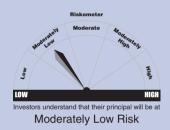


# Key Information Memorandum + Application Form Sundaram Capital Protection Oriented Fund 5 Years (Series 8)

This product is suitable for investors who are seeking\*

- Income over medium to long term
- investment in fixed income securities and long term capital appreciation by investing a portion of the assets in equity and equity related instruments

\*Investors should consult their financial advisers if in doubt about whether the product is suitable for them.



A Closed-End Capital Protection Oriented Scheme

Offer of units at Rs 10 during the new fund offer period.

New Fund Offer opens: 16/03/2016

New Fund Offer closes: 30/03/2016

Toll Free: 1800 103 7237 (India) +91 44 49057300 (NRI)

SMS SFUND to 56767

E-mail: customerservices@sundarammutual.com (NRI): nriservices@sundarammutual.com

Sundaram Asset Management-Investment Manager for Sundaram Mutual Fund

A Closed-End Capital Protection Oriented Scheme

#### Offer at Rs 10 per unit during the New Fund Offer Period

#### • New Fund Offer opens on: 16/03/2016 • New Fund Offer closes on: 30/03/2016

Being A Closed-End Capital Protection Oriented Scheme, investors can subscribe to the Units of the Scheme during the New Fund Offer Period only and the Scheme will not reopen for subscriptions after the closure of NFO. The Fund will not buy the units back till the maturity of the Scheme. However, in order to provide the liquidity to the investors, the units of the Scheme are proposed to be listed in National Stock Exchange (NSE) within 5 business days from the date of allotment. Hence, Investors who want to buy/sell the units of the Scheme can buy/sell the units in Demat Form in the secondary market. The Trustee reserves the right to extend the closing date of the New Fund Offer period subject to the condition that the subscription list shall not be kept open for more than 15 days. A notice will be issued in the public newspaper for any such extension. The Trustee also reserves the right to close the subscription list an earlier date than indicated by giving a prior notice of at least one day in one daily newspaper. This Key Information Memorandum sets forth the information that a prospective investor ought to know before investing. For further details of the Scheme / mutual fund, detailed risk factors, rights of and services for investors, due diligence certificate of Sundaram Asset Management, key personnel, penalties & pending litigations, and associate transactions, to name a few, investors must, refer to the Statement of Additional Information/Scheme Information Document available free of cost at offices of Sundaram Asset Management, Investor Service Centres, distributors and at www.sundarammutual.com.

The Scheme particulars have been prepared in accordance with the Securities and Exchange Board of India (Mutual Funds) Regulations, 1996, as amended till date, and filed with the Securities and Exchange Board of India (SEBI). The units being offered for public subscription have neither been approved or disapproved by SEBI, nor has SEBI certified the accuracy or adequacy of this KIM. This KIM is dated 26/02/2016. Please read the relevant SEBI-mandated documents carefully before investing. By filling and signing this application form, applicants are deemed to have understood and accepted the terms of the offer.

Name of the Scheme	Sundaram Capital Protection Oriented Fund 5 Years (Series 8) NFO period shall not exceed 15 days.		
Fund Type	A Closed-End Capital Protection Oriented Scheme		
Investment Objective	The objective of this Scheme would be to seek income and minimise risk of cap the assets in equity to seek capital appreciation.  However, there is no assurance or guarantee that the investment objective of the		ome securities. The scheme may invest a part of
No Guarantee/Assurance	Investors are neither being offered any guaranteed/indicated returns nor any guarenteer by the mutual fund or by the sponsor or by the Asset management Compa <b>No Guarantee:</b> The scheme is "oriented towards protection of capital" and not originates from the portfolio structure of the scheme and not from any bank guar.	any. t "with guaranteed returns." It shall be noted tl	
Maturity Period	Maturity period is 5 Years. Sundaram Capital Protection Oriented Fund date of allotment. If the Maturity date is not a business day, the subsequent	5 Years (Series 8) from the date of allotre business day shall be considered as the ma	<b>nent.</b> The Maturity date is reckoned from the aturity day for the Scheme.
Asset Allocation	Instrument	Allocation (%)	Risk Profile
	Fixed Income Securities including money market instruments, if any.  Equity and Equity Related instruments	70-100 0-30	Low to medium High
	i. The scheme shall not invest in foreign securities / ADRs/ GDRs ii. The scheme shall not invest in repo in corporate debt, credit default so iii. The scheme shall not invest in repo in corporate debt, credit default so iv. The scheme shall not invest in derivative instruments The Scheme shall ensure capital protection orientation by adopting a Stat component of the portfolio. The fixed-income portfolio shall be invested in so The remainder (the difference between the capital raised and present value Investments in fixed-income instruments are typically done on a held-to- movements. As investments will be in fixed-income securities of highest inv constitutes additional returns to the scheme. The scheme shall follow a passive investment strategy for the fixed income The initial investment mix between the fixed income securities and equity sl redemption, net of all expenses is more than or equal to the face value of th In the event of frequent movement in the interest rate, prior to the launch or allocation ratio and make investments in accordance with the ratio specified The asset allocation of the fixed income portfolio of the scheme shall not t Protection Orientation objective of the scheme, in respect of conditions an 7451 & 7452 dated August 12, 2015. However, where any such change is warranted, such change shall be in line that the capital remains protected on maturity and also ensure that the sche The scheme may review the above pattern of investments based on views o on a regular basis. At all times, the objective of the portfolio will be to sec component of the Scheme.  The proposed portfolio structure has been evaluated by CRISIL, a SEI for achieving the objective of capital protection. The rating would be re The structure of the portfolio of the capital protection oriented schem half-yearly Trustee Report; and the Investment Manager would also rep The debt component of the portfolio limits on expenses, counter parties i the Scheme by CRISIL. Pending deployment in line with the investment objective, th	waps or in securitized debt  ic Hedge approach. Capital protection will securities that matures to the capital value (in of the capital) is invested in equity, which contactivity basis in order to avoid the impact vestment grade, the risk of default is mitigat component of the Scheme.  hall be such that the maturity value of the fixed in the such that the maturity value of the fixed in the scheme, the AMC will reconfirm with a by the rating agency to achieve capital Probe less than the minimum percentage of allowing the work of the work of the scheme, the AMC will reconfirm with a by the rating agency to achieve capital Probe less than the minimum percentage of allowing the work of	nitial consideration) at the end of the scheme.  ould provide the possible upside to the fund.  et of market risk on account of interest rate  ided. Appreciation in equity component, if any,  exed income portfolio, at the time of scheme's  in the rating agency the fixed income portfolio  idetction Orientation objective of the scheme.  scation specified by CRISIL to achieve capital  ider no. MS/FSR/SAMCL/2015-16/7449, 7450,  ill. The investment manager would endeavour  gement needs. The portfolio shall be reviewed  sive investment strategy for the fixed income  iew point of assessing the degree of certainty  trustee and would be reported by them in the  iance Test Report.  eation limit, maturity period, management style  oned as part of the warranties for the rating of  eposits with scheduled commercial banks in
Investment Strategy	Debt Portfolio     The Scheme would attempt to invest in fixed income instruments. Pur rights offerings, purchase on the floor of a recognised stock exchange.	rchase of debt may be made either through or through negotiated deals on the secondar	initial public offer, private placement, through
	publicly offered securities on the merits of the investment proposals.	o. anough hogolatod dodlo on the occorradi	, mamor the conome may invost in the horr
	The Scheme shall invest in the instruments rated as "AAA" (Triple A) by	by a recognized rating agency.	
	<ul> <li>A portion of the fund could be invested in liquid investments.</li> </ul>		
	<ul> <li>Pending deployment of funds in terms of investment objectives of the Banks.</li> </ul>	e Scheme, the funds may be invested in sho	ort term deposits with scheduled Commercia
	Equity Portfolio		
	The equity asset allocation will be invested in diversified equity and equity and equity and equity and have the flexibility to invest in stocks from sew would vary from time to time depending on the overall market condition.	ctors and industries of all market capitalizations, market opportunities and the fund mana	on. The allocation to the different market caps
	<ul> <li>The fund will pursue opportunities in public offerings popularly termed</li> </ul>	I as IPUs.	

