, 2012, mutual funds have created a unique identity number of the employee/ relationship manager/ sales person of the distributor interacting with the investor for the sale of mutual fund products, in addition to the AMFI Registration Number (ARN) of the distributor. This Employee Unique Identification Number is referred as "EUIN". EUIN aims to assist in tackling the problem of mis-selling even if the employee/relationship manager/sales person leaves the employment of the distributor or his/her sub broker. Quoting of EUIN is mandatory in case of advisory transactions.
- d. Distributors are advised to ensure that the sub broker affixes his/her ARN code in the column "Sub broker ARN code" separately provided, in addition to the current practice of affixing the internal code issued by the main ARN holder in the "Sub broker code (as allotted by ARN holder)" column and the EUIN of the Sales Person (if any) in the "EUIN" column.
- e. Distributors are advised to ensure that they fill in the RIA code, in case they are a Registered Investment Advisor.
- f. Investors are requested to note that EUIN is applicable for transactions such as Purchases, Switches, Registrations of SIP / STP and EUIN is not applicable for transactions such as Installments under SIP/ STP / SWP / Dividend Reinvestments, Redemption, SWP Registration.
- g. Investors are requested to note that EUIN is largely applicable to sales persons of non individual ARN holders only (whether acting in the capacity of the main distributor or sub broker). Further, EUIN will not be applicable for overseas distributors who comply with the requirements as per AMFI circular CIR/ ARN-14/12-13 dated July 13, 2012.

## 2. TRANSACTION CHARGES

In terms of SEBI circular, Cir/ IMD/ DF/13/ 2011 dated August 22, 2011, the distributors of mutual fund products are allowed to be paid transaction charges for purchase transactions :

- · @ Rs. 100/- per subscription of Rs. 10,000/- and above in respect of existing unitholders; and
- @ Rs. 150/- for subscription of Rs. 10,000/- and above in respect of a first time investor in mutual funds.

In case of SIPs, the transaction charge if any, shall be applicable only if the total commitment through SIPs aggregates to Rs. 10,000- and above and shall be recovered in 4 installments. The transaction charge shall be deducted from the subscription amount and paid to the distributor; and the balance shall be invested in the Scheme. The transaction charges and the net investment amount and the number of units allotted will be clearly mentioned in the Account Statement issued by the Mutual Fund. There shall be no transaction charges on

(i) 'Direct' investments;

b.

- (ii) subscription below Rs. 10,000/- and
- (iii) switch (including STP) and redemption (including SWP) transactions.

Distributors shall be able to choose to opt out of charging the transaction charge. However, the 'opt- out' shall be at distributor level and not investor level i.e. a distributor shall not charge one investor and choose not to charge another investor.

## 3. UNIT HOLDING OPTION (Demat / Non - Demat Mode)

- a. Investors can hold units in demat / non-demat mode. In case demat account details are not provided or details of DP ID / BO ID, provided are incorrect or demat account is not activated or not in active status, the units would be allotted in non-demat mode.
- b. Statement of Accounts would be sent to Investors who are allotted units in non-demat mode.
- c. Units held in dematerialiazed form are freely transferable with effect from October 01, 2011, except units held in Equity link savings Scheme during the lock-in period.

## 4. (A) EXISTING INVESTORS OF DHFL PRAMERICA MUTUAL FUND (DHFLPMF)

If you are an existing investor please fill your existing folio number and fill FATCA and CRS Details and Demat Account Details only.

#### (B) APPLICANT'S INFORMATION

- a. Please furnish names of all applicants. The name of the Sole /First Applicant should be mentioned in the same manner in which it appears in the Income Tax PAN card. Please note the following:
  - In case the applicant is a Non-Individual investor, the Contact Person's name should be stated in the space provided (Name of Guardian / Contact Person)
  - In case the applicant is a minor, the Guardian's name should be stated in the space provided (Name of Guardian / Contact Person). It is mandatory to provide the minor's date of birth in the space provided.
  - In case the application is being made on behalf of a minor, he / she shall be the Sole Holder/Beneficiary. There shall be no joint account with a minor unitholder.
  - If there is more than one applicant but the mode of holding is not specified, the same would be treated as Joint.
- Please indicate the tax status of the sole/1 applicant at the time of investment. The abbreviations used in this section are :
- NRI: Non-Resident Indian Individual, PIO: Person of Indian Origin, FII: Foreign Institutional Investor, NGO: Non Government Organization, AOP: Association of Persons, BOI: Body of Individuals, HUF: Hindu Undivided Family.
- (C) In case of a minor, it is mandatory to submit photocopy of any one of the following towards proof of date of birth at the time of initial investment :
  - Birth certificate of minor, or
  - School leaving certificate / Mark sheet issued by Higher Secondary Board of respective states, ICSE, CBSE etc, containing the minor's date of birth, or
- Passport of minor
   (D) In case of minor applicants, Guardian in the Folio should either be a natural guardian (i.e father or mother) or a court appointed legal guardian. In both the cases, it is mandatory to submit a document evidencing the relationship (in case of a natural guardian, if the same is not available as part of the documents submitted as per 4 (C) above) between the minor and the Guardian.

## (E) KYC REQUIREMENTS AND DETAILS :

Please furnish PAN & KYC details for each applicant/unit holder, including the Guardian and/or Power Of Attorney (POA) holders as explained in the below points.

## I. PAN

It is mandatory for all investors (including guardians, joint holders, NRIs and power of attorney holders) to provide their Income Tax Permanent Account Number (PAN) and also submit a photo copy of the PAN card at the time of purchase of Units except for investors who are exempted from PAN requirement, please refer to KYC Form for exemption of PAN requirement.

## II. KNOW YOUR CUSTOMER (KYC)

KYC compliance is compulsory for all irrespective of the amount of investment. Further, Additional details like status, occupation details, gross annual income, net worth and other details as mentioned in the relevant section of the application form are mandatory for all applicants as applicable, including joint holders & POA. Details of net worth are mandatory for Non Individual applicants and optional for Individual applicants in lieu of gross annual income. While providing details of net worth, the same should be of a date which is within one year of the application. Applications are liable to be rejected without any intimation to the applicants, if KYC requirements are not complied with by all the applicants or any of the additional details are not mentioned for any of the applicant.

## III. MICRO INVESTMENT

With effect from October 30, 2012, where the aggregate of the lump sum investment (fresh purchase & additional purchase) and Micro SIP installments by an investor in a financial year i.e April to March does not exceed Rs. 50,000/- it shall be exempt from the requirement of PAN. However, requirements of Know Your Customer (KYC) shall be mandatory.

Accordingly, investors seeking the above exemption for PAN still need to submit the KYC Acknowledgement, irrespective of the amount of investment. This exemption will be available only to Micro investment made by the individuals being Indian citizens (including NRIs, Joint holders, minors acting through guardian and sole proprietary firms). PIOs, HUFs, QFIs and other categories of investors will not be eligible for this exemption.

## 5. CONTACT INFORMATION

- Please furnish the full postal address of the Sole/ First Applicant with PIN/Postal Code and complete contact details. (P.O. Box address is not sufficient).
- b. Please note that all communication i.e. Account statement, Annual Report, News Letters will be sent via e-mail, if the e-mail id of the investor is provided in the application form. The Account statement will be encrypted with a password before sending the same to the registered email id. Should the unitholder face any difficulty in accessing/opening the Account Statements/documents sent via email, the unitholder may call/write to the AMC/Registrar and ask for a physical copy.

## 6. BANK DETAILS

- a. Please furnish complete Bank Account Details of the Sole/First Applicant. This is a mandatory requirement and applications not carrying bank account details shall be rejected. Bank details provided in the application form will be considered as the default Bank Mandate for remitting redemption proceeds/dividend amount.
- b. Please provide your complete Core Banking Account Number, (if applicable), in your Bank Mandate in the Application Form. In case you are not aware of the Core Banking Account Number, kindly check the same with your bankers.
- c. Please attach a original cancelled cheque leaf if your investment instrument is not from the same bank account mentioned in the Application form.
- d. DHFL Pramerica Mutual Fund will endeavour to remit the Redemption and Dividend proceeds through electronic mode, wherever sufficient bank account details of the unit holder are available.

## 7. INVESTMENT/PAYMENT DETAILS

## Introduction of Direct Plan:-

The AMC has introduced a separate plan for direct investments (i.e. investments not routed through an AMFI Registration Number (ARN) Holder ("Distributor") (hereinafter referred to as "Direct Plan") with effect from January 1, 2013 ("Effective Date").

- Direct Plan is only for investors who purchase /subscribe Units in a Scheme directly with the Fund and is
  not available for investors who route their investments through a Distributor.
- Investors may please note that the Direct Plan under the Schemes is meant for investors who understand the capital market, mutual funds and the risks associated therewith. The risks associated with the investments in the Schemes vary depending upon the investment objective, asset allocation and investment strategy of the Schemes and the investments may not be suited for all categories of investors. The AMC believes that investors investing under the Direct Plan of the Schemes are aware of the investment objective, asset allocation, investment strategy, risks associated therewith and other features of the Schemes and has taken an informed investment decision. Please note that Scheme Information Document(s), Statement of Additional Information only and do not constitute any investment advice or solicitation or offer for sale of units of the Schemes from the AMC.
- All Options/Sub-Options offered under the Schemes (hereinafter referred as "Regular Plan") will also be available for subscription under the Direct Plan. Thus, from the Effective Date, there shall be 2 Plans available for subscription under the Schemes viz., Regular Plan and Direct Plan.
- Investors subscribing under Direct Plan of the Schemes should indicate the Scheme/Plan name in the application form as "Scheme Name Direct Plan" form for e.g. "DHFL Pramerica FixedDurationFund-Series AJ-Direct Plan". Investors should also indicate "Direct" in the ARN column of the application form. However, in case Distributor code is mentioned in the application form, but "Direct Plan" is indicated against the Scheme name, the Distributor code will be ignored and the application will be processed under Direct Plan.
- Please note, where application is received for Regular Plan without Distributor code or "Direct" mentioned in the ARN Column, the application will be processed under Direct Plan. Please indicate the Option/Plan under which you wish to invest. Also indicate your choice of dividend payout or re-investment. If any of the information is left blank, the default option will be applicable. Payment may be made only by Cheque or Bank Draft or Electronic Fund Transfer. Cheque/Draft should be drawn in favour of the "Scheme name", e.g. "DHFL Pramerica Fixed Duration Fund Series AJ" and crossed "Account Payee only".

## **INSTRUCTIONS FOR NFO APPLICATION FORM (Contd.)**

Third Party Payment" shall mean payment made through an instrument issued from an account other than that of the beneficiary investor. In case of payment instruments issued from a joint bank account, the first named applicant/investor must be one of the joint holders of the bank account from which the payment instrument is issued.'Related person/s' means such persons as may be specified by the AMC from time to time. **Exceptions:** The AMC/ Registrar of DHFL PMF will accept subscriptions to schemes of DHFL PMF accompanied by Third-Party Payment Instruments only in the following exceptional cases:

- Payment by Parents/Grandparents/related persons on behalf of a minor in consideration of natural love and affection or as gift for a value not exceeding Rs. 50,000/- (each regular purchase or per SIP installment);
- Payment by employer on behalf of employee under Systematic Investment Plan (SIP) facility through payroll deductions;
- 3. Custodian on behalf of an FII or a Client

The investors making an application under the above mentioned exceptional cases are required to comply with the following, without which their applications for subscriptions for units will be rejected / not processed.

- Mandatory KYC compliance of the investor and the person making the payment, in order to determine the identity of the investor and the person issuing the payment instrument.
- Submit a separate, prescribed, 'Third Party Payment Declaration Form' from the beneficiary applicant/s (guardian in case of minor) and the person making the payment i.e., the Third Party, giving details of the bank account from which the payment is made and the relationship of the Third Party with the beneficiary. (The declaration form is available at www.dhflpramericamf.com)
- Submit a cancelled cheque leaf or copy of bank statement / pass book page mentioning bank account number, account holders' name and address or such other document as the AMC may require for verifying the source of funds to ascertain that funds have been remitted from the drawer's account only.

For identifying Third Party Payments, investors are required to comply with the requirements specified below :

- a. Payment by Cheque: An investor at the time of his/her purchase must provide the details of pay-in bank account (i.e. account from which a subscription payment is made) and pay-out bank account (i.e. account into which redemption/dividend proceeds are to be paid). Identification of third party cheques by the AMC / Registrars will be on the basis of either matching of pay-in bank account details with registered/pay-out bank account details or by matching the bank account number/signature available on the cheque. If the name/bank account number is not pre-printed on the cheque and signature on the cheque does not match with signature on the application, then the first named applicant/investor should submit any one of the following documents:
  - a copy# of the bank passbook or a statement of bank account having the name and address of the account holder and account number;
  - a letter\* (in original) from the bank on the bank's letterhead certifying that the investor maintains an account with the bank, alongwith information like bank account number, bank branch,account type, the MICR code of the branch & IFSC Code (where available).

\*In respect of (ii) above, it should be certified by the bank manager with his/her full signature, name, employee code, bank seal and contact number. Investors should note that where the bank account numbers have changed on account of the implementation of core banking system at their banks, any related communication from the bank towards a change in bank account number should accompany the application form for subscription of units.

- b. Payment by Prefunded Instrument:
  - (i) If the subscription is settled with pre-funded instruments such as Pay Order, Demand Draft, Banker's cheque, etc., a certificate (in original) from the Issuing banker must accompany the purchase application, stating the Account holder's name and the Account number which has been debited for issue of the instrument. The account number mentioned in the Certificate should be a registered bank account or the first named unitholder should be one of the account holders to the bank account debited for issue of such instruments.
  - (ii) A pre-funded instrument issued against cash shall not be accepted, except in case of payment made by Parents/Grandparents/related persons on behalf of a minor in consideration of natural love and affection or as gift for a value not exceeding Rs. 50,000/-. This also should be accompanied by a certificate from the banker giving name, address and PAN of the person who has procured the payment instrument. The Certificate(s) mentioned in (i) and (ii) above should be duly certified by the bank manager with his/her full signature, name, employee code, bank seal and contact number.
- c. Payment by RTGS, NEFT, ECS, Bank transfer, etc:

A copy of the instruction to the bank stating the account number debited must accompany the purchase application. The account number mentioned on the transfer Instruction copy should be a registered bank account or the first named unitholder should be one of the account holders to the bank account.

The above broadly covers the various modes of payment for mutual fund subscriptions. The above list is only indicative not exhaustive list and any other mode of payment as introduced from time to time will also be covered accordingly. In case the application for subscription does not comply with the above provisions, the AMC / Registrars retains the Sole and absolute discretion to reject/not process such application and refund the subscription money and shall not be liable for any such rejection.

#### INVESTMENT

If you are from a city where there is no designated Investor Service Centre of DHFL PMF, you may make a payment by a Demand Draft for the investment amount. Please enter the cheque or DD amount, DD Charges (if applicable) and the investment amount. The AMC shall bear the DD Charges incurred by an applicant as per demand draft charges prescribed by State Bank of India. The AMC shall, however, not refund any DD charges to the investor under any circumstances.

## Dividend Transfer Facility

Investor can choose to transfer the Dividend to any of the open ended schemes. However, the provisions of the SID and KIM of the respective scheme would apply

#### NRI investors

NRIs and PIOs may purchase units of the scheme(s) on a repatriation and non-repatriation basis, while FIIs may purchase units only on a repatriation basis. They shall attach a copy of the cheque used for payment or a Foreign Inward Remittance Certificate (FIRC) or an Account Debit Certificate from the bankers along with the application form to enable the AMC to ascertain the repatriation status of the amount invested. The account type shall be clearly ticked as NRE or NRO or FCNR, to enable the AMC determine the repatriation status of the investment amount. The AMC and the Registrar may rely on the repatriation status of the investment purely based on the details provided in the application form.

#### Repatriation basis

- NRIs and PIOs may pay their subscription amounts by way of Indian Rupee drafts purchased abroad, cheques drawn on Non-Resident External (NRE) Accounts or Indian Rupee drafts payable at par at any of the centres where the AMC has a designated ISC and purchased out of funds held in NRE Accounts / FCNR Accounts. FIIs may pay their subscription amounts either by way of inward remittance through normal banking channels or out of funds held in Foreign Currency Accounts or Non Resident Rupee Accounts maintained with a designated branch of an authorised dealer with the approval of RBI.
- In case Indian Rupee drafts are purchased abroad or from FCNR/NRE accounts, an account debit certificate from the bank issuing the draft confirming the debit shall also be submitted with the application form. NRIs shall also be required to furnish such other documents asmay be necessary and as requested by the AMC/Mutual Fund/Registrar, in connection with the investment in the schemes

#### Non-Repatriation basis

NRIs and PIOs may pay their subscription amounts by cheques/demand drafts drawn out of Non-Resident Ordinary (NRO) accounts/ Non-Resident Special Rupee (NRSR) accounts and Non Resident Non-Repatriable (NRNR) accounts payable at the city where the application form is accepted.

### 8. NOMINATION DETAILS

You may nominate a maximum of 3 persons, to receive the Units/amounts standing to your credit payable in the event of death of the Unit Holder(s) in respect of investment under a folio.

- The nomination may be made only by individuals applying for/holding units on their own behalf, singly
  or jointly.
- Non-individuals including society, trust, body corporate, partnership firm, Karta of HUF, holder of POA
  or a parent/guardian applying on behalf of a minor beneficiary cannot nominate.
- A minor can be nominated and in that event, the name and address of the guardian of the minor nominee shall be provided in the application. Nomination can also be in favour of the Central Government, State Government, and a local authority, any person designated by virtue of his office or a religious or charitable trust.
- The Nominee shall not be a trust (other than a religious or charitable trust), society, body corporate, partnership firm, Karta of Hindu Undivided Family or a Power of Attorney holder.
- A Non-Resident Indian can be a Nominee subject to the exchange control regulations in force, from time to time.
- Transfer of units in favour of a Nominee shall be valid discharge by the AMC/Mutual Fund against the legal heir.
- The cancellation of nomination can be made only by the individual(s) who hold units on their own behalf singly or jointly and who made the original nomination. On cancellation of the nomination, the nomination shall stand rescinded and the AMC shall not be under any obligation to transfer the units in favour of the Nominee.
- In the event of the unit holders not indicating the percentage of allocation/share for each of the
  nominees, the AMC shall settle the claim equally amongst all the nominees It is recommended for
  the nominee/Guardian (in case the nominee is a minor) to provide the signature in the space provided.
  In case you do not wish to nominate, kindly indicate by ticking in the space provided.

## 9. DECLARATION AND SIGNATURES

- Please tick the box provided for EUIN declaration in this section in case the ARN is mentioned in the distributor section and the EUIN is left blank.
- All signatures should be hand written in English or any Indian language. Thumb impressions should be from the left hand for males and the right hand for females and in both cases must be attested by a Judicial Magistrate or a Notary Public.
- 3. If the application form is signed by a Power of Attorney (PoA) holder, the form should be accompanied by a notarised photocopy of the PoA. Alternatively, the original PoA may be submitted, which will be returned after verification. If the PoA is not submitted with the application, the Application Form will be rejected. The POAshould contain the signature of the investor (POADonor) and the POAholder.
- 4. In case of corporates or any non-individual investors, a list of authorised signatories should be submitted along with Application form or in case of any change in the authorised signatory list, the AMC / Registrar must be notified within 7 days.
- 5. In case of application under POA or by a Non- Individual (i.e. Company, trust, society, partnership firm etc.) the relevant POA or the resolution should specifically provide for/ authorize the POA holder/ authorized signatory to make application/ invest moneys on behalf of the investor.

# APPLICATION SUPPORTED BY BLOCKED AMOUNT (ASBA) FORM

**DHFL Pramerica Fixed Duration Fund -SeriesAJ** 

(A Closed Ended Debt Scheme) Offer for Units of ₹ 1,000/- Per Unit for cash during the New fund Offer Period NFO Dates: July 21, 2017 to July 24, 2017

This product is suitable for investors who are seeking\* • Regular fixed income for short to medium term. • To generate returns by investing in a portfolio constituted of money market and debt instruments. • Degree of risk - MODERATE \*Investors should consult their financial advisers if in doubt about whether the product is suitable for them.

₹ (in words)





Please refer the ASBA Instructions wh	ile filling up this fo	nrm Tick (✓) whichev	er is annlicable	philopary	viii be at moderate nak.	Applic	ation No	D.	
1. DISTRIBUTOR INFORMATION	no ming up tho ic					FOR OFFICE U	SE ONLY		
	Code	Sun Broker Code	Employee Co	de (E-IIIN)	SCSB	SCSB IFS		Sydicate	Member Code
ARN -		RN -	Linpicyce ee		lame & Code	11 digit co		-	and Code
Please ✓ if the EUIN space is left t			ov has been inten						
manager/sales person of the above distril on this transaction. Upfront commission shall be paid directly	butor or notwithstan	ding the advice of in-app	propriateness, if any	y, provided by the employee	/relationship manager/sale	es person of the distribute	or and the dist	ributor has not cha	ged any advisory fees
2. TRANSACTION CHARGES (plea					Juli i i i i i i i i i i i i i i i i i i	,,			
I AM A FIRST TIME INVESTOR	R IN MUTUAL FU	NDS		OR	I AM AN EXISTING INV	/ESTOR IN MUTUAL I	UNDS		
3. APPLICANTS INFORMATION (N			t Account in cas						
Name of Sole / 1 <sup>st</sup> Applicant	Mr. / Ms. / M/								
	Mr. / Ms. / M/								
Name of 2 <sup>nd</sup> Applicant	Mr. / Ms. / M/								
Name of Guardian / Contact Person					(-)				
Category (Please ✓)         PAN No. Sole / 1 <sup>st</sup> Applicant		ividual Investor(s)	2 <sup>nd</sup> App	Non-Institutional Investor		3 <sup>nd</sup> Applicant			
Mode of Operation in Demat Account		is more than one appl	icants) :	Single OF	R Anyone	e or Survivor	OR	Joint	
4. DEPOSITORY ACCOUNT DETA		anal Securities Denosi	ton ( ) to		ny Sanjaga (India) Limi	itad			
Depository Name (Please ✓) Depository Participate Name		onal Securities Deposi	lory Lla.		ory Services (India) Limi	DP-ID			
						DP-ID			
Beneficiary Account Number									
5. INVESTMENT DETAILS (Please	✓ where applica	able)							
Scheme Name : DHFL PRAMERIC Plan DIRECT O	r 🗌 REGULAR		tion) L	Dividend Transformer (	<b>N</b> -1	Scheme N	lamo		
	<b>r</b> Dividend		*Default Option,	*Dividend Transfer to S	Scheme	Schemen	lame		
Dividend Facility Payout * o Dividend Facility Transfer <sup>#</sup> (p		lend Transfer Section	(*Defa	Plan/Option			Divider	nd Facility	
			/						
6. DETAILS OF BANK ACCOUNT F Bank Account Number		OF FUNDS	Bank Name						
Branch Name where account is h	ماط		Dalik Nalik	•					
Total Amount to be blocked* (₹ in			₹ (in words	1					
*Minimum Amount is ₹ 5,000/- in mu	• ·	/- thereafter			Attn · NRI In	vestors : Payment sho	uld be made	e through their NI	RE/ECNR accounts
7. UNDERTAKING BY ASBA INVES		anoroanon.						o anough aion ra	
1) I/We hereby undertake that I/we and time. 2) In accordance with ASBA pro- Subscription of Units of the Scheme.t funds to the Bank accound of the Sche- funds, etc. (b) Registrar and Transfer/ the Scheme's account / Bank account money towards the Subscription of under SCSB/RTA/AMC quoting the full nam from where NFO amount was blocked	n/are an ASBA Invo cess provided in the o the extent menti eme/DHFL Prameri Agent to issue inst of DHFL Prameri nits, the SCSB sh- nall be rejected an e of the Sole/First	the SEBI Regulations a coned above in the "SC rica Mutual Fund on re rructions to the SCSB to ca Mutual Fund. 3) In c all reject the applicatio d the DHFL Pramerica	nd as disclosed in SB/ASBAAccour ceipt of instruction premove the bloc case the amount a in 4) If the DP ID, a Mutual Fund or	n this application, I/We aut nt details" or unblocking of ns from the Registrar and k on the funds in the bank available in the bank acco Beneficiary Account No. SCSBs shall not be liable	horize (a) the SCSB to c funds in the bank accou Transfer Agent after the account specified in the unt specified in the appli or PAN furnished by me for losses, if any. All ful	to all necessary acts in int maintained with the allotment of the Units application, upon allotr ication is insufficient for s/us in the application i ture communication in	cluding block SCSB specifientitling me/ment of Units blocking the s incorrect of connection weight deal, Amour	king of application fied in this applica us to receive Unit and to transfer th a amount equivale r incomplete or n with NFO should at applied for and	n money towards the tion form, transfer of s on such transfer of e requisite money to ent to the application of matching with the be addressed to the
Signature of the Applicant(s)							Date	D D M M	Y Y Y Y
Sole / 1 <sup>st</sup> Ap	plicant			2 <sup>nd</sup> Applicant			3 <sup>rd</sup> Ap	oplicant	
Signature of Bank Account Holder	(s) (to be	signed as per holding	pattern in the ba	ink account)					
×× Sole / 1 <sup>st</sup> Account Hold	er as in Bank Re	cords	κ κ 2 <sup>nd</sup> Δc	count Holder as in Ban	k Records	к к 3 <sup>rd</sup> А	scount Hold	der as in Bank R	ecords
DHFL 🚳 Pramerica	ACKNO	WLEDGEMENT SL	.IP (To be filled	in by the investor)		Applic	ation No	<i>-</i> %- 0.	
Scheme Name : DHFL Pramerica Fiz Received from Mr/ / Ms. / Mrs. / M/s. Address	xed Duration Fu	nd -SeriesAJ	Plan	REGULAR DIRECT	Option	Dividend	Date	D D M M	Y Y Y Y
SCSB Account Details : A/c No.	Bank Name		Branch N	ame					