The Scheme at all points in time will conform to the minimum equity allocation.

The Investment Manager shall adhere to the investment guidelines, level of exposure to debt instruments, issuer concentration limit, maturity period, management style for the debt component of the portfolio limits on expenses, counter parties in which funds may be deployed and mentioned as part of the warranties for the rating of the Scheme by CRISIL.

Pending deployment in line with the investment objective, the funds of the Scheme may be invested in short-term deposits with scheduled commercial banks in accordance with SEBI Circulars SEBI/IMD/CIRNo.9/20306/03 dated November 12, 2003 and SEBI/IMD/Cir No.1/91171/07 dated April 16, 2007.

Subject to SEBI Regulations, the asset allocation pattern may change from time to time for a short term and for defensive considerations, keeping in view the market conditions, applicable regulations and the perception of the Investment Manager.

The scheme may review the above pattern of investments based on views on the debt markets and asset-liability management needs. The portfolio shall be reviewed on a regular basis.

The Scheme shall commence investment only on completion of the New Fund Offer period.

#### Disclosures on credit evaluation

#### Pursuant to SEBI Circular no Cir/ IMD/ DF/12 /2011 dated August 1, 2011.

#### 1. Credit Evaluation Policy for close ended debt oriented schemes

The objective of the Credit Evaluation Policy is to adopt the best practices and highest standards in the investment decision making process for appraising fixed income and money market securities.

The policy covers the following aspects:

- a) The Credit Investment Process,
- b) The Credit Investment Strategy and
- c) The Credit Committee

#### a) The Credit Investment Process:

The investment process is stated hereunder:

#### The Macro View:

- The macro economic variables like economic growth, industrial output, money supply, credit growth, investment demand, revenue deficit, balance of payments.
- The Monetary policy stance, the level of administered rates, Central Bank reference rates and market initiatives.
- The global factors more in line with emerging market context including credit determination, global economic growth, commodity prices and investment preferences.

The above indicators determine some of the parameters like Liquidity, Inflation and money flows in the economy. These parameters drive the future interest rates and these are monitored on a regular basis. Both the external inputs from research wings of various intermediaries like Primary Dealers, Merchant Bankers etc. and the internal research by the Economist are considered to arrive at the Macro View.

#### Issuer Selection:

The credit analyst evaluates and prescribes specific issuers along with a limit, for taking the credit exposure. The credit evaluation is based on the process and the proprietary model approved the credit committee. The credit evaluation framework mainly considers the following aspects:

- Company details
- Company's position in the industry it operates
- Histor
- Management & Shareholdings
- Credit rating external (with outlook if any)
- Credit rating internal
- Financial Statement History/forecast (including cash flow forecast)
- Financial ratios and Qualitative analysis
- Industry / Sector outlook based on their business cycles
- Regulatory environment and Public Policies

The credit analyst reviews each issuer limits on a regular basis, as and when the audited financials of the issuers are available. The fund management team also provides information on issuers, obtained through formal as well as informal sources and through market feedback to the credit analyst, which is factored in the credit evaluation process.

#### b) The Investment Strategy:

Investments in the fund portfolio will be diversified among a variety of sectors, issuer categories, credit profiles, maturity profiles and instruments. This is intended to take care of liquidity need to meet redemption and reducing impact cost while liquidating the portfolio. The Executive Committee of the Investment Manager may in the interest of investors, at its discretion, and in consultation with the Board of the trustee, define the lower limit of the market capitalisation of midcap stocks, and may also fix the percentages within which the market capitalisation could be varied from the limits.

#### c) The Credit Committee

The Investment Manager has constituted an Internal Credit Committee. The Managing Director, Head – Risk Management, Head – Fixed Income and Head - Equities are the members of the Committee. The Committee meets periodically to review the following aspects:

- 1. Decide on whether to include a new entity to the credit / counterparty universe; Review the existing entities in the credit / counterparty universe
- 2. Fix and review Credit / Counterparty limits for the existing and new entities.
- 3. Review credit exposures to various entities, asset classes, products, structures and instruments in the fixed income fund portfolios
- 4. Review the yield curve and liquidity trend in the debt market with respect to various categories of issuers.
- 5. Recommend Credit strategies for fixed income funds
- 6. Study the existing formats of risk reports and suggest improvements
- 7. Review the deviations and overrides to the Fixed Income Risk Guidelines
- 8. Review the impact on performance of funds owing to credit limits and norms.
- 9. Such other matters delegated by the Board of AMC / Risk management Committee from time to time

#### 2) List of Sectors, the AMC would not be investing

- 1) Real Estate, Micro Finance, Airlines and IT Sector
- 2) Such other sectors decided by the Credit Committee from time to time as not suitable for investment.

#### 3) Types of Instruments, the plans proposes to invest in

Please refer section under the heading "D. Indicative Investment Universe" in the SID

	4) Floors and Ceiling within a range of 5% of the	he intended allocation a	gainst each sub class of asset					
		Credit Rating	AAA*					
	Instruments							
	CDs		-					
	CPs		-					
	NCDs		95%-100%					
	Securitized Debt		-					
	Any other		-					
	'*" or equivalent to a short term rating							
	,	011 dated August 1, 2011	and rules issued thereon the following shall also apply to the schemes:					
	The floors and ceilings within a range of 5% offer documents with SEBI before launch of	of the intended allocation f the scheme. This will be	n (%) against each sub asset class/credit rating shall be decided at the time of filing the final indicated in the form of letter to the SEBI.					
	<ul> <li>In case of non-availability of and taking into sec, T-Bills, CBLO. However, subsequent to scheme may invest in these securities.</li> </ul>	account the risk-reward a n investment and after a re	nalysis of CPs, NCDs the scheme may invest in highest rated CDs (A1), Reverse Repo in G- eview, if the scheme finds NCDs of AAA rated and equivalent short term rating for CPs, the					
	c. At the time of building up the portfolio post	NFO and towards the ma	aturity of the scheme, there may be a higher allocation to cash and cash equivalent.					
	<li>d. All investment shall be made based on the rapublicly available rating would be considere</li>		of investment. However, in case of an instrument having dual ratings, the most conservative					
	e. Disclosures with reference to investment in a in derivative instruments.	unrated securities, derivat	ives: The scheme will not make any investments in unrated securities, securitized debts and					
	<ol> <li>In the event of any deviations from the floor the said deviation.</li> </ol>	and ceiling of credit rating	gs specified for any instrument, the same shall be rebalanced with 30 days from the date of					
	back by the issuer (iii) in anticipation of any	adverse credit event etc.	eme. Some of these instances are: (i) coupon inflow; (ii) the instrument is called or bought In the case of such deviations, the Scheme may invest in highest rated CDs (A1), Reverse may continue if NCDs/CPs of desired credit quality is not available.					
	h. Further, the above allocation may vary during In such case, the fund manager shall rebala	g the duration of the scher nce the portfolio to meet	me due to occurrence of any adverse credit events such as rating downgrade/credit default. the warranties issued by CRISIL as part of the rating for the Scheme.					
	There will not be any variation between the intend clauses b,c,f, g & h.	ded portfolio allocation an	nd the final allocation portfolio allocation apart from the exceptions in the above mentioned					
Risk Profile	Document carefully for details on risk factors before	ore investment.	f principal. Please read the Statement of Additional Information and Scheme Information					
Risk Mitigation	An independent risk management team is in place to oversee and monitor portfolio risk on a day-to-day basis. Internal risk control guidelines are in place and the portfolio contours are tracked on a daily basis to ensure adherence. Any deviation is brought to the notice of the Managing Director/CEO and the fund manager for corrective action. Follow up actions are made to ensure that the deviation is corrected within the time period prescribed in internal risk control guidelines. Adherence to limits from SEBI regulations as well as stipulations in the Scheme Information Document is monitored by the compliance team. The risk management team reports to the Chief Executive Officer.							
	Committee Monitoring Risk Management: Th Independent Directors to monitor risk managemen Risk Management The Committee also reviews the exceptions and overrides and suggest improvement	nt. The Committee review e risk guidelines with resp	sset Management has constituted a Committee comprising Managing Director, & Two is the reports prepared by the Risk Officers and looks into the implementation of Enterprise ect to equity and fixed income funds, set/modify the limits of counter party exposure, review mats.					
		Analyst and the CEO and	other senior management personnel will be the permanent invitees to the Committee. The					
	Role of the Committee: The Committee will appr as Credit Diversification ratio, Duration Limit, WAI monitors Enterprise Risk Management framework	rove the Global Issuer limi M Limit, Maximum Maturi c proposed on various fun	its (including limit per maturity), Counterparty limits and Limits applicable to each fund such try Limit, Liquidity Risk Limits, Valuation Risk Limits, Risk Grade Limits etc. The Committee citions and processes.					
			orms and risk guidelines for equity and debt investments. Also fund specific guidelines are					
	objectives of the Scheme will be achieved. No gu	uaranteed returns are bein						
			of risk the fund can expose investors to, as specified in the investment mandate.					
Plans and Options	Plans: Regular Plan and Direct Plan; Options: Divide option will be Growth.	dend Payout & Growth. If	the investor does not clearly specify the choice of option at the time of investing, the default					
	All plans / options available for series of the sche	me shall have a common	portfolio.					
	Direct Plan is only for investors who purchase /su	ubscribe Units into the Sc	portfolio. sheme directly with the Fund and is not available for investors who route their investments					
	through a Distributor.  All categories of investors (whether existing or ne	ew Unitholders) as permit	ted to invest in this scheme are eligible to subscribe under Direct Plan. Investments under					
	Direct Plan can be made through various modes	offered by the Fund for in	vesting directly with the Fund {except Stock Exchange Platform(s) and all other Platform(s)					
	where investors' applications for subscription of under the direct plan will also have a separate NAV.	units are routed through D	Distributors}.					
	Investors wishing to subscribe under Direct Plan	of a Scheme will have to	indicate "Direct Plan" against the Scheme name in the application form.					
	The following matrix will be applied for processing	g the applications in the F	Regular or Direct Plan:					
	Broker Code mentioned by the investor  Not mentioned	Plan mentioned by the Not mentioned	investor Plan under which units will be allotted Direct Plan					
	Not mentioned  Not mentioned	Direct	Direct Plan					
	Not mentioned	Regular	Direct Plan					
	Mentioned	Direct	Direct Plan					
	Direct Direct	Not Mentioned Regular	Direct Plan Direct Plan					
	DUEN	UEUUIOI	DiiECL FIGH					

4) Floors and Ceiling within a range of 5% of the intended allocation against each sub class of asset

Direct Plan Direct Regular Mentioned Regular Regular Plan Mentioned Not Mentioned Regular Plan

In cases of wrong/ invalid/ incomplete ARN codes mentioned on the application form, the application shall be processed under Regular Plan.

The Investment Manager shall contact and obtain the correct ARN code within 30 calendar days of the receipt of the application form from the investor/ distributor. In case, the correct code is not received within 30 calendar days, the AMC shall reprocess the transaction under Direct Plan from the date of application without any exit load.

Dividend Pay-out option: Dividend may be declared by the Trustee at its discretion from time to time subject to the availability of distributable surplus calculated in accordance with the Regulations. There is no assurance/guarantee with respect to the quantum or the frequency or the certainty of dividend distribution. The decision on whether to declare a dividend or not will depend on the performance of the scheme and availability of distributable surplus. The dividend payout may also vary from time to time. The decision of the Trustee will be final in this regard.

Dividend if any, declared under the scheme shall be limited to the realized surplus under the equity portion of the scheme.

Unit holders opting for the Dividend Option will only receive dividend. All unit holders whose names appear in the Register of the Scheme/Statement of beneficial

# Sundaram Capital Protection Oriented Fund 5 Years (Series 8) **Key Information Memorandum**

	awage maintained by the Depositories in the Dividend Ontion category as on the Record Data will be entitled to the dividend. The dividend payment will be subject
	owners maintained by the Depositories in the Dividend Option category as on the Record Date will be entitled to the dividend. The dividend payment will be subject to the distribution tax, if any, payable by the Mutual Fund as per the Income Tax Act or other laws in force. After the record date for distribution of dividend, the NAV per unit may decline to the extent of the payout and distribution tax, if any.  The details of the Record Date for any Dividend that may be declared will be notified through the Stock Exchange where the Units are listed/ designated investor service centers/ newspapers. Investors may note that where the Units are held in Demat Form, details of any change in address / bank details are to be provided to the respective Depository Participant for the purpose of dividend payment.
	The Investment Manager shall dispatch the dividend cheque/warrant to unit holders within 30 days of declaration of dividend. The cheques/warrant will be drawn in the name of the sole/first holder and will be posted/mailed to the address indicated by the investor in the application form. Investors are required to provide bank account details - the name of the bank, branch and account number - in the application form. Dividend payment may also be done by Direct Credit subject to availability of necessary facility at each location.
	<b>Growth option:</b> Investors who prefer to accumulate the income and also do not have a need to receive the cash flow to meet specific financial goals can opt for the growth option. The income earned on the units will remain invested in the Scheme and will be reflected in the Net Asset Value. No dividend will be declared under this option. If units of this option are held as a capital asset for a period of at least 36 months from the date of allotment, income from such units will be treated as long-term capital gains for tax purposes.
Minimum Application Amount	Rs 5,000/- and in multiples of Re 10/- thereafter per application.
Provisions regarding Listing/ Delisting	The Mutual Fund/Investment Manager will list the units of the scheme on the capital market segment of NSE within five business from the date of allotment.
the units of the Scheme	NSE has given its in-principle approval for listing the units of Sundaram Capital Protection Oriented Fund 5 Years (Series 8) on its exchange vide its letter No. NSE/LIST/36145 dated July 31, 2015. In addition to NSE, the units may be listed in other exchanges also i.e. Bombay Stock Exchange.
	Mode of allotment All Applicants whose cheques towards purchase of Units have realised will receive a full and firm allotment of Units, provided also the applications are complete in all respects and are found to be in order. The Trustee retains the sole and absolute discretion to reject any application. Applicants under the scheme will have an option to hold the Units either in physical form (i.e. account statement) or in dematerialized form. On acceptance of a valid application for subscription, units will be allotted and a confirmation specifying the number of units allotted by way of email and/or SMS within 5 Business Days from the date of closure of NFO will be sent to the Unit holder's registered email address and/or mobile number. Subject to SEBI Regulations, Statement of Accounts will be sent to those unitholders whose registered email address / mobile number is not available with the Mutual Fund, unless otherwise required. Money would be refunded in respect of applications rejected, within five business days from the closure of the NFO period.
	For demat holders The Units allotted will be credited to the DP account of the unit holder as per the details provided in the application form. If the details are incorrect/incomplete, Account Statement will be issued. It may be noted that trading and settlement in the Units of respective Series over the stock exchange(s) the Units of the Scheme are listed will be permitted only in electronic form. However, if the applicant so desires, the Investment Manager shall issue Unit certificates to the applicant upon receipt of request for the certificate. Unit certificate if issued must be duly discharged by the unit holder(s) and surrendered along with the request for Redemption / Switch on maturity or any other transaction of Units covered therein. Rematerialization of Units will be in accordance with the provisions of SEBI (Depositores & Participants) Regulations, 1996 as may be amended from time to time. All Units will rank pari passu, among Units within the same Option in the Scheme concerned as to assets, earnings and the receipt of dividend distributions, if any, as may be declared by the Trustee.
	<b>De-listing of the Scheme</b> The Scheme will mature on expiry from the date of allotment. The Investment Manager/ Trustee will initiate the delisting procedure at least 30 days prior to the date of maturity of the Scheme. The unitholders will not able to trade in stock exchange once the Scheme is delisted.
Additional Mode of Payment during NFO	Investors may apply for units under the Scheme through <b>Applications Supported by Blocked Amount (ASBA)</b> process during the NFO period by filling in the ASBA form and submitting the same to their respective banks, which in turn will block the subscription amount in the said account as per the authority contained in ASBA form, and undertake other tasks as per the procedure specified therein. For applicants applying through ASBA, on allotment, the amount will be unblocked in their respective bank accounts and account will be debited only to the extent required to pay for allotment of Units applicad in the application form. For complete details and ASBA process refer to Statement of Additional Information (SAI) available on our website www.sundarammutual.com and separate application forms attached. The ASBA Application Forms Demat, Non-Demat and Common are attached. The investors may choose and fill up the relavent ASBA application forms.
	Note: For the Scheme HDFC Bank have agreed to provide ASBA facilities.
Registration of Bank Account	The Unitholders may choose to receive the redemption/dividend proceeds in any of the bank accounts, the details of which are registered with the Investment Manager by specifying the necessary details in the "Bank Accounts Registration form" which will be available at our office/Sundaram BNP Paribas Fund Services Ltd and on the website of www. Sundarammutual.com. Individuals, HUFs, Sole proprietor firms can register up to five bank accounts and other investors can register up to ten bank accounts in a folio. The unitholder can choose anyone of the registered bank accounts as default bank account. In case the investor fails to mention any preference, then by default the first number indicated in the list shall be the preferred account number.
	If unit holder(s) provide a new unregistered bank mandate/ a change of bank mandate request with a specific redemption proceeds such bank account may not be considered for payment of redemption proceeds, or the Fund may withheld the payment for up to 10 calendar days to ensure validation of new bank mandate mentioned. Valid change of bank mandate requests with supporting documents will be processed within ten business days of necessary documents reaching the head office of the RTA and any financial transaction request received in the interim will be carried based on previous details only.  For more details please refer our websites www.sundarammutual.com. For any queries and clarifications that you may have, please get in touch with us at our office
	or call our Toll Free 1800 103 7237 (India) +91 44 49057300 (NRI).
Applicable NAV (after the scheme opens for repurchase and sale)	Being a closed ended scheme, the Scheme will not be open for on going subscription/switch-in/repurchase/switch out.
Special products / facilities available during the NFO	<ul> <li>Investors may apply for the Units of the Schemes through Applications Supported by Blocked Amount (ASBA) process by filling in the ASBA form and submitting the same to their respective banks.</li> <li>DD charges shall be borne by Investment Manager as per prevailing SBI charges provided there is no office of the Investment Manager/Collecting centers in that</li> </ul>
	place  • Switch from any existing Equity/Debt/Liquid Schemes of Sundaram Mutual into the Units of the Scheme during the NFO Period can be done during the NFO Period. For details the Investor Service Centres can be contacted.
	(Stock Exchange infrastructure) only during the NFO period. Switching of Units is not permitted under this facility. Investors may hold the Units in physical or dematerialized form. MFSS and StAR are electronic platforms introduced by NSE and BSE respectively for transacting in units of Mutual Funds. The electronic platforms will be available on all business days of the Capital Market segment. The platforms will be available for Participants between 9 a.m. until 3 p.m. The eligible AMFI certified stock exchange brokers will be considered as Official Points of Acceptance (OPA) of Sundaram Mutual Fund. Investors are requested to note that the facility for transacting in mutual fund schemes through stock exchange infrastructure is available subject to such limits, operating guidelines, terms and conditions as may be prescribed by the respective stock exchange(s) and guidelines issued by SEBI from time to time. The Trustees of Sundaram Mutual reserves the right to change/modify the features of this facility at a later date.  • Investor may also purchase the units through MF Utility.
Redemptions/Repurchases/Switch-out	Being a Scheme listed on the exchange, the Mutual Fund will not accept any redemption / repurchase and switch-out application. Investors can sell/buy the units of the Scheme in Demat Mode at market price at NSE where the units of the Scheme are proposed to be listed.  On the Maturity Date the Units of the Scheme will be fully redeemed/switched out at the Applicable NAV. (If the maturity date is not a Business Day, the subsequent Business Day shall be considered as the maturity date for the Scheme). Details of Redemption/Dividends will be published in Newspapers /notified to the Stock Exchange.
	The cheques/warrant will be drawn in the name of the sole/first holder with reference to the Registered Bank Account and will be posted/mailed to the address indicated by the investor in the application form within 10 business days. The Redemption proceeds may also be credited to the Registered Bank Account of the First/sole Unit holder, as per the information furnished by the Investor to the R &T Agent/ Depository Participant (in the case of Units held in Demat Form), subject to availability of necessary facility at the concerned bank and each location.
Delay in payment of redemption proceeds	The redemption proceeds will be dispatched/credited to the Registered Bank Account of the Sole/ First Unitholders within 10 Business days from the date of maturity. For any delay in this regard the Investment Manager will be liable to pay interest @ 15% p.a. (or such other rate as may be prescribed by SEBI). However the Investment Manager will not be liable to pay any interest or other compensation if the delay in processing the redemption application/Dividend Payment /Refund is attributable to the Unit holder (e.g. any incorrect /incomplete information or non-furnishing of details required under applicable laws etc). The Investment Manager will not be responsible for any loss arising out of fraudulent encashment of cheques and/or any delay/ loss in transit. Further, the dispatch through the courier / Post office (who will be treated as the Investor's agent) to the Registered address (as given by the Investor) shall be treated as delivery to the investor. The Investment Manager / Registrar/ Trustee will not be responsible for any delayed delivery or non-delivery or any consequences thereof, if the dispatch has been made correctly as stated above.