. . . . .

Total Amount to be Blocked :

₹ (in figures)\_

Branch Name Acknowledgement Stamp & Date

# **IMPORTANT INFORMATION & INSTRUCTIONS FOR ASBA MUTUAL FUND INVESTORS**

Background : In its continuing endeavour to make the existing public issue process more efficient SEBI introduced a supplementary process of applying in public issues, viz: the "Applications Supported by Blocked Amount (ASBA)" process. Accordingly, Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2009, as amended have been amended for ASBA process. The salient features of circular no. SEBI/CFD/DIL/ASBA/1/2009/30/12 dated December 30, 2009 available on SEBI website for "Additional mode of payment through Applications Supported by Blocked Amount (hereinafter referred to as "ASBA") are mentioned below for understanding the ASBA process :

- Meaning of ASBA: ASBA is an application for subscribing to a New Fund Offer Application FORM (NFO), containing an authorisation to block the application money in a bank account.
- Self Certified Syndicate Bank (SCSB): SCSB is a banker to an issue registered with the SEBI which 2. offers the facility of applying through the ASBA process. The list of SCSBs will be displayed by SEBI on its website at www.sebi.gov.in from time to time. ASBAs can be accepted only by SCSBs, whose names appear in the list of SCSBs displayed on SEBI's website. As on April 15, 2010, 27 Banks have been recognised as SCSBs. Investors maintaining their accounts in of any of these Banks may approach one of the designated branches of these SCSBs for availing this facility. Further it may be noted that from time to time new banks register themselves as SCSBs who become eligible to provide these services and also the existing SCSBs designate additional branches that also provide this facility. An updated list of all the registered SCSBs, their controlling branches, contact details and details of their contact persons, a list of their designated branches which are providing such services is available on the website of SEBI at the address http://www.sebi.gov.in. Further these details are also available on the websites of the Stock Exchanges at http://www.bseindia.com and http://www.nseindia.com. Alternatively, investors may also contact the AMC, R& TA for information about the SCSBs or the ASBA process. These SCSBs are deemed to have entered into an agreement with the Issuer and shall be required to offer the ASBA facility to all its account holders for all issues to which ASBA process is applicable. A SCSB shall identify its Designated Branches (DBs) at which an ASBA bidder shall submit ASBA and shall also identify the Controlling Branch (CB), which shall act as a coordinating branch for the Registrar to the Issue, Stock Exchanges and Merchant Bankers. The SCSB, its DBs and CB shall continue to act as such, for all issues to which ASBA process is applicable. The SCSB may identify new DBs for the purpose of ASBA process and intimate details of the same to SEBI, after which SEBI will add the DB to the list of SCSBs maintained by it. The SCSB shall communicate the following details to Stock Exchanges for making it available on their respective websites. These details shall also be made available by the SCSB on its website: (i) Name and address of the SCSB (ii) Addresses of DBs and CB and other details such as telephone number, fax number and email ids. (iii) Name and contact details of a nodal officer at a senior level from the CB.
- Eligibility of Investors: An Investor shall be eligible to apply through ASBA process, if he/she: (i) is a "Resident Retail Individual Investor, Non Institutional Investor, QIBs, Eligible NRIs applying on nonrepatriation basis, Eligible NrIs applying on repatriation basis i.e. any investor, (ii) is applying through blocking of funds in a bank account with the SCSB; Such investors are hereinafter referred as" ASBA Investors".
- 4. ASBA Facility in Brief: Investor shall submit his Bid through an ASBA cum Application Form, either in physical or electronic mode, to the SCSB with whom the bank account of the ASBA Investor or bank account utilised by the ASBA Investor ("ASBA Account") is maintained. The SCSB shall block an amount equal to the NFO application Amount in the bank account specified in the ASBA cum Application Form, physical or electronic, on the basis of an authorisation to this effect given by the account holder at the time of submitting the Application. The Bid Amount shall remain blocked in the aforesaid ASBA Account until the Allotment in the New fund Offer and consequent transfer of the Application Amount against the allocated Units to the Issuer's account designated for this purpose, or until withdrawal/failure of the Offer or until withdrawal/rejection of the ASBA Application, as the case

may be. The ASBA data shall thereafter be uploaded by the SCSB in the electronic IPO system of the Stock Exchanges. Once the Allotment is finalised, the R&TA to the NFO shall send an appropriate request to the Controlling Branch of the SCSB for unblocking the relevant bank accounts and for transferring the amount allocable to the successful ASBA Bidders to the AMC account designated for this purpose. In case of withdrawal/Rejection of the Offer, the R&TA to the Offer shall notify the SCSBs to unblock the blocked amount of the ASBA Bidders within one day from the day of receipt of such notification.

5. Obligations of the AMC: AMC shall ensure that adequate arrangements are made by the R&TA for the NFO to obtain information about all ASBAs and to treat these applications similar to non-ASBA applications while allotment of Units, as per the procedure specified in the Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2009.

Investors are requested to check with their respective banks about the availability of the ASBA facility.

## Other Information for ASBA Investors:

- SCSB shall not accept any ASBA after the closing time of acceptance on the last day of the NFO period.
- 2. SCSB shall give ASBA investors an acknowledgment for the receipt of ASBAs.
- 3. SCSB shall not upload any ASBA in the electronic system of the Stock Exchange(s) unless (i) it has received the ASBA in a physical or electronic form; and (ii) it has blocked the application money in the bank account specified in the ASBA or has systems to ensure that Electronic ASBAs are accepted in the system only after blocking of application money in the relevant bank account opened with it.
- SCSB shall ensure that complaints of ASBA investors arising out of errors or delay in capturing of data, blocking or unblocking of bank accounts, etc. are satisfactorily redressed.
- SCSB shall be liable for all its omissions and commissions in discharging responsibilities in the ASBA process.
- R&TA to the NFO shall act as a nodal agency for redressing complaints of ASBA and non-ASBA investors, including providing guidance to ASBA investors regarding approaching the SCSB concerned.

## Grounds for rejection of ASBA applications

ASBA application forms can be rejected by the AMCI/Registrar/ SCSBs, on the following technical grounds:

- Applications by persons not competent to contract under the Indian Contract Act, 1872, including but not limited to minors, insane persons etc.
- 2. Mode of ASBAi.e. either Physical ASBA or Electronic ASBA, not selected or ticked.
- 3. ASBAApplication Form without the stamp of the SCSB.
- 4. Application by any person outside India if not in compliance with applicable foreign and Indian laws.
- 5. Bank account details not given/incorrect details given.
- 6. Duly certified Power of Attorney, if applicable, not submitted alongwith the ASBA application form.
- No corresponding records available with the Depositories matching the parameters namely (a) Names of the ASBA applicants (including the order of names of joint holders) (b) DP ID (c) Beneficiary account number or any other relevant details pertaining to the Depository Account.
- 8. Insufficient funds in the investor's account
- 9. Application accepted by SCSB and not uploaded on/with the Exchange / Registrar.

# Additional KYC Information and FATCA & CRS Annexure for Individual Accounts



Reason A B C\*

(Including Sole Proprietor) (Refer to instructions)

## FIRST / SOLE APPLICANT / GUARDIAN

Name	
	OR PAN Exempt KYC Ref No. (PEKRN)
Place of Birth	Country of Birth
Nationality: Indian U.S. Others (Please specify)	Tax Residence Address (for KYC address):          Residential           Registered             Office           Office

Are you a tax resident (i.e., are you assessed for Tax) in any other country outside India?

## If 'No' Please proceed of the signature of declaration

If 'Yes', please fill for ALL countries (other than India) in which you are a Resident for tax purposes i.e., where you are a Citizen / Resident / Green Card Holder / Tax Resident in the respective countries

Sr. No.	Country of Tax Residency	Tax Identification Number or Functional Equivalent	Identification Type (TIN or other, please specify)	If TIN is not available, please tick the reason A, B or C (as defined below)
1				Reason A B C*
2				Reason A B C*
* Ple	ease specify reason		·	·

Reason A : The country where the Account Holder is liable to pay tax does not issue Tax Identification Number to its residents.

Reason B : No TIN required. (Select this reason Noly if the authorities of the respective country of tax residence do not require the TIN to be collected) Reason C : others; please state the reason threof.

	SECOND APPLICANT										
Name		PAN									
	OR PAN Exempt KYC Ref No. (PEKRN)										
Plac	ce of Birth		Country of Birth								
Nati	ionality: 🗌 Indian 🔲 U.S. 🗌 Others (Please specify)	)	Tax Residence	Address (for KYC address):	Residential	Registered					
	Are you a tax resident (i.e., are you assessed for Tax) in any other country outside India? If 'No' Please proceed of the signature of declaration										
	If 'Yes', please fill for ALL countries (other than India) in which you are a Resident for tax purposes i.e., where you are a Citizen / Resident / Green Card Holder / Tax Resident in the respective countries										
Sr. No.	Country of Tax Residency	Tax Identification N Functional Equiv		Identification Type (TIN or other, please specify		not available, please tick A, B or C (as defined below)					
1					Reasor	n 🗌 A 🗌 B 🗌 C*					

\* Please specify reason

2

THIRD APPLICANT	
Name	PAN
	OR PAN Exempt KYC Ref No. (PEKRN)
Place of Birth	Country of Birth
Nationality:	Tax Residence Address (for KYC address):  Residential Registered
	Office Business

Are you a tax resident (i.e., are you assessed for Tax) in any other country outside India? 
Ves No

## If 'No' Please proceed of the signature of declaration

If 'Yes', please fill for ALL countries (other than India) in which you are a Resident for tax purposes i.e., where you are a Citizen / Resident / Green Card Holder / Tax Resident in the respective countries

Sr. No.	Country of Tax Residency	Tax Identification Number or Functional Equivalent	Identification Type (TIN or other, please specify)	If TIN is not available, please tick the reason A, B or C (as defined below)
1				Reason A B C*
2				Reason A B C*
* PI	ase snecify reason			·

## POWER OF ATTORNEY (POA) HOLDER

Name	PAN		
		OR PAN Exempt KYC	Ref No. (PEKRN)
Place of Birth	Country of Birth		
Nationality:  Indian U.S. Others (Please specify)	Tax Residence Address (for KYC address):	Residential     Office	Registered Business

Are you a tax resident (i.e., are you assessed for Tax) in any other country outside India? 🗌 Yes 👘 No

## If 'No' Please proceed of the signature of declaration

If 'Yes', please fill for ALL countries (other than India) in which you are a Resident for tax purposes i.e., where you are a Citizen / Resident / Green Card Holder / Tax Resident in the respective countries

Sr. No.	Country of Tax Residency	Tax Identification Number or Functional Equivalent	Identification Type (TIN or other, please specify)	If TIN is not available, please tick the reason A, B or C (as defined below)							
1				Reason A B C*							
2				Reason A B C*							
* Ple	* Please specify reason										

## CERTIFICATION

I hereby confirm that the information provided hereinabove is true, correct, and complete to the best of my knowledge and belief and the I shall be solely liable and responsible for the information submitted above. I also confirm that I have read and understood the FATCA & CRS Terms and Conditions below and hereby accept the same. I also undertake to keep you informed in writing about any changes / modification to the above information in future within 30 days of the same being effective and also undertake to provide any other additional information as may be required any intermediary or by domestic or overseas regulators / Tax authorities.