Liquidity (Fundamental Attribute)	In line with current SEBI Regulations, the Fund will not buy the units back till the maturity of the schemes and to in order to provide the liquidity to the investors, the units of the schemes are proposed to be listed on the Hence, Investors who want to liquidate their units of the schemes can sell the units in the secondary marks the schemes are to be schemes as the scheme are to scheme as the units of the schemes are the units of the schemes and the units of the scheme are the s	NSE within 5 husiness days from the date of allotment
	Hence, Investors who want to liquidate their units of the schemes can sell the units in the secondary mark units of the scheme on its exchange vide its letter no. NSE/LIST/36145 dated July 31, 2015. In addition to NAMC/ Trustee will initiate the delisting procedure at least 30 days prior to the date of maturity of the scheme through the Stock Exchanges. The Unitholders will not able to trade the Units in stock exchange once the sc Scheme will be redeemed/switched out at the Applicable NAV.	vol.; in earlies may be listed in Other exchanges also. The b. Units of the Scheme held in Demat Form can be traded themes are delisted. On the Maturity Date the Units of the
	The Investment Manager/ Trustee will initiate the delisting procedure at least 30 days prior to the date of m trade in stock exchange once the schemes are delisted.	aturity of the scheme. The unitholders will not be able to
Despatch of Redemption Proceeds	On maturity the redemption proceeds will be mailed to the investors within 10 working days.	
Dividend Policy	Dividend may be declared by the Trustee at its discretion subject to the availability of distributable surplus a	s calculated in accordance with the Regulations. There is
Sinasia Folioy	no assurance/guarantee with respect to the quantum or the frequency or the certainty of dividend distribution will depend on the performance of the scheme and availability of distributable surplus. The rate of dividend mill be final in this regard. Dividend will be declared on the face value of Rs 10 per unit. Unit holders opting holders whose names appear in the Register of the Scheme / Statement of beneficial owners maintained by in the Dividend Option category as on the Record Date will be entitled to the dividend. The dividend payment the Mutual Fund as per the Income Tax Act or other laws in force.	on. The decision on whether to declare a dividend or not lay also vary from time to time. The decision of the Trustee for the Dividend Option will only receive dividend. All unit the Depositories (in the case of Units held in Demat form)
	Dividend will be paid within 30 days from date of declaration.	
	The details of the Record Date for any Dividend that may be declared will be notified through the Stock Exc	
	The dividend amount will be dispatched to/ credited to the Bank Account of the First/sole Unit holder within Investor to the R &T Agent/ Depository Participant (in the case of Units held in Demat Form)	
	Effect of dividend: Post declaration of dividend the NAV of the Units under the Dividend option will stand red dividend distribution tax/surcharge/cess/any other statutory levy.	duced by the amount of dividend declared and applicable
Name of the Fund Managers	Siddharth Chaudhary & Shiv Chanani. The Trustee reserves the right to change the fund manager (s).	
Benchmark	The performance of the scheme shall be benchmarked to the CRISIL MIP Blended Index. CRISIL MIP Blended Index. CRISIL MIP Blended Index (15%) and CRISIL Composite Bond Fund benchmark for the Scheme. The Trustee reserves the right to change the Benchmarks whenever considered by addendum.	Index (85%). Hence, it is considered as an appropriate!
Name of the Trustee Company Performance	Sundaram Trustee Company Ltd  Being a new scheme, This scheme does not have any performance track record	
Load Structure	Entry Load: Nil	
	Application for subscription may be sent directly to Sundaram Asset Management or through distributors. In the investor may pay upfront commission directly to the distributor, based on his assessment of various fact   Transaction Charge: The Distributor would be allowed to charge the Mutual Fund Investor a Transaction Cl	harge where the amount of investment is Rs. 10,000/-and
	above on a per subscription basis. It will be Rs. 150 for First Time Mutual Fund investors and Rs. 100 for ot The Transaction Charge will be deducted by the Investment Manager from the subscription amount and pa invested in the scheme. No Transaction charges shall be levied: where the investor purchases the Units dire	hers.
	addition to the existing system of commission permissible to the Distributors. For more details please refer	the section "Your Guide to fill the Application Form".
	The distributors can opt-in / opt-out of levying transaction charges based on 'type of the Product/Scheme' charges would be deducted from the subscription amounts, as applicable.  However, the distributor shall not be able to opt-in or opt-out at the investor-level i.e. a distributor shall not investor.	
	Exit Load: Not Applicable  Please note that buying and selling the units of the schemes from/ to the market (after closure of the NFO) whave to bear the cost of brokerage and applicable taxes on the brokerage and other relevant charges as applicable taxes.	plicable for transacting on secondary market.
MF Utility Platform	All financial and non-financial transactions pertaining to Schemes of Sundaram Mutual Fund can be done thr and when such a facility is made available by MFUI or physically through the authorized Points of Service published on MFUI website against the POS locations. The list of POS of MFUI is published on the website time to time. The Online Transaction Portal of MFU i.e. www.mfuonline.com and the POS locations of N Acceptance ("OPA") of the AMC. The uniform cut-off time as prescribed by SEBI and as mentioned in the applications received on the portal of MFUI i.e. www.mfuonline.com. However, investors should note that eligibility of the investors, any terms & conditions as stipulated by MFUI / Mutual Fund / the AMC from time After NFO period, only Non Financial Transactions can be done through MFU either electronically on www	("POS") of MFUI with effect from the respective dates as a of MFUI at www.mfuindia.com as may be updated from fFUI will be in addition to the existing Official Points of SID / KIM of respective schemes shall be applicable for transactions on the MFUI portal shall be subject to the to time and any law for the time being in force.
Expenses of the Scheme	Service of MFU as published on the MFU website.  (i) Initial Issue Expenses	
Expenses of all deligning	Initial issue expenses shall be borne by the Investment Manager/AMC and not by the scheme of mutual fun	
	<ol> <li>The total annual recurring expenses of the Scheme, excluding deferred revenue expenditure written investment management and advisory fee that can be charged to the cheme shall be within the life Regulations.</li> </ol>	
	The expenses chargeable to the scheme shall include investment management & advisory fee, Trustee fee, Marketing and Selling expenses and other expenses (including listing fee). as listed in the table be	fee, custodian fee, Registrar and Transfer Agent fee, Audit elow:
	Expense Head	% of daily Net Assets
	Investment Management and Advisory Fees Trustee fee Audit fees	
	Custodian fees	
	RTA Fees Marketing & Selling expense incl. agent commission	
	Marketing & Selling expense incl. agent commission Cost related to investor communications Cost of fuel transfer from location to location	
	Cost of fund transfer from location to location Cost of providing account statements and dividend	
	redemption chaques and warrants Costs of statutory Advertisements	
	Cost towards investor education & awareness (at least 2 bps)	Upto 2.25%
	redemption cheques and warrants Costs of statutory Advertisements Cost towards investor education & awareness (at least 2 bps) Brokerage & transaction cost over and above 12 bps and 5 bps for cash and derivative market trades resp.	
	Service tax on expenses other than investment and advisory fees Service tax on brokerage and transaction cost	
	Other expenses	
	Maximum total expense ratio (TER) permissible under Regulation 52 (4) and (6) (c) Additional expenses for gross new inflows from specified cities	Upto 2.25%
	Additional expenses for gross new inflows from specified cities	·
	under regulation 52 (6A) (b)	Upto 0.30%

# Sundaram Capital Protection Oriented Fund 5 Years (Series 8)

### **Key Information Memorandum**

The maximum total expense ratio (TER) permissible under Regulation 52 (4) and (6) (c) that can be charged to the scheme as a percentage of daily net assets shall be as follows:

First Rs 100 crore: 2.25% Next Rs 300 crore: 2.00% Next Rs 300 crore: 1.75%

On assets in excess of Rs 700 crore: 1.50%

The expenses limit as given in the warranties to the CRISIL will be adhered to.

As per Regulation 52(6A)(b), the an additional expense upto 0.30% (30 basis points) on the daily net assets shall be charged to the scheme if new inflows into the scheme from beyond top 15 cities as specified by SEBI, from time to time, are at least:

- i) 30% of the gross new inflows in the scheme (or)
- ii) 15% of the average assets under management (year to date) of the scheme, whichever is higher.

In case the inflows from such cities is less than the higher of (a) or (b) above, expenses shall be charged to the scheme on a proportionate basis as prescribed in the SEBI circular dated September 13, 2012.

The amount so charged shall be utilised for distribution expenses incurred for bringing inflows from such cities. However, the amount incurred as expense on account of inflows from such cities shall be credited back to the Scheme(s) in case the said inflows are redeemed within a period of one year from the date of investment.

Top 15 cities shall mean top 15 cities based on Association of Mutual Funds in India (AMFI) data on 'AUM by Geography - Consolidated Data for Mutual Fund Industry' as at the end of the previous financial year.

Distribution expenses will not be charged in Direct Plan and no commission shall be paid from Direct Plan.

The total expense ratio of Direct Plan shall be lower by atleast 12.5% vis-a-vis the Regular Plan. i.e., If the expenses of Regular Plan are 100 bps, the expenses of Direct Plan shall not exceed 87.5 bps.

Note: The above percentage is based on the prevailing expenses ratio. Any change in the above mentioned distribution expenses/ commission will be replaced while filling the final SID.

Sundaram Asset Management reserves the right to charge different heads of expenses, both inter-se or in total, within the overall limits as specified in the table above.

- 2. Brokerage and transaction costs which are incurred for execution of trades and included in the cost of investment shall be charged to the Scheme(s) in addition to the total expense limits prescribed under Regulation 52 of the SEBI (Mutual Funds) Regulations. These expenses shall not exceed 0.12% of the value of trades in case of cash market transactions and 0.05% of the value of trades in case of derivatives transactions. Payment towards brokerage and transaction cost in excess of 0.12% and 0.05% for cash market transactions and derivatives transactions respectively shall be charged to the scheme within the maximum limits prescribed under regulation 52 of the SEBI (Mutual Funds) Regulations, 1996. Any expenditure (including brokerage and transaction cost, if any) in excess of the prescribed maximum limit shall be borne by the Investment Manager or by the Trustee or Sponsor.
- 3. The Investment Manager shall set apart at least 0.02% (2 basis points) on the daily net assets of the scheme(s) within the maximum limit of total expense ratio prescribed under Regulation 52 of SEBI (Mutual Funds) Regulations for initiatives towards investor education and awareness taken by Sundaram Mutual fund.
- 4. Service Tax:
  - Pursuant to SEBI circular no CIR/IMD/DF/24/2012 dated November 19, 2012, Service Tax on brokerage and transaction cost paid for execution of trade,
    if any, shall be within the expenses limit prescribed under Regulation 52 of SEBI (Mutual Funds) Regulations.
  - Service Tax on investment management and advisory fee shall be charged to the scheme in addition to the maximum limit of total expense ratio as prescribed in Regulation 52 of SEBI (Mutual Funds) Regulations.
  - Service Tax for services other than investment management and advisory shall be charged to the scheme within the maximum limit of total expense ratio as prescribed in Regulation 52 of SEBI (Mutual Funds) Regulations.