## SIGNATURES

First / Sole Applicant / Guardian	Second Applicant	Third Applicant
Date D D M M Y Y Y Place		

# Details of Ultimate Beneficial Owner including Additional FATCA & CRS Information



(Only for Non Individuals)

Name of the entity									
Type of address given at KRA Residential or Business Residential Business Registered Office "Address of tax residence would be taken as available in KRA database. In case of any change, please approach KRA & notify the changes"									
PAN		Date of incorporation D D M N	Y Y Y Y						
City of incorporation		Coun	ry of incorporation						
Discourse California and Parallela (a									

## Please tick the applicable tax resident declaration:

# 1. Is "Entity" a tax resident of any country other than India Yes No (If yes, please provide country/ies in which the entity is a resident for tax purposes and the associated Tax ID number below.)

Country	Tax Identification Number <sup>*</sup>	Identification Type (TIN or Other, please specify)

<sup>%</sup>In case Tax Identification Number is not available, kindly provide its functional equivalent\$.

In case TIN or its functional equivalent is not available, please provide Company Identification number or Global Entity Identification Number or GIIN, etc.

## In case the Entity's Country of Incorporation / Tax residence is U.S. but Entity is not a Specified U.S. Person, mention Entity's exemption code here

## FATCA & CRS Declaration (Please consult your professional tax advisor for further guidance on FATCA & CRS classification)

PART A	(to be	?lled by	Financial	Institutions	or Direct	Reporting	NFEs)
--------	--------	----------	-----------	--------------	-----------	-----------	-------

We are a, Financial institution⁵ □	GIIN       Image: Second	
OR Direct reporting NFE <sup>6</sup> (please tick as appropriate)	Name of sponsoring entity	
GIIN not available (please tick as applicable) If the entity is a financial institution,	Applied for Not required to apply for - please specify 2 digits sub-category <sup>7</sup> Not obtained - Non-participating F	:1

PART B (please fill any one as appropriate "to be filled by NFEs other than Direct Reporting NFEs")

1	Is the Entity a publicly traded company <sup>1</sup> (that is, a company whose shares are regularly traded on an established securities market)	🗌 No	Yes       (If yes, please specify any one stock exchange on which the stock is regularly traded)         Name of stock exchange
2	Is the Entity a related entity <sup>2</sup> of a publicly traded company (a company whose shares are regularly traded on an established securities market)	□ No	Yes (If yes, please specify name of the listed company and one stock exchange on which the stock is regularly traded) Name of listed company
			Nature of relation: Subsidiary of the Listed Company or Controlled by a Listed Company
			Name of stock exchange
3	Is the Entity an active <sup>3</sup> NFE	No	Yes
			Nature of Business
			Please specify the sub-category of Active NFE (Mention code-refer 2c of Part C)
4	Is the Entity a passive <sup>₄</sup> NFE	No	Yes 🗌
			Nature of Business

## UBO Declaration (Mandatory for all entities except, a Publicly Traded Company or a related entity of Publicly Traded Company)

Please list below the details of controlling person(s), confirming ALL countries of tax residency / permanent residency / citizenship and ALL Tax Identification Numbers for EACH controlling person(s). (Please attach additional sheets if necessary)

Owner-documented FFI's should provide FFI Owner Reporting Statement and Auditor's Letter with required details as mentioned in Form W8 BEN E (Refer 3(vi) of part C)

Details	UBO1	UBO2	UBO3
Name			
PAN / Any Other Identification Number			
UBO Code (Refer 3(iv) (A) of Part C)			
Country of Tax residency*			
Tax ID No. <sup>%</sup>			
Tax ID Type			
Address			
	Zip	Zip	Zip
	State	State	State
	Country	Country	Country
	Contact detail	Contact detail	Contact detail
Address Type	Residence Registered Office Business	Residence Registered Office Business	Residence Registered Office Business
City of Birth			
Country of Birth			
Occupation Type	Service Business Others	Service Business Others	Service Business Others
Nationality			
Father's Name (Mandatory if PAN is not available)			
Gender	Male Female Others	Male Female Others	Male Female Others
Date of Birth	D D M M Y Y Y Y	D D M M Y Y Y Y	D D M M Y Y Y
Percentage of Holding (%)^			

If passive NFE, additional details to be filled by controlling persons with tax residency / permanent residency / citizenship / Green Card in any country other than India:

\* To include US, where controlling person is a US citizen or green card holder

%In case Tax Identification Number is not available, kindly provide functional equivalent

^Attach valid documentary proof like Shareholding pattern duly self attested by Authorized Signatory / Company Secretary

## **FATCA - CRS Terms and Conditions**

The Central Board of Direct Taxes has notified Rules 114F to 114H, as part of the Income-tax Rules, 1962, which Rules require Indian financial institutions such as the Bank to seek additional personal, tax and beneficial owner information and certain certifications and documentation from all our account holders. In relevant cases, information will have to be reported to tax authorities/ appointed agencies. Towards compliance, we may also be required to provide information to any institutions such as withholding agents for the purpose of ensuring appropriate withholding from the account or any proceeds in relation thereto.

Should there be any change in any information provided by you, please ensure you advise us promptly, i.e., within 30 days.

Please note that you may receive more than one request for information if you have multiple relationships with DHFL Pramerica Mutual Fund or its group entities. Therefore, it is important that you respond to our request, even if you believe you have already supplied any previously requested information.

If you have any questions about your tax residency, please contact your tax advisor. If any controlling person of the entity is a US citizen or resident or green card holder, please include United States in the foreign country information field along with the US Tax Identification Number.

\$It is mandatory to supply a TIN or functional equivalent if the country in which you are tax resident issues such identifiers. If no TIN is yet available or has not yet been issued, please provide an explanation and attach this to the form.

## CERTIFICATION

I / We have understood the information requirements of this Form (read along with the FATCA & CRS Instructions) and hereby confirm that the information provided by me / us on this Form is true, correct, and complete. I / We also confirm that I / We have read and understood the FATCA & CRS Terms and Conditions below and hereby accept the same.

Date         D         M         Y         Y         Y         Place         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I         I <thi< th="">         I         <thi< t<="" th=""></thi<></thi<>						
Signatures	Signatures	Signatures				
Designation						
Name						

## PART C FATCA Instructions & Definitions

- 1. Financial Institution (FI) The term FI means any financial institution that is a Depository Institution, Custodial Institution, Investment Entity or Specified Insurance company, as defined.
  - Depository institution: is an entity that accepts deposits in the ordinary course of banking or similar business.
  - Custodial institution is an entity that holds as a substantial portion of its business, holds financial
    assets for the account of others and where it's income attributale to holding financial assets and
    related financial services equals or exceeds 20 percent of the entity's gross income during the shorter
    of
    - (i) The three financial years preceding the year in which determination is made; or
    - (ii) The period during which the entity has been in existence, whichever is less.
  - Investment entity is any entity:
    - That primarily conducts a business or operates for or on behalf of a customer for any of the following activities or operations for or on behalf of a customer
      - Trading in money market instruments (cheques, bills, certificates of deposit, derivatives, etc.); foreign exchange; exchange, interest rate and index instruments; transferable securities; or commodity futures trading; or
      - (ii) Individual and collective portfolio management; or
      - (iii) Investing, administering or managing funds, money or financial asset or money on behalf of other persons;

or

The gross income of which is primarily attributable to investing, reinvesting, or trading in financial assets, if the entity is managed by another entity that is a depository institution, a custodial institution, a specified insurance company, or an investment entity described above.

An entity is treated as primarily conducting as a business one or more of the 3 activities described above, or an entity's gross income is primarily attributable to investing, reinvesting, or trading in financial assets of the entity's gross income attributable to the relevant activities equals or exceeds 50 percent of the entity's gross income during the shorter of :

 The three-year period ending on 31 March of the year preceding the year in which the determination is made;

or

(ii) The period during which the entity has been in existence.

The term "Investment Entity" does not include an entity that is an active non-financial entity as per codes 03, 04, 05 and 06 - refer point 2c.)

Specified Insurance Company: Entity that is an insurance company (or the holding company of an insurance company) that issues, or is obligated to make payments with respect to, a Cash Value Insurance Contract or an Annuity Contract.

#### FI not required to apply for GIIN:

#### A. Reasons why FI not required to apply for GIIN:

Code	Sub-category
01	Governmental Entity, International Organization or Central Bank
02	Treaty Qualified Retirement Fund; a Broad Participation Retirement Fund; a Narrow Participation Retirement Fund; or a Pension Fund of a Governmental Entity, International Organization or Central Bank
03	Non-public fund of the armed forces, an employees' state insurance fund, a gratuity fund or a provident fund
04	Entity is an Indian FI solely because it is an investment entity
05	Qualified credit card issuer
06	Investment Advisors, Investment Managers& Executing Brokers
07	Exempt collective investment vehicle
08	Trustee of an Indian Trust
09	FI with a local client base
10	Non-registering local banks
11	FFI with only Low-Value Accounts
12	Sponsored investment entity and controlled foreign corporation
13	Sponsored, Closely Held Investment Vehicle
14	Owner Documented FFI

## 2. Non-financial entity (NFE) - Foreign entity that is not a financial institution

## Types of NFEs that are regarded as excluded NFE are:

## a. Publicly traded company (listed company)

A company is publicly traded if its stock are regularly traded on one or more established securities markets

(Established securities market means an exchange that is officially recognized and supervised by a governmental authority in which the securities market is located and that has a meaningful annual value of shares traded on the exchange)

#### b. Related entity of a publicly traded company

The NFE is a related entity of an entity of which is regularly traded on an established securities market;

#### c. Active NFE : (is any one of the following):

Code	Sub-category
01	Less than 50 percent of the NFE's gross income for the preceding financial year is passive income and less than 50 percent of the assets held by the NFE during the preceding financial year are assets that produce or are held for the production of passive income;
02	The NFE is a Governmental Entity, an International Organization, a Central Bank , or an entity wholly owned by one or more of the foregoing;
03	Substantially all of the activities of the NFE consist of holding (in whole or in part) the outstanding stock of, or providing financing and services to, one or more subsidiaries that engage in trades or businesses other than the business of a Financial Institution, except that an entity shall not qualify for this status if the entity functions as an investment fund, such as a private equity fund, venture capital fund, leveraged buyout fund, or any investment vehicle whose purpose is to acquire or fund companies and then hold interests in those companies as capital assets for investment purposes;
04	The NFE is not yet operating a business and has no prior operating history, but is investing capital into assets with the intent to operate a business other than that of a Financial Institution, provided that the NFE shall not qualify for this exception after the date that is 24 months after the date of the initial organization of the NFE;
05	The NFE was not a Financial Institution in the past five years, and is in the process of liquidating its assets or is reorganizing with the intent to continue or recommence operations in a business other than that of a Financial Institution;
06	The NFE primarily engages in financing and hedging transactions with, or for, Related Entities that are not Financial Institutions, and does not provide financing or hedging services to any Entity that is not a Related Entity, provided that the group of any such Related Entities is primarily engaged in a business other than that of a Financial Institution;
07	Any NFE that fulfills all of the following requirements:
	<ul> <li>It is established and operated in India exclusively for religious, charitable, scientific, artistic, cultural, athletic, or educational purposes; or it is established and operated in India and it is a professional organization, business league, chamber of commerce, labor organization, agricultural or horticultural organization, civic league or an organization operated exclusively for the promotion of social welfare;</li> </ul>
	It is exempt from income tax in India;
	<ul> <li>It has no shareholders or members who have a proprietary or beneficial interest in its income or assets;</li> </ul>
	The applicable laws of the NFE's country or territory of residence or the NFE's formation documents do not permit any income or assets of the NFE to be distributed to, or applied for the benefit of, a private person or non-charitable Entity other than pursuant to the conduct of the NFE's charitable activities, or as payment of reasonable compensation for services rendered, or as payment representing the fair market value of property which the NFE has purchased; and
	The applicable laws of the NFE's country or territory of residence or the NFE's formation documents require that, upon the NFE's liquidation or dissolution, all of its assets be distributed to a governmental entity or other non-profit organization, or escheat to the government of the NFE's country or territory of residence or any political subdivision thereof.
	Explanation For the purpose of this sub-clause, the following shall be treated as fulfilling the criteria provided in the said sub-clause, namely:-
	(i) an Investor Protection Fund referred to in clause (23EA);
	(ii) a Credit Guarantee Fund Trust for Small Industries referred to in clause 23EB; and
	(iii) an Investor Protection Fund referred to in clause (23EC), of section 10 of the Act;

## 3. Other definitions

#### (i) Related entity

An entity is a 'related entity' of another entity if either entity controls the other entity, or the two entities are under common control For this purpose, control includes direct or indirect ownership of more than 50% of the votes and value in an entity.

## (ii) Passive NFE

The term passive NFE means

- any non-financial entity which is not an active non-financial entity including a publicly traded corporation or related entity of a publicly traded company; or
- (ii) an investment entity defined in clause (b) of these instructions
- (iii) a withholding foreign partnership or withholding foreign trust;

(Note: Foreign persons having controlling interest in a passive NFE are liable to be reported for tax information compliance purposes)

## (iii) Passive income

The term passive income includes income by way of :

- (1) Dividends,
- (2) Interest
- (3) Income equivalent to interest,
- (4) Rents and royalties, other than rents and royalties derived in the active conduct of a business conducted, at least in part, by employees of the NFE

## PART C FATCA Instructions & Definitions (Contd.,)

- (5) Annuities
- (6) The excess of gains over losses from the sale or exchange of financial assets that gives rise to passive income
- (7) The excess of gains over losses from transactions (including futures, forwards, options and similar transactions) in any financial assets,
- (8) The excess of foreign currency gains over foreign currency losses
- (9) Net income from swaps
- (10) Amounts received under cash value insurance contracts

But passive income will not include in case of a non-financial entitythat regularly acts as a dealer in financial assets, any income from any transaction entered into in the ordinary course of such dealer's business as such a dealer.

## (iv) Controlling persons

Controlling persons are natural persons who exercise control over an entity and includes a beneficial owner under sub-rule (3) of rule 9 of the Prevention of Money-Laundering (Maintenance of Records) Rules, 2005. In the case of a trust, the controlling person means the settl or, the trustees, the protector (if any), the beneficiaries or class of beneficiaries, and any other natural person exercising ultimate effective control over the trust. In the case of alegalar rangement other than a trust, controlling person means persons in equivalent or similar positions.

Pursuant to guidelines on identification of Beneficial Ownership issued vide SEBI circular no. CIR/MIRSD/2/2013 dated January 24, 2013, persons (other than Individuals) are required to provide details of Beneficial Owner(s) ('BO'). Accordingly, the Beneficial Owner means 'Natural Person', who, whether acting alone or together, or through one or more juridical person, exercises control through ownership or who ultimately has a controlling ownership interest of / entitlements to:

- More than 25% of shares or capital or profits of the juridical person, where the juridical person is a company;
- ii. More than 15% of the capital or profits of the juridical person, where the juridical person is a partnership; or
- More than 15% of the property or capital or profits of the juridical person, where the juridical person is an unincorporated association or body of individuals.

Where the client is a trust, the financial institution shall identify the beneficial owners of the client and take reasonable measures to verify the identity of such persons, through the identity of the settler of the trust, the trustee, the protector, the beneficiaries with 15% or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.

Where no natural person is identified the identity of the relevant natural person who holds the position of senior managing official.

#### (A) Controlling Person Type:

Code	Sub-category
01	CP of legal person-ownership
02	CP of legal person-other means
03	CP of legal person-senior managing official
04	CP of legal arrangement-trust-settlor
05	CP of legal arrangementtrust-trustee
06	CP of legal arrangementtrust-protector
07	CP of legal arrangementtrust-beneficiary
08	CP of legal arrangementtrust-other
09	CP of legal arrangement—Other-settlor equivalent
10	CP of legal arrangement—Other-trustee equivalent
11	CP of legal arrangement—Other-protector equivalent
12	CP of legal arrangement—Other-beneficiary equivalent
13	CP of legal arrangement—Other-other equivalent
14	Unknown

#### (v) Specified U.S. person - AU.S. person other than the following:

- (i) a corporation the stock of which is regularly traded on one or more established securities markets;
- (ii) any corporation that is a member of the same expanded affiliated group, as defined in section 1471(e)(2) of the U.S. Internal Revenue Code, as a corporation described in clause (i);
- (iii) the United States or any wholly owned agency or instrumentality thereof;
- (iv) any State of the United States, any U.S. Territory, any political subdivision of any of the foregoing, or any wholly owned agency or instrumentality of any one or more of the foregoing;

- any organization exempt from taxation under section 501(a) of the U.S. Internal Revenue Code or an individual retirement plan as defined in section 7701(a)(37) of the U.S. Internal Revenue Code;
- (vi) any bank as defined in section 581 of the U.S. Internal Revenue Code;
- (vii) any real estate investment trust as defined in section 856 of the U.S. Internal Revenue Code;
- (viii) any regulated investment company as defined in section 851 of the U.S. Internal Revenue Code or any entity registered with the U.S. Securities and Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. 80a-64);
- (ix) any common trust fund as defined in section 584(a) of the U.S. Internal Revenue Code;
- any trust that is exempt from tax under section 664(c) of the U.S. Internal Revenue Code or that is described in section 4947(a)(1) of the U.S. Internal Revenue Code;
- (xi) a dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any State;
- (xii) a broker as defined in section 6045(c) of the U.S. Internal Revenue Code; or
- (xiii) any tax-exempt trust under a plan that is described in section 403(b) or section 457(g) of the U.S. Internal Revenue Code.

## (vi) Owner documented FFI

An FFI meets the following requirements:

- (a) The FFI is an FFI solely because it is an investment entity;
- (b) The FFI is not owned by or related to any FFI that is a depository institution, custodial institution, or specified insurance company;
- (c) The FFI does not maintain a financial account for any non participating FFI;
- (d) The FFI provides the designated withholding agent with all of the documentation and agrees to notify the withholding agent if there is a change in circumstances; and
- (e) The designated withholding agent agrees to report to the IRS (or, in the case of a reporting Model 1 IGA, to the relevant foreign government or agency thereof) all of the information described in or (as appropriate) with respect to any specified U.S. persons and (2). Notwithstanding the previous sentence, the designated withholding agent is not required to report information with respect to an indirect owner of the FFI that holds its interest through a participating FFI, a deemed-compliant FFI (other than an owner-documented FFI), an entity that is a U.S. person, an exempt beneficial owner, or an excepted NFE.

#### (vii) Direct reporting NFE

A direct reporting NFFE means a NFFE that elects to report information about its direct or indirect substantial U.S. owners to the IRS.

(viii)	Exemption code for U.S. persons
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Code	Sub-category
A	An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)
В	The United States or any of its agencies or instrumentalities
С	A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities
D	A corporation the stock of which is regularly traded on one or more established securities markets, as described in Reg. section 1.1472-1(c)(1)(i)
E	A corporation that is a member of the same expanded affiliated group as a corporation described in Reg. section 1.1472-1(c)(1)(i)
F	A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state
G	Areal estate investment trust
Н	A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940
I	A common trust fund as defined in section 584(a)
J	A bank as defined in section 581
К	A broker
L	A trust exempt from tax under section 664 or described in section 4947(a)(1)
М	A tax exempt trust under a section 403(b) plan or section 457(g) plan

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Know Your Client Application Form (For (Please fill the form in English and Fields marked with "*" are mandator	d in BLOCK Letters)	Type*	□ New □ Update K □ Normal (P		· · · · · · · ·	MUTUAL FUND	
1. Identity Details (Please re	efer instruction <b>A</b> at the e	nd)					
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	Prefix	FirstName		ou copy or yo	Middle Name	Last Name	
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Maiden Name (If any*)							
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Father / Spouse Name*							+ $+$ $+$
Mother Name*							
Date of Birth*		YYY	_	_		Photo	2
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Marital Status*	Married		🗌 Unmarı	ied [	Others		
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(Certified copy of <u>any one</u> of the							
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🗌 E- Aadhaar Card							
□ F- NREGA Job Card							
$\Box$ Z- Others (any docume	nt notified by the centra	al government	t)		Identification	Number	
3. Proof of Address (PoA)*							
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🗌 Aadhaar Card							
NREGA Job Card							
Others (any document r	notified by the central g	jovernment)			Identification	Number	
3.2 Correspondence / Lo							
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## Instructions/Guidelines for filling Individual KYC Application Form

## **General Instructions:**

1. Self-Certification of documents is mandatory.

- 2. KYC number of applicant is mandatory for update/change of KYC details.
- 3. For particular section update, please tick (🗸) in the box available before the section number and strike off the sections not required to be updated.
- 4. Copies of all documents that are submitted need to be compulsorily self-attested by the applicant and accompanied by originals for verification. In case the original of any document is not produced for verification, then the copies should be properly attested by entities authorized for attesting the documents, as per the list mentioned under [I].
  5. If any product of identity and does is in a factor because the translation into a factor because the translation into a factor because the translation is a factor because the translation into a factor because the translation is a factor beca
- 5. If any proof of identity or address is in a foreign language, then translation into English is required.
- 6. Name & address of the applicant mentioned on the KYC form, should match with the documentary proof submitted.
- 7. If correspondence & permanent addresses are different, then proofs for both have to be submitted.
- 8. Sole proprietor must make the application in his individual name & capacity.
- 9. For non-residents and foreign nationals, (allowed to trade subject to RBI and FEMA guidelines), copy of passport/PIOCard/OCICard and overseas address proof is mandatory.
- 10. In case of Merchant Navy NRI's, Mariner's declaration or certified copy of CDC (Continuous Discharge Certificate) is to be submitted.
- 11. For opening an account with Depository participant or Mutual Fund, for a minor, photocopy of the School Leaving Certificate/Mark sheet issued by Higher Secondary Board/ Passport of Minor/Birth Certificate must be provided.

## A. Clarification / Guidelines on filling 'Identity Details' section

- 1. Name: Please state the name with Prefix (Mr/Mrs/Ms/Dr/etc.). The name should match the name as mentioned in the Proof of Identity submitted failing which the application is liable to be rejected.
- 2. Either father's name or spouse's name is to be mandatorily furnished. In case PAN is not available father's name is mandatory.

#### B. Clarification/Guidelines on filling details if applicant residence for tax purposes in jurisdiction(s) outside India

1. Tax identification Number (TIN): TIN need not be reported if it has not been issued by the jurisdiction. However, if the said jurisdiction has issued a high integrity number with an equivalent level of identification (a "Functional equivalent"), the same may be reported. Examples of that type of number for individual include, a social security/ insurance number, citizen/personal identification/services code/number, and resident registration number)

#### C. Clarification / Guidelines on filling 'Proof of Identity [Pol]' section, if PAN Card copy is not enclosed/For PAN exempt Investors

- 1. If driving license number or passport is provided as proof of identity then expiry date is to be mandatorily furnished.
- 2. Mention identification / reference number if 'Z Others (any document notified by the central government)' is ticked.
- Others Identity card with applicant's photograph issued by any of the following: Central/ State Government Departments, Statutory/Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions, Colleges affiliated to Universities, Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council, etc., to their Members; and Credit cards/Debit cards issued by Banks.
- 4. Letter issued by a gazetted officer, with a duly attested photograph of the person.