Any circular/clarification issued by SEBI in regard to expenses chargeable to the Scheme/Plan(s) will automatically become applicable and will be incorporated in the SID/SAI/KIM accordingly.

#### Tax Implications

This summary of tax implications is based on the current provisions of the applicable tax laws. This information is provided for general purpose only. Investors should also refer to the Statement of Additional Information available at www.sundarammutual.com for more details. In view of the individual nature of tax implications, investors are advised to refer the provisions of the Income-Tax Act and/or consult their investment/tax advisor with respect to the specific tax implications arising out of an investment in the scheme.

- Income of Sundaram Mutual Fund: Exempt from tax.
- Dividend Distribution: The scheme will pay Dividend Distribution Tax at the rate of 25.00% to the Individual & HUFs and 30% on distribution made to others (cess & Surcharge will also be applicable). The amount of distributed income shall be increased to such an amount as would, after reduction of the additional income tax (DDT) on such increased amount at the rate specified shall be equal to the amount of income distributed by the mutual fund.
- No wealth tax is payable on the units of the scheme.
- Units will be treated as a long-term capital asset if held as a capital asset for more than 36 months. If the units are held for less than or equal to 36 months, they
  will be treated as short-term capital asset.
- Long-term capital gains are taxable at 20% (surcharge and cess will be payable) with indexation of the cost of acquisition.
- Short-term capital gains are taxable at normal rates applicable to the investor as per the provisions of the Income Tax Act.
- Capital loss resulting from sale of units would be available for setting off against other capital gains made. Losses on transfer of long-term capital assets would
  however be allowed to be set-off only against gains from transfer of long-term capital assets. The balance long-term capital loss shall be carried forward
  separately for a period of eight assessment years to be set off only against long term capital gains.
- In addition to income tax, surcharge on income tax and cess on total tax (income tax plus surcharge) will apply for companies and cess on income tax will apply
  for others, based on present provisions of the tax law.

The Investment Manager undertakes that under no situation there should be a recourse to the investor in the event of any additional tax liability.

Investors should also refer to the Statement of Additional Information available at www.sundarammutual.com for more but not exhaustive details

#### Daily Net Asset Value (NAV) Publication

The Investment Manager will calculate and disclose the first NAV of the scheme within 5 business days from the date of allotment. The NAV shall be published in atleast two daily news papers having circulation allover India. The NAV shall be updated on www.sundarammutual.com and the Association of Mutual Funds of India (www.amfiindia.com). Sundaram Asset Management shall update the NAV on the website of Association of Mutual Funds of India before 9.00 p.m. on every working day.

In case of any delay, the reasons for such delay would be explained to AMFI by the next day. If the NAVs are not available before commencement of working hours on the following day due to any reason, the Fund shall issue a press release providing reasons and explaining when the Fund would be able to publish the NAVs. Further transparency will be maintained through monthly disclosure of portfolio in Mutual Fund website and fact sheets.

#### For Investor Grievances please contact

#### Investor Relations Manager

Rahul Mayor, Head- Customer Services, Sundaram Asset Management Company Limited, Sundaram Towers, No. 46, Whites Road, Royapettah, Chennai- 600 014. Fax: (044) 28569808 Toll Free 1800 103 7237 (India) +44 49057300 (NRI) Email us at: customerservices@sundarammutual.com (NRI): nriservices@sundarammutual.com

	Registrar
	Sundaram BNP Paribas Fund Services Limited, SEBI Registration No. INR 000004066, (Unit: Sundaram Mutual Fund), Central Processing Center, RR Towers II, III Floor, Thiru Vi Ka Industrial Estate, Guindy, Chennai 600 032. Toll Free 1800 103 7237 (India) +91 44 49057300 (NRI).
Information to unit holders:	On acceptance of a valid application for subscription, units will be allotted and a confirmation specifying the number of units allotted by way of email and/or SMS within 5 Business Days from the date of closure of NFO will be sent to the Unit holder's registered e-mail address and/or mobile number.
	Subject to SEBI Regulations, Statement of Accounts will be sent to those unitholders whose registered email address / mobile number is not available with the Mutual Fund, unless otherwise required. Money would be refunded in respect of applications rejected, within five business days from the closure of the NFO period. The Scheme shall be available for trading within five business days of allotment.
	While allotting units in case of subscription to the scheme through switches from other schemes,  a. Additional units shall be allotted to the investors for the fractional value greater than 0.5 units so that the total units are rounded off to a full unit. The amount equivalent to conversion of fractional unit to full unit shall be debited to unit premium reserve account.
	b. For the fractional value upto 0.5 units, no additional units would be allotted. The value of those units shall be credited as unit premium reserve for the benefit of the investors.
	Consolidated Account Statement  A consolidated account statement (CAS)^ for each calendar month to the Unit holder(s) in whose folio(s) transaction**(s) has/have taken place during the month shall be sent on or before 10th of the succeeding month by mall/e-mail.  *Consolidated Account Statement (CAS)^ for each calendar month to the Unit holder(s) in whose folio(s) transaction**(s) has/have taken place during the month shall be sent on or before 10th of the succeeding month by mall/e-mail.  *Consolidated Account Statement (CAS)^ shall contain details relating to all the transactions** carried out by the investor across all schemes of all mutual funds during the month and holding at the end of the month including transaction charges paid to the distributor, if any.  *The word 'transaction' shall include purchase, redemption, switch, dividend payout, dividend reinvestment, systematic investment plan, systematic withdrawal plan, systematic transfer plan and bonus transactions.  In case of a specific request received from the Unit holders, the Investment Manager/Mutual Fund will provide the account statement to the investors within 5 Business Days from the received of the request.  In case the mutual fund folio has more than one registered holder, the first named Unit holder shall receive the CAS/account statement.  For the purpose of sending CAS, common investors across mutual funds at the end of every six months (i.e. September/ March), shall be sent by mail/e-mail on or before 10th day of succeeding month, to all such Unit holders in whose folios no transaction has taken place during that period. The half yearly CAS will be sent by e-mail to the Unit holders whose e-mail address is available, unless a specific request is made to receive in physical. Such Consolidated Account Statement shall reflect the latest closing balance and value of the Units prior to the date of generation of the producing securities in Demat account Statement Shall be consolidated Account Statement PlaN), in case of multiple holding, it sh
	An abridged Scheme-wise annual report shall be sent only through email to all unit holders whose email address is available within four months from the date of closure of the relevant accounting year; unit holders who have not provided an email address/who have requested for a physical copy shall receive a copy by post. The link of Scheme-wise annual reports or abridged summary thereof will also be prominently displayed at <b>www.sundarammutual.com</b>
General Risk Factors	All mutual funds and securities investments are subject to market risks, and there can be no assurance or guarantee that fund's objectives will be achieved.  NAV may go up or down, depending on the factors and forces affecting the securities market. Main types are market risk, liquidity risk, credit risk and systemic risks. At times, liquidity of investments may be impaired. There is uncertainty of dividend distribution and risk of capital loss. Past performance of the Sponsor/Asset Management Company/Fund does not indicate the future performance. Investors in the Scheme are not being offered any guaranteed or indicated returns. Sundaram Capital Protection Oriented Fund 5 Years (Series 8) does not in any manner indicate either quality or future prospects and returns.
Standard Risk Factors	Risks from Debt Exposures: Credit Risk, Interest Rate Risk, Price Risk, Market Risk, Liquidity Risk, Investment Pattern Risk, Duration Risk and Non-Diversification Risk, to name a few.  Risk Factors - Equity Markets: Stock Market Volatility, Equity Price Risk, Dependency Risk, Temporary Investment Risk and Non-Diversification Risk and Concentration Risk, to name a few.
Scheme-Specific Risk Factors	The Scheme offered is "oriented towards protection of capital" and "not with guaranteed returns". Investors are neither being offered any guaranteed/indicated returns. Further, the orientation towards protection of the capital originates from the portfolio structure of the Scheme and not from any bank guarantee, insurance cover or guarantee/assurance from the Trustee/Investment Manager/Mutual Fund/Sponsor.
	The ability of the portfolio to meet capital protection on maturity to the investors can be impacted by interest rate movements in the market, credit defaults by bonds and expenses.
	Risks include Credit risk, interest-rate risk, liquidity risk, market risk, price risk and risks specific to closed-end schemes( such as suspension of trading by Stock Exchanges, low liquidity/lower volumes for the Units etc). The risks pertaining to equity and debt markets may also impact the NAV of the scheme. This is only an illustrative list and not exhaustive.
Statutory information on Sponsor/Trustee	Sundaram Mutual Fund has been set up as a trust under the Indian Trusts Act, 1882  Sponsor: Sundaram Finance Limited Investment Manager: Sundaram Asset Management Company Limited. Trustee: Sundaram Trustee Company Limited. The sponsor is not responsible or liable for any loss beyond the contribution of Rs.1 lakh to set up the Mutual Fund.