## D. Clarification / Guidelines on filling 'Proof of Address [PoA] section

- 1. PoA to be submitted only if the submitted Pol does not have an address or address as per Pol is invalid or not in force.
- 2. State / U.T Code and Pin / Post Code will not be mandatory for Overseas addresses.
- 3. Others includes Utility bill which is not more than two months old of any service provider (electricity, telephone, post-paid mobile phone, piped gas, water bill); Bank account or Post Office savings bank account statement; Documents issued by Government departments of foreign jurisdictions and letter issued by Foreign Embassy or Mission in India; Identity card with applicant's photograph and address issued by any of the following: Central/ State Government Departments, Statutory/Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions, Colleges affiliated to Universities, Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council, etc., to their Members; and Credit cards/Debit cards issued by Banks.

#### E. Clarification / Guidelines on filling 'Proof of Address [PoA] - Correspondence / Local Address details' section

- 1. To be filled only in case the PoA is not the local address or address where the customer is currently residing. No separate PoA is required to be submitted.
- 2. In case of multiple correspondence / local addresses, Please fill 'Annexure A1'
- 3. Others includes Utility bill which is not more than two months old of any service provider (electricity, telephone, post-paid mobile phone, piped gas, water bill); Bank account or Post Office savings bank account statement; Documents issued by Government departments of foreign jurisdictions and letter issued by Foreign Embassy or Mission in India; Identity card with applicant's photograph and address issued by any of the following: Central/ State Government Departments, Statutory/Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions, Colleges affiliated to Universities, Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council, etc., to their Members; and Credit cards/Debit cards issued by Banks.

### F. Clarification / Guidelines on filling 'Contact details' section

- 1. Please mention two- digit country code and 10 digit mobile number (e.g. for Indian mobile number mention 91-9999999999).
- 2. Do not add '0' in the beginning of Mobile number.

#### G. Clarification / Guidelines on filling 'Related Person details' section

1. Provide KYC number of related person if available.

## H. Clarification / Guidelines on filling 'Related Person details - Proof of Identity [Pol] of Related Person' section

1. Mention identification / reference number if 'Z- Others (any document notified by the central government)' is ticked.

### I. List of people authorized to attest the documents after verification with the originals:

- 1. Authorised officials of Asset Management Companies (AMC).
- 2. Authorised officials of Registrar & Transfer Agent (R&T) acting on behalf of the AMC.
- 3. KYD compliant mutual fund distributors.
- 4. Notary Public, Gazetted Officer, Manager of a Scheduled Commercial/Co-operative Bank or Multinational Foreign Banks (Name, Designation & Seal should be affixed on the copy).
- In case of NRIs, authorized officials of overseas branches of Scheduled Commercial Banks registered in India, Notary Public, Court Magistrate, Judge, Indian Embassy/ Consulate General in the country where the client resides are permitted to attest the documents.

# 6. Government authorised officials who are empowered to issue Apostille Certificates.

- J. List of people authorized to perform In Person Verification (IPV):
  - 1. Authorised officials of Asset Management Companies (AMC).
  - 2. Authorised officials of Registrar & Transfer Agent (R&T) acting on behalf of the AMC.
  - 3. KYD compliant mutual fund distributors.
  - 4. Manager of a Scheduled Commercial/Co-operative Bank or Multinational Foreign Banks (for investors investing directly).
  - 5. In case of NRI applicants, a person permitted to attest documents, may also conduct the In Person Verification and confirm this in the KYC Form.

## K. PAN Exempt Investor Category

- 1. Investments (including SIPs), in Mutual Fund schemes up to INR 50,000/- per investor per year per Mutual Fund.
- 2. Transactions undertaken on behalf of Central/State Government, by officials appointed by Courts, e.g., Official liquidator, Court receiver, etc.
- 3. Investors residing in the state of Sikkim.
- 4. UN entities/multilateral agencies exempt from paying taxes/filing tax returns in India.

# List of Two-Digit state / U.T Codes as per Indian Motor Vehicle Act, 1988

State / U.T	Code	State / U.T	Code	State / U.T	Code
Andaman & Nicobar	AN	Himachal Pradesh	HP	Pondicherry	PY
Andhra Pradesh	AP	Jammu & Kashmir	JK	Punjab	PB
Arunachal Pradesh	AR	Jharkhand	JH	Rajasthan	RJ
Assam	AS	Karnataka	KA	Sikkim	SK
Bihar	BR	Kerala	KL	TamilNadu	TN
Chandigarh	СН	Lakshadweep	LD	Telangana	TS
Chattisgarh	CG	Madhya Pradesh	MP	Tripura	TR
Dadra and Nagar Haveli	DN	Maharashtra	MH	Uttar Pradesh	UP
Daman & Diu	DD	Manipur	MN	Uttarakhand	UA
Delhi	DL	Meghalaya	ML	WestBengal	WB
Goa	GA	Mizoram	MZ	Other	XX
Gujarat	GJ	Nagaland	NL		
Haryana	HR	Orissa	OR		

# List of ISO 3166 Two-Digit Country Code

	Country		Country		Country		Country
Country	Code	Country	Code	Country	Code	Country	Code
Afghanistan	AF	Dominican Republic	DO	Libya	LY	Saint Pierre and Miquelon	PM
Aland Islands	AX	Ecuador	EC	Liechtenstein	LI	Saint Vincent and the Grenadines	VC
Albania	AL	Egypt	EG	Lithuania	LT	Samoa	WS
Algeria	DZ	El Salvador	SV	Luxembourg	LU	San Marino	SM
American Samoa	AS	Equatorial Guinea	GQ	Macao	MO	Sao Tome and Principe	ST
Andorra	AD	Eritrea	ER	Macedonia, the former Yugoslav Republic of	MK	Saudi Arabia	SA
Angola	AO	Estonia	EE	Madagascar	MG	Senegal	SN
Anguilla	AI	Ethiopia	ET	Malawi	MW	Serbia	RS
Antarctica	AQ	Falkland Islands (Malvinas)	FK	Malaysia	MY	Seychelles	SC
Antigua and Barbuda	AG	Faroe Islands	FO	Maldives	MV	Sierra Leone	SL
Argentina	AR	Fiji	FJ	Mali	ML	Singapore	SG
Armenia	AM	Finland	FI	Malta	MT	Sint Maarten (Dutch part)	SX
Aruba	AW	France	FR	Marshall Islands	MH	Slovakia	SK
Australia	AU	French Guiana	GF	Martinique	MQ	Slovenia	SI
Austria	AT	French Polynesia	PF	Mauritania	MR	Solomon Islands	SB
Azerbaijan	AZ	French Southern Territories	TF	Mauritius	MU	Somalia	SO
Bahamas	BS	Gabon	GA	Mayotte	YT	South Africa	ZA
Bahrain	BH	Gambia	GM	Mexico	MX	South Georgia and the South Sandwich Islands	GS
Bangladesh	BD	Georgia	GE	Micronesia, Federated States of	FM	South Sudan	SS
Barbados	BB	Germany	DE	Moldova, Republic of	MD	Spain	ES
Belarus	BY	Ghana	GH	Monaco	MC	Sri Lanka	LK
Belgium	BE	Gibraltar	GI	Mongolia	MN	Sudan	SD
Belize	BZ	Greece	GR	Montenegro	ME	Suriname	SR
Benin	BJ	Greenland	GL	Montserrat	MS	Svalbard and Jan Mayen	SJ
Bermuda	BM	Grenada	GD	Morocco	MA	Swaziland	SZ
Bhutan	BT	Guadeloupe	GP	Mozambique	MZ	Sweden	SE
Bolivia, Plurinational State of	BO	Guam	GU	Myanmar	MM	Switzerland	СН
Bonaire, Sint Eustatius and Saba	BQ	Guatemala	GT	Namibia	NA	Syrian Arab Republic	SY
Bosnia and Herzegovina	BA	Guernsey	GG	Nauru	NR	Taiwan, Province of China	TW
Botswana	BW	Guinea	GN	Nepal	NP	Tajikistan	TJ
Bouvet Island	BV	Guinea-Bissau	GW	Netherlands	NL	Tanzania, United Republic of	TZ
Brazil	BR	Guyana	GY	New Caledonia	NC	Thailand	TH
British Indian Ocean Territory	10	Haiti	HT	New Zealand	NZ	Timor-Leste	TL
Brunei Darussalam	BN	Heard Island and McDonald Islands	HM	Nicaragua	NI	Тодо	TG
Bulgaria	BG	Holy See (Vatican City State)	VA	Niger	NE	Tokelau	ТК
Burkina Faso	BF	Honduras	HN	Nigeria	NG	Tonga	TO
Burundi	BI	Hong Kong	НК	Niue	NU	Trinidad and Tobago	TT
Cabo Verde	CV	Hungary	HU	Norfolk Island	NF	Tunisia	TN
Cambodia	KH	Iceland	IS	Northern Mariana Islands	MP	Turkey	TR
Cameroon	CM	India	IN	Norway	NO	Turkmenistan	TM
Canada	CA	Indonesia	ID	Oman	OM	Turks and Caicos Islands	TC
Cavman Islands	KY	Iran, Islamic Republic of	IR	Pakistan	PK	Tuvalu	TV
Central African Republic	CF	Iraq	IQ	Palau	PW	Uganda	UG
Chad	TD	Ireland	IE	Palestine, State of	PS	Ukraine	UA
Chile	CL	Isle of Man	IM	Panama	PA	United Arab Emirates	AE
China	CN	Israel	IL	Papua New Guinea	PG	United Kingdom	GB
Christmas Island	CX	Italy	IT	Paraguay	PY	United States	US
Cocos (Keeling) Islands	CC	Jamaica	JM	Peru	PE	United States Minor Outlying Islands	UM
Colombia	CO	Japan	JP	Philippines	PH	Uruguay	UY
Comoros	KM	Jersey	JE	Pitcairn	PN	Uzbekistan	UZ
Congo	CG	Jordan	JO	Poland	PL	Vanuatu	VU
Congo, the Democratic Republic of the	CD	Kazakhstan	KZ	Portugal	PT	Venezuela, Bolivarian Republic of	VE
Cook Islands	CK	Kenya	KE	Puerto Rico	PR	Viet Nam	VN
Costa Rica	CR	Kiribati	KI	Qatar	QA	Virgin Islands, British	VG
Cote d'Ivoire !Côte d'Ivoire	CI	Korea, Democratic People's Republic of	KP	Reunion !Réunion	RE	Virgin Islands, U.S.	VI
Croatia	HR	Korea, Republic of	KR	Romania	RO	Wallis and Futuna	WF
Cuba	CU	Kuwait	KW	Russian Federation	RU	Western Sahara	EH
Cuba Curacao !Curaçao	CW	Kyrgyzstan	KG	Rwanda	RW	Yemen	YE
Cyprus	CY	Lao People's Democratic Republic	LA	Saint Barthelemy !Saint Barthélemy	BL	Zambia	ZM
Czech Republic	CZ	Latvia	LX	Saint Barneleny Saint Barneleny Saint Helena, Ascension and Tristan da Cunha	SH	Zimbabwe	ZW
Denmark	DK	Lebanon	LV	Saint Kitts and Nevis	KN		2. * *
Djibouti	DI	Lesotho	LB	Saint Ritts and Nevis	LC		
Dominica	DJ	Liberia	LS	Saint Lucia Saint Martin (French part)	MF	I	
Dominica	DIVI	LIVING	LIN	Cante Martin (French party	1011-		

## Know Your Client (KYC) Application Form For Individuals Only

Supplementary CKYC Form

y KYC Type: □ Normal (PAN is mandatory)

(Please fill the form in English and in BLOCK Letters) Fields marked with \* are mandatory fields