**Sundaram Capital Protection Oriented Fund 5 Years (Series 8):** There are no significant differences as compared to the Capital Protection Oriented Schemes that have been launched previously.

# Sundaram Capital Protection Oriented Fund 5 Years (Series 8)

### **Key Information Memorandum**

Neither the SID/KIM/SAI nor the units of the schemes of Sundaram Mutual Fund have been registered in any jurisdiction, outside India. The distribution of the SID/KIM/SAI in certain jurisdictions may be restricted or totally prohibited or subject to registration requirements and accordingly, persons who come into possession of the SID/KIM/SAI in such jurisdictions are accordingly, persons wino corne into possession of the SiD/KIM/SAI in such jurisdictions and / or legal compliance requirements. No person receiving a copy of the SID/KIM/SAI or any application form in such jurisdiction may treat the SID/KIM/SAI or such application form as constituting an invitation to them to subscribe for Units, nor should they in any event use any such application form, unless in the relevant jurisdiction such an invitation could lawfully be made to them and such application form could lawfully be used without compliance of any registration or other legal requirements. The units offered under the schemes of Sundaram

Mutual Fund have not been and will not be registered under the United States Securities Act of 1933 for offer or sale as part of their distribution and neither Sundaram Mutual Fund nor Sundaram Asset Management Company Limited, the Investment Manager has been and will be registered under the United States Investment Company Act of 1940. It should be noted that Investors will not have the benefit of the substantive provisions of the laws of the United States of America, including the United States Investment Advisers Act of 1940, as amended. Therefore, subject to the ultimate discretion of the Investment manager, the products may not be offered or sold to or for the benefit of a US Person, as such term is defined herein. The Investment Manager may mandatorily redeem any Units that are held by or for the benefit of any US Person. You are also requested to refer to the section "Special Considerations" available in the Scheme Information Document of the respective schemes in this regard.

#### Checklist

#### Please complete Know Your Customer requirement

Please make the Cheque/Demand Draft in favour of 'SMF CPOF 5Y 8 S ACCOUNT' in which you would wish to invest and write the PAN number or Folio number (for investors who have an account with Sundaram Mutual) on the reverse of the Cheque/Demand Draft.

Uniform practice in dealing with applications/transaction slips: If the Scheme name on the application form/transaction slip and on the payment instrument are different, the application shall be processed and units will be allotted at the applicable NAV of the scheme mentioned in the application form /transaction slip duly signed by investor(s)

Permanent Account Number (PAN) is not required for an individual investor if the purchase amount is upto Rs 50,000 (including SIPs, if any) in any rolling 12-month period or in a financial year per investor per mutual fund.

Investors falling underthis category must produce a copy of any of the following specified photo identification documents:

- Voter Identity Card
- Driving License
- Government / Defense identification card
- 3.
- Passport
- Photo Debit Card (Credit card not included because it may not be backed up by a bank account). Employee ID cards issued by companies registered with Registrar of Companies (database available in the following link of Ministry of Company affairs http://www.mca.gov.in/DCAPortalWeb/dca/MyMCALogin.do?method=setDefaultProperty&mode=31)
- Photo Identification issued by Bank Managers of Scheduled Commercial Banks / Gazetted Officer / Elected Representatives to the Legislative Assembly / Parliament
- ID card issued to employees of Scheduled Commercial / State / District Co-operative Banks
- Senior Citizen / Freedom Fighter ID card issued by Government.
- Cards issued by Universities / deemed Universities or institutes under statutes like ICAI, ICWA, ICSI.

  Permanent Retirement Account No (PRAN) card issued to New Pension System (NPS) subscribers by CRA (NSDL).

  Any other photo ID card issued by Central Government/ State Governments/ Municipal

#### If you are a new investor in Sundaram Mutual Funds, please ensure you take care to mention:

- Permanent Account Number (PAN is mandatory for all investors).
- Mode of operation in case of joint applicants
- Bank account details of the first applicant Bank details for direct credit/ ECS/NEFT/RTGS

If investment is made under Power of Attorney, specimen signature of authorized signatory.

If the investor is a minor, the following points should be noted for opening folio / account. For detailed instructions, please refer the Statement of Additional Information:

- The minor shall be the first and the sole holder in an account. No joint holders are allowed in such accounts.
- Guardian in the account/folio on behalf of the minor should be either a natural guardian (i.e. father or mother) or a court appointed legal guardian. Documents supporting the date of birth of the minor and also the relationship of the minor and

guardian should be enclosed with the application form.

Small investors, who may not be tax payers and may not have PAN/bank accounts, such as farmers, small traders/businessmen/workers can invest in the scheme through the mode of cash payment for fresh purchases/additional purchases upto Rs.50,000/- per investor, per mutual fund, per financial year subject to:

- Compliance with Prevention of Money Laundering Act, 2002 and Rules framed there under;

  SEBI Circular(s) on Anti Money Laundering (AML) and other applicable AML rules, regulations and guidelines; and

  Sufficient systems and procedures put in place by the AMC / Mutual Fund However, payment to such investors towards redemptions, dividend, etc. with respect to aforementioned investments shall be paid only through banking channel.

Sundaram Mutual Fund / Investment Manager is yet to set up appropriate systems and procedures for the said purpose

- Attested copy of Permanent Account Number Card
- KYC Acknowledgement.
- Signed 'Account Payee' cheque/draft drawn in the 'SMF CPOF 5Y 8 S ACCOUNT' in which you wish to invest and indicate PAN number on reverse.
- A cancelled cheque or a photocopy of your cheque leaf (a must if you wish to avail the facility of direct credit/ ECS and preferable in all cases to ensure your bank account details are captured accurately) if investment is made under Power of Attorney, notarised copy of the Power of Attorney
- In case of a Trust/Fund, a resolution of the Trustee(s) authorising the investment must be submitted.
- If you are an institution, please attach a copy of documents indicated in the table:

#### Special Categories (please attach a copy)

Document	Corporate	Society	Partnership	Trust
Memorandum & Articles	<b>√</b>			
Resolution/Authorisation to Invest	<b>√</b>	1	<b>√</b>	/
List of Authorised Signatories				
& Specimen Signatures	✓	✓	✓	✓
Bye-Laws		/		
Trust Deed		/		
Partnership Deed			/	

#### Not In Good Order (NIGO)

All applications received by the Investment Manager / Registrar & Transfer Agent(RTA) shall be on a "Subject to Verification" basis. Applications that are found to be inaccurate or incomplete upon preliminary scrutiny will be returned at the counter itself to the investor or agent for rectification. Applications that are accepted at the counter and subsequently found as incomplete or inaccurate on material aspects by the Investment Manager /RTA are classified as Not In Good Order (NIGO). Such NIGO applications are liable to be rejected and reasons for incompleteness/inaccuracy shall be communicated to the investor for remedial measures. The applications submitted after remedy will be processed at the NAV of the date and time of receipt of the same at our office/office of

#### This form is applicable for persons both resident in India and for NRIs.

1. Existing Investor Information: If you are an investor in any fund of Sundaram Mutual Fund serviced by Sundaram BNP Paribas Fund Services Limited, please provide the Folio Number. You are not required to fill details required in Section 2. You must proceed directly to Section 3 as details required in Section 2 are available in your existing folio. If you wish to change any of the existing details, use

a transaction slip available with your account statement.