(To be additionally filled by customers using old KYC form)



PAN Exempt Investors

PAN		Please enclose a	duly attested copy	of your PAN Card		
	Prefix	FirstName		Middle Name	Last Name	
Name* (same as ID proof)						
Maiden Name (If any*)						
Mother Name*						
Residential Status*	Resident Individu     Foreign National	ial [	Non Resident Ir			
Occupation Type*				Government Sector		
	□ O-Others □ P □ B-Business	rofessional	<ul> <li>Self Employed</li> <li>X-Not Categoris</li> </ul>	☐ Retired ☐ House	wife Student	
				seu		
2. FATCA/CRS Information	(Tick if Applicable)	Residence	e for Tax Purposes	in Jurisdiction(s) Outside India	a (Please refer instruction <b>B</b> at the end)	
Additional Details Require		f above option is tio				
Country of Jurisdiction of				ry Code of Jurisdiction of Re	as per ISO 3166	
Tax Identification Number	or equivalent (If issu	ued by jurisdiction)*	*			
Place / City of Birth*		Counti	try of Birth*		Country Code as per ISO 3166	
Address Line 1*						
Line 2						
Line 3				City / Tow	n / Village*	
District*		Zip / Post Code*		State/UT Code	as per Indian Motor Vehicle Act, 1988	
State/UT*			Country*		Country Code as per ISO 3166	
			<u> </u>		<u> </u>	
3. Details of Related Perso	n (Optional) (please re	fer instruction G at th	he end) (in case of	additional related persons, pleas	e fill 'Annexure B1')	
Related Person	Deletion of Relate	d Person KY	C Number of Rela	ated Person (if available*)		
Related Person Type*	Guardian of Minor	Assi	ignee	Authorized Representativ		
Name*	Prefix	First Name		Middle Name		
	(If KYC number and nan	ne are provided, below d	details of section 6 ar	e optional)		
Proof of Identity [Pol] of	(	(	, ,			
(Certified copy of <u>any one</u> of the	he following Proof of Ide	ntity[Pol] needs to be	e submitted)			
A- Passport Number				Passport Expiry Date		
B- Voter ID Card						
C- PAN Card				Driving Linence Evolution		
D- Driving Licence				Driving Licence Expiry		
F- NREGA Job Card						
Z- Others (any documer	at notified by the cen	tral government)		Identification Nu	mber	
	it notified by the cen					
4. Remarks (If any)						
5. Applicant Declaration						
I hereby declare that the details furr						
therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am aware that I may be held liable for it. I hereby declare that I am not making this application for the purpose of contravention of any Act, Rules, Regulations or any statute of logislation or any untrust of authority from time to the purpose of contravention of any Act, Rules, Regulations or any statute of [Signature / Thumb Impression]						
<ul><li>legislation or any notifications/direc</li><li>I hereby consent to receiving inform</li></ul>				nber/email address.	[ognatate / manip impression]	
Date: DD-MM-[	YYYY	Place:			Signature / Thumb Impression of Applicant	

## Instructions/Guidelines for filling Individual KYC Application Form

General Instructions:

- 1. Self-Certification of documents is mandatory.
- 2. KYC number of applicant is mandatory for update/change of KYC details.
- 3. For particular section update, please tick (✓) in the box available before the section number and strike off the sections not required to be updated.
- 4. Copies of all documents that are submitted need to be compulsorily self-attested by the applicant and accompanied by originals for verification. In case the original of any document is not produced for verification, then the copies should be properly attested by entities authorized for attesting the documents, as per the list mentioned under [I].
- 5. If any proof of identity or address is in a foreign language, then translation into English is required.
- 6. Name & address of the applicant mentioned on the KYC form, should match with the documentary proof submitted.
- 7. If correspondence & permanent addresses are different, then proofs for both have to be submitted.
- 8. Sole proprietor must make the application in his individual name & capacity.
- 9. For non-residents and foreign nationals, (allowed to trade subject to RBI and FEMA guidelines), copy of passport/PIOCard/OCICard and overseas address proof is mandatory.
- 10.In case of Merchant Navy NRI's, Mariner's declaration or certified copy of CDC (Continuous Discharge Certificate) is to be submitted.
- 11.For opening an account with Depository participant or Mutual Fund, for a minor, photocopy of the School Leaving Certificate/Mark sheet issued by Higher Secondary Board/ Passport of Minor/Birth Certificate must be provided.
- A. Clarification / Guidelines on filling 'Identity Details' section
  - 1. Name: Please state the name with Prefix (Mr/Mrs/Ms/Dr/etc.). The name should match the name as mentioned in the Proof of Identity submitted failing which the application is liable to be rejected.
- 2. Either father's name or spouse's name is to be mandatorily furnished. In case PAN is not available father's name is mandatory.
- B. Clarification/Guidelines on filling details if applicant residence for tax purposes in jurisdiction(s) outside India
  - 1. Tax identification Number (TIN): TIN need not be reported if it has not been issued by the jurisdiction. However, if the said jurisdiction has issued a high integrity number with an equivalent level of identification (a "Functional equivalent"), the same may be reported. Examples of that type of number for individual include, a social security/ insurance number, citizen/personal identification/services code/number, and resident registration number)

## INVESTOR SERVICE CENTRE AND OFFICIAL POINTS OF ACCEPTANCE

Agra: 1st Floor Deepak Wasan Plaza, Behind Holiday Inn, Opp Megdoot Furnitures, Sanjay Place, Agra - 282002. • Ahmedabad: 201/202 Shail Complex Opp. Madhusudan House, B/H Girish Cold Drink, Off C G Road, Navrangpura, Ahmedabad - 380006. • Ajmer: 302, 3rd Floor Ajmer Auto Building, Opposite City Power House, Jaipur Road, Ajmer - 305001. • Akola: Yamuna Tarang Complex, Shop No 30, Ground Floor, N.H. No-06, Murtizapur Road, Opp Radhakrishna Talkies, Akola - 444004. • Aligarh: 1st Floor, Kumar Plaza, Aligarh - 202001. • Allahabad: RSA Towers, 2nd Floor, Above Sony TV Showroom, 57, S P Marg, Civil Lines, Allahabad - 211001. • Alwar: 101, Saurabh Tower, Opp. UIT, Near Bhagat Singh Circle, Road No.2, Alwar - 301001. • Amaravathi: Shop No. 21, 2nd Floor, Gulshan Tower, Near Panchsheel Talkies, Jaistambh Square, Amaravathi - 444601. • Ambala: 6349. Nicholson Road, Adjacent KOS Hospitalambala Cant, Ambala - 133001. • Amritsar: 72-A, Taylor'S Road, Opp Aga Heritage Club, Amritsar - 143001. • Anand: B-42 Vaibhav Commercial Center, Nr TVS Down Town Show Room, Grid Char Rasta, Anand - 380001. • Ananthapur: #15/149,1st Floor, S R Towers, Subash Road, Opp. To Lalitha Kala Parishad, Anantapur - 515001. • Ankleshwar: L/2 Keval Shopping Center, Old National Highway, Ankleshwar, Ankleshwar - 393002. • Asansol: 114/71 G T Road, Near Sony Centre, Bhanga Pachil, Asansol - 713303. • Aurangabad: Ramkunj Niwas, Railway Station Road, Near Osmanpura Circle, Aurangabad - 431005. • Balasore: M.S Das Street, Gopalgaon, Balasore, Orissa, Balasore - 756001. • Bangalore: 59, Skanda puttanna Road, Basavanagudi, Bangalore - 560004. • Bankura: Ambika Market Complex (Ground Floor), Nutanganj, Post & Dist Bankura, -Bankura - 722101. • Bareilly: 1st Floor, 165, Civil Linesopp. Hotel Bareilly Palace, Near Railway Station, Bareilly - 243001. • Barhampore (WB): Thakur Market Complex, Gorabazar, Post Berhampore Dist Murshidabad, 72 No Nayasarak Road, Barhampore (WB) - 742101. • Baroda: SB-5, Mangaldeep Complex, Opp. Masonic Hall, Productivity Road, Alkapuri, Baroda - 390007. • Begusarai: Near Hotel Diamond Surbhi Complex, O.C Township Gate, Kapasiya Chowk, Begusarai - 851117. • Belgaum: CTS No 3939/ A2 A1, Above Raymonds Show Room, Beside Harsha Appliances, Club Road, Belgaum - 590001. • Bellary: No. 1, KHB Colony, Gandhi Nagar, Bellary - 583103. • Berhampur (OR): Opp – Divya Nandan Kalyan Mandap, 3rd Lane Dharam Nagar, Near Lohiya Motor, Berhampur (OR) - 760001. • Bhagalpur: 2nd Floor, Chandralok Complex, Ghantaghar, Radha Rani Sinha Road, Bhagalpur - 812001. • Bharuch: Shop No 147-148, Aditya Complex, Near Kasak Circle, Bharuch - 392001. • Bhavnagar: Krushna Darshan Complex, Parimal Chowk, Office No. 306-307, 3rd Floor, Above Jed Blue Show Room, Bhavnagar - 364002. • Bhilai: Shop No -1, First Floor, Old Sada Office Block, Plot No -1, Commercial Complex, Nehru Nagar- East, Bhilai - 490020. • Bhilwara: Shop No. 27-28, 1st Floor, Heera Panna Market, Pur Road, Bhilwara - 311001. • Bhopal: Kay Kay Business Centre, 133, Zone I, MP Nagar, Above City Bank, Bhopal - 462011. • Bhubaneswar: A/181, Back Side Of Shivam Honda Show Room, Saheed Nagar, Bhubaneswar - 751007. • Bikaner: 70-71, 2nd Floor, Dr. Chahar Building, Panchsati Circle, Sadul Ganj, Bikaner - 334001. • Bilaspur: Shop No-201 & 202, 1st Floor, V R Plaza, Link Road, Bilaspur, C.G., Bilaspur - 495001. • Bokaro: B-1, 1st Floor, City Centre, Sector- 4, Near Sona Chandi Jwellars, Bokaro - 827004. • Burdwan: 63 GT Road, Halder Complex, 1st Floor, Burdwan - 713101. • Chandigarh: SCO 2423-2424, Sector 22-C, First Floor, Chandigarh - 160022. • Chandrapur: Rauts Raghuvanshi Complex, Shop No-1, Office No-2, 1st Floor, Beside Azad Garden Main Road, Chandrapur - 442402. • Chennai: F-11, Akshaya Plaza, 1st Floor, 108, Adhithanar Salai, Egmore, Opp To Chief Metropolitan Court, Chennai - 600002. • Chinsura: J C Ghosh Saranu, Bhanga Gara, Chinsurah, Hooghly, Chinsurah - 712101. • Cochin: Ali Arcade, 1st Floor, Kizhavana Road, Panampilly Nagar, Near Atlantis Junction, Ernakualm - 682036. • Coimbatore: 3rd Floor, Jaya Enclave, 1057 Avinashi Road, Coimbatore - 641018. • Cuttack: Po - Buxi Bazar, Cuttack, Opp Dargha Bazar Police Station, Dargha Bazar, Cuttack - 753001. • Davangere: D.No 376/2, 4th Main, 8th Cross, P J Extension, Opp Byadgishettar School, Davangere - 577002. • Dehradun: Kaulagarh Road, Near Sirmaur Margabove, Reliance Webworld, Dehradun - 248001. • Dewas: 27 RMO House, Station Road, Above Maa Chamunda Gaes Agency, Dewas - 455001. • Dhanbad: 208 New Market 2nd Floor, Bank More, Dhanbad - 826001. • Dharwad: 307/9-A 1st Floor, Nagarkar Colony, Elite Business Center, Nagarkar Colony, P B Road, Dharwad - 580001. • Dhule: Ground Floor Ideal Laundry, Lane No 4, Khol Galli, Near Muthoot Finance, Opp Bhavasar General Store, Dhule - 424001. • Durgapur: MWAV-16 Bengal Ambuja, 2nd Floor City Centre, 16 DT Burdwan, Durgapur - 713216. • Erode: No: 4, Veerappan Traders Complex, KMY Salai, Sathy Road, Opp. Erode Bus Stand, Erode - 638003. • Faridabad: A-2B, 1st Floor, Nehru Groundnit, Faridabad - 121001. • Gandhidham: 204 2nd Floor, Bhagwati Chamber, Kutchkala Road, Gandhidham - 382007. • Gandhinagar: Plot No - 945/2, Sector - 7/C, Opp Pathika, Gandhinagar - 382007. • Gaya: 1st Floor Lal Bhawan, Tower Chowk, Near Kiran Cinema, Gaya - 823001. • Ghaziabad: 1st Floor C-7, Lohia Nagar, Ghaziabad - 201001. • Gorakhpur: Above V.I.P. Houseajdacent, A.D. Girls College, Bank Road, Gorakpur - 273001. • Gulbarga: CTS No 2913, 1st Floor, Asian Towers, Jagath Station Main Road, Next To Adithya Hotel, Gulbarga -585105. • Guntur: D No 6-10-27, Srinilayam, Arundelpet, 10/1, Guntur - 522002. • Gurgaon: Shop No.18, Ground Floor, Sector - 14, Opp. AKD Tower, Near Huda Office, Gurgaon - 122001. • Guwahati: 1st Floor, Bajrangbali Building, Near Bora Service Station, GS Road, Guwahati - 781007. • Gwalior: 2nd Floor, Rajeev Plaza, Jayendra Ganj, Lashkar, Gwalior - 474009. • Haridwar: 8, Govind Puri, Opp. LIC - 2, Above Vijay Bank, Main Road, Ranipur More, Haridwar - 249401. • Hassan: SAS No-212, Ground Floor, Sampige Road, 1st Cross, Near Hotel Souther Star, K R Puram, Hassan - 573201. • Hubli: CTC No.483/A1/A2, Ground Floor, Shri Ram Palza, Behind Kotak Mahindra Bank, Club Road, Hubli - 580029. • Hyderabad: 8-2-596. Avenue 4, Karvy Plaza, Street No 1, Banjara Hills, Hyderabad - 500034. • Indore: 2nd Floor, 203-205 Balaji Corporates, Above ICICI bank, 19/1 New Palasia, Near Curewell Hospital, Janjeerwala Square Indore, Indore - 452001. • Jabalpur: Grover Chamber, 43 Naya Bazar Malviya Chowk, Opp Shyam Market, Jabalpur - 482002. • Jaipur: S16/A, 3rd Floor, Land Mark Building Opp Jai Club, Mahaver Marg C Scheme, Jaipur - 302001. • Jalandhar: 1st Floor, Shanti Towers, SCO No. 37, PUDA Complex, Opposite Tehsil Complex, Jalandhar - 144001. • Jalgaon: 269, Jaee Vishwa, 1st Floor, Baliram Peth, Above United Bank Of India, Near Kishor Agencies, Jalgaon - 425001. • Jalpaiguri: D B C Road Opp Nirala Hotel, Opp Nirala Hotel, Jalpaiguri - 735101. • Jammu: 5 A/D Extension 2, Near Panama Chowk Petrol Pump, Panama Chowk, Jammu - 180012. • Jamnagar: 136-137-138 Madhav Palaza, Opp SBI Bank, Nr Lal Bunglow, Jamnagar - 361001. • Jamshedpur: 2nd Floor, R R Square, SB Shop Area, Near Reliance Foot Print & Hotel- BS Park Plaza, Main Road, Bistupur, Jamshedpur - 831001. • Jodhpur: 203, Modi Arcade, Chopasni Road, Jodhpur - 342001. • Junagadh: 124-125 Punit Shopping Center, M.G Road, Ranavav Chowk, Junagadh - 362001. • Kanpur: 15/46, B, Ground Floor, Opp. Muir Mills, Civil Lines, Kanpur - 208001. • Karimnagar: H.No.4-2-130/131, Above Union Bank, Jafri Road, Rajeev Chowk, Karimnagar - 505001. • Karur: No.6, Old No.1304, Thiru-vi-ka Road, Near G.R.Kalyan Mahal, Karur - 639001. • Kharagpur: 180 Malancha Road, Beside Axis Bank Ltd, Kharagpur - 721304. • Kolhapur: 605/1/4 E Ward, Shahupuri 2nd Lane, Laxmi Niwas, Near Sultane Chambers, Kolhapur - 416001. • Kolkata: 166 A Rashbihari Avenue 2nd Floor, Opp- Fortish Hospital, Kolkata - 700029. • Kota: 29, 1st Floor, Near Lala Lajpat Rai Circle, Shopping Centre, Kota - 324007. • Kurnool: Shop No.43, 1st Floor, S V Complex, Railway Station Road, Near SBI Main Branch, Kurnool - 518004. • Lucknow: 1st Floor. A. A. Complex, Thaper House, 5 Park Road, Hazratganj, Lucknow - 226001. • Ludhiana: SCO 136, 1st Floor Above Airtel Showroom, Feroze Gandhi Market, Ludhiana - 141001. • Madurai: Rakesh Towers, 30-C, 1st Floor, Bye pass Road, Opp Nagappa Motors, Madurai - 625010. • Malda: Sahis Tuli, Under Ward No.6, No.1 Govt Colony, English Bazar Municipality, Malda - 732101. • Mangalore: Mahendra Arcade, Opp Court Road, Karangal Padi, Mangalore - 575003. • Margoa: 2nd Floor, Dalal Commercial Complex, Pajifond, Margao - 403601. • Meerut: 1st Floor, Medi Centre, Opp ICICI Bank, Hapur Road, Near Bachha Park, Meerut - 250002. • Mehsana: UI/47 Apollo Enclave, Opp Simandhar Temple, Modhera Cross Road, Mehsana - 384002. • Moradabad: Om Arcade, Parker Road, Above Syndicate Bank, Chowk Tari Khana, Moradabad - 244001. • Mumbai: 24/B, Raja Bahadur Compound, Ambalal Doshi Marg, Behind BSE Bldg, Fort - 400001. • Mumbai: Vile Parle: 104, Sangam Arcade, V. P. Road, Opp. Railway Station, Above Axis Bank ATM Vile Parle (West), Mumbai - 400056. • Muzaffarpur: 1st Floor, Uma Market, Thana Gumtimoti Jheel, Muzaffarpur - 842001. • Mysore: L-350, Silver Tower, Ashoka Road, Opp.Clock Tower, Mysore - 570001. • Nadiad: 104/105, Near Paras Cinema, City Point Nadiad, Nadiad - 387001. • Nagpur: Plot No 2/1, House No 102/1, Mata Mandir Road, Mangaldeep Appartment, Opp Khandelwal Jewelers, Dharampeth, Nagpur - 440010. • Nanded: Shop No.4, Santakripa Market, G G Road, Opp. Bank Of India, Nanded - 431601. • Nasik: F-1, Suyojit Sankul, Sharanpur Road, Nasik - 422002. • Navsari: 1/1 Chinmay Aracade, Opp Sattapir Rd, Tower Rd, Navsari - 396445. • Nellore: 16-2-230, Room No: 207, 2nd Floor, Keizen Heights, Gandhi Nagar, Pogathota, Nellore - 524001. • New Delhi: 305 New Delhi House, 27 Barakhamba Road, New Delhi - 110001. • Nizamabad: H No 5-6-430, Above Bank Of Baroda, First Floor, Beside HDFC Bank, Hyderabad Road, Nizamabad - 503003. • Noida: 405, 4th Floor, Vishal Chamber, Plot No. 1, Sector-18, Noida - 201301. • Panipat: 1st Floor, Krishna Tower, Above Amertex, G.T. Road, Panipat - 132103. • Panjim: City Business Centre, Coelho Pereira Building, "Room No 18,19 & 20, Dada Vaidya Road. • Patiala: SCO 27 D, Chotti Baradari, Near Car Bazaar, Patiala - 147001. • Patna: 3A, 3rd Floor, Anand Tower, Exhibition Road, Opp ICICI Bank, Patna - 800001. • Pondicherry: No 7, Thiayagaraja Street, Pondicherry - 605001. • Pune: Mozaic Bldg, CTS No.1216/1, Final Plot No.576/1 TP, Scheme No.1, F C Road, Bhamburda, Shivaji Nagar, Pune - 411004. • Raipur: Shop No. 31, Third Floor, Millenium Plaza, Above Indian House, Behind Indian Coffee House, Raipur - 492001. • Rajahmundry: D.No.6-1-4, Rangachary Street, T.Nagar, Near Axis Bank Street, Rajahmundry - 533101. • Rajkot: 104, Siddhi Vinyak Com., Opp Ramkrishna Ashram, Dr Yagnik Road, Rajkot, Rajkot - 360001. • Ranchi: Room No 307, 3rd Floor, Commerce Tower, Beside Mahabir Tower, Ranchi - 834001. • Ratlam: 1 Nagpal Bhawan, Free Ganj Road, Do Batti, Near Nokia Care, Ratlam - 457001. • Rourkela: 1st Floor, Sandhu Complex, Kachery Road, Uditnagar, Rourekla - 769012. • Salem: No:40, Brindavan Road, Fairlands, Near Perumal Koil, Salem - 636016. • Sambalpur: Ground Floor, Quality Massion, Infront of Bazaar Kolkata, Nayapara, Sambalpur - 768001. • Shillong: Annex Mani Bhawan, Lower Thana Road, Near R K M LP School, Shillong - 793001. • Shimla: Triveni Building, By Pas Chowkkhallini, Shimla - 171002. • Shimoga: Sri Matra Naika Complex, 1st Floor, Above Shimoga Diagnostic Centre, LLR Road, Durgigudi, Shimoga - 577201. • Silchar: N.N. Dutta Road, Chowchakra Complex, Premtala, Silchar - 788001. • Siliguri: Nanak Complex, Sevoke Road, Siliguri - 734001. • Solapur: Block No 06, Vaman Nagar, Opp DMart, Jule Solapur, Solapur - 413004. • Srikakulam: D.No-4-1-28/1, Venkateswara Colony, Near Income Tax Office, Srikakulam - 532001. • Surat: G-5 Empire State Buliding, Nr Udhna Darwaja, Ring Road, Surat - 395002. • Tirupathi: H.No:10-13-425, 1st Floor, Tilak Road, Opp. Sridevi Complex, Tirupathi - 517501. • Trichur: 2nd Floor, Brothers Complex, Naikkanal Junction, Shornur Road, Near Dhanalakshmi Bank H O, Thrissur - 680001. • Trichy: 60, Sri Krishna Arcade, Thennur High Road, Trichy - 620017. • Trivandrum: 2nd Floor, Akshaya Tower, Sasthamangalam, Trivandrum - 695010. • Tuticorin: 4 - B, A34 - A37, Mangalmal Mani Nagar, Opp. Rajaji Park, Palayamkottai Road, Tuticorin - 628003. • Udaipur: 201-202, Madhav Chambers, Opp G P O, Chetak Circle, Udaipur - 313001. • Ujjain: 101 Aashta Tower, 13/1 Dhanwantri Marg, Freeganj, Ujjain - 456010. • Valsad: Shop No 2, Phiroza Corner, Opp Next Show Room, Tithal Road, Valsad - 396001. • Vapi: Shop No-12, Ground Floor, Sheetal Appatment, Near K P Tower, Vapi -396195. • Varanasi: D-64/132, 1st Floor, Anant Complex, Sigra, Varanashi - 221010. • Vellore: 1, M N R Arcade, Officers Line, Krishna Nagar, Vellore - 632001. • Vijayawada: 39-10-7, Opp. Municipal Water Tank, Labbipet, Vijayawada - 520010. • Visakhapatnam: Door No: 48-8-7, Dwaraka Diamond, Ground Floor, Srinagar, Visakhapatnam - 530016. • Warangal: 5-6-95, 1st Floor, Opp: B.Ed Collage, Lashkar Bazar, Chandra Complex, Hanmakonda, Warangal - 506001.



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Jaipur:	326, 3rd Floor, Ganpati Plaza, M I Road, Jaipur - 302001.
Kanpur:	Unit No : 14/113, 1st Floor, KAN Chambers, 14/113, Civil Lines, Kanpur - 208001.
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