2. New Investor Information: Name and address must be written in full. If the investment is on behalf of a minor (a person who is yet to complete 18 years), the Name of the Guardian and his/her PAN must be mentioned.

compiete to years), the Name of the Guardian and his/her PAN must be mentioned.

In case of more than one applicant, applicants are requested to state the Mode of holding as 'Joint' or 'Anyone or Survivor'. In case of omission to choose the mode of holding, the default option shall be 'Anyone or Survivor'

All communication and payments shall be made to/in the name of and favouring the first/sole applicant.

Applications by a Power of Attorney, a limited company a corporate body, an eligible institution, a registered society, a partnership firm or a trust must be accompanied by documents as mentioned in the checklist. The documents must be attested by the designated or authorised official of the institution/power of attorney or by a notary or gazetted officer of the government/bank manager. Authorised official should sign the Application Form under their official designation. A liet of specimes institutions in authorised afficial designation. officials should sign the Application Form under their official designation. A list of specimen signatures of the authorised officials, duly certified or attested, must be attached to the Application Form.

Go Green Services: Save the Future

- Green Services: Save the Future
  Go Green E-Update/Mobile Services: Registration of Contact Details: By opting to receive the Account Statement and Abridged
  Scheme Annual Report in a paperless mode by e-mail, you contribute to the environment. The investor is deemed to be aware of
  security risks including interception of documents and availability of content to third parties. Sundaram Asset Management provides
  interesting information on the economy, markets and funds. If you wish to receive documents such as The Wise Investor, India
  Market Outlook, Global Outlook, Fact Sheet and One Page Product Updates, to name a few, please choose the 'yes' option.
  Go Green Web Service: If you are an existing investor and wish to transact online without an IPIN please register online by visiting
  www.sundarammutual.com.
- www.sundarammuna.com.

  Go Green IPIN Service: If you are an existing investor, please register for your IPIN (Internet Personal Identification Number) online in 3 Simple Steps by visiting us at www.sundarambnparibass.in. With this you can access your account statement/capital gain statement 24x7, view your portfolio and transact online, receive transactional alerts by email/ SMS and subscribe for daily NAV alerts. If you are a new investor, you may use the attached PIN agreement Form. Applicants who request a Personal Identification Number (PIN) will be deemed to have read, understood and agreed to the terms and conditions for the PIN available at www.sundarammutual.com.

 Go Green Call Service:If you are an existing investor and wish to register your email ID & mobile number with us, please call our Toll Free: 1800 103 7237 (India) +91 44 49057300 (INRI) between 9.00 & 6.00 pm on any business day.

Employee Unique Identification Number (EUIN) has to be filled by the distributor, irrespective of whether the transaction is advisory or execution only as EUIN would assist the investor in tackling the problem of mis-selling even if the employee/ relationship manager/sales person leave the employment of the distributor. Transaction charges:

Transaction charges.

Terms and Conditions relating to Transaction Charges (applicable for both existing and new investors in the schemes of Sundaram Mutual) pursuant to SEBI circular No. Cir/ IMD/ DF/13/ 2011 dated August 22, 2011:

- The Distributor would be allowed to charge the Mutual Fund Investor a Transaction Charge where the amount of investment is Rs. 10,000/-and above on a per subscription basis

  For an investor other than First Time Mutual Fund Investor, the Transaction Charge allowed will be Rs. 100/- per subscription
- For a First Time Mutual Fund Investor, the Transaction Charge allowed will be Rs. 150/- per subscription of Rs. 10,000/- and
- The Transaction Charge, where applicable based on the above criteria, will be deducted by the Investment Manager from the
- subscription amount remitted by the Investor and paid to the distributor; and the balance (net) amount will be invested in the scheme. Thus units will be allotted against the net investment.

  No Transaction charges shall be levied:
- - Where the distributor/agent of the investor has not opted to received any Transaction Charges; Where the investor purchases the Units directly from the Mutual Fund;
- Where total commitment in case of SIP / Purchases / Subscriptions is for an amount less than Rs. 10,000/-;
- where total commitment in case of SIP / Purchases / Subscriptions is for an amount less than his. 10,000/-;
  On transactions other than purchases / subscriptions relating to new inflows.
  Switches / Systematic Transfers / Allotment of Bonus Units / Dividend reinvestment Units / Transfer / Transmission of units, etc will not be considered as subscription for the purpose of levying the transaction charge.
  Purchases / subscriptions carried out through stock exchange(s).

The distributors can opt-in / opt-out of levying transaction charges based on 'type of the Product/Scheme' instead of 'for all Schemes'. Accordingly, the transaction charges would be deducted from the subscription amounts, as applicable. However, the distributor shall not be able to opt-in or opt-out at the investor-level i.e. a distributor shall not charge one investor

and choose not to charge another investor.

The transaction charges are in addition to the existing system of commission permissible to the Distributors. On subscription through Distributors, the upfront commission if any will be paid directly by the Investors to the Distributor by a separate cheque

based on their assessment of various factors including the service rendered by the Distributor.

Any circular/clarification issued by SEBI in this regard will automatically become applicable and will be incorporated in the SID/SAI/KIM

Any circular/clarification issued by St-BI in this regard will automatically decorate and will be incorporated and polication in joint names, each applicant), is required to mention their PAN and attack an signed/attested copy of PAN acted with the application. Investors can also submit a copy of PAN attested by the Bank Manager/Gazetted Officer of State or Central Government /Notary Public/Undicial Authority, Applications without a copy of the PAN will be rigicated. Permanent Account Number (PAN) is not required for Micro SIP of an individual investor if the total amount of installments is upto Rs 50,000 per investor in any rolling 12-month period or in a financial year. This exemption is also applicable to other purchase transactions if the amount, including SIPs, is put on the part of the state of sundaram Mutual) in any rolling 12-month period or in a financial year per investor. Investors falling under this category must produce a copy of any of the specified photo identification documents listed in Guide to Investing through Systematic Investment Plan (SIP). However investors having PAN are not eligible for similified KYC procedures.

Instructions for verification of PAN Card: If an investor provides a copy of PAN card without required attestation, officials at the branches of Sundaram Asset Management/Registrar and Transfer Agents and designated persons at Investor Centres must verify the PAN card copy with the original. The person verifying the document need to affix his/her signature, name and company seal with remarks as verified with original / verified / attested. Distributors can also verify the PAN card copy with original. The person verifying the document

need to affix his/her signature, name and company seal with remarks as verified with original / verified / attested.

Know Your Customer (KYC) Requirement: The Securities and Exchange Board of India has issued detailed guidelines on 18/01/2006 and mesures for prevention Money Laundering and had notified SEBI (KYC Registration Agency) Regulations, 2011 on December 02,

### Sundaram Capital Protection Oriented Fund 5 Years (Series 8) **Key Information Memorandum**

2011 with a view to bring uniformity in KYC Requirements for the securities market and to develop a mechanism for centralization of the KYC records. SEBI has also issued circulars from time to time on KYC compliance and maintenance of documentation pertaining to unit Not records. SEC has also issued circulars from time to limb on NTC compliance and maintenance of documentation pertaining to unit holders of mutual funds. Accordingly the following procedures shall apply:

NYC acknowledgement is mandatory for all investors.

An application without acknowledgement of KYC compliance will be rejected.

New Investors are required to submit a copy of Income Tax PAN card, address proof and other requisite documents along with the

KYC application form to any of the intermediaries registered with SEBI, including Mutual Funds to complete KYC. The KYC application form is available at www.sundarammutual.com

The Mutual Fund shall perform initial KYC of its new investors and send the application form along with the supporting documents to the KYC Registration Agency (KRA).

During the KYC process, the Mutual Fund will also conduct In Person Verification (IPV) in respect of its new investors. Sundaram Asset

Management Company Limited and the NISM / AMFI certified distributors who are KYD compliant are authorized to carry out the IPV for investors in mutual funds. In case of applications received directly from the investors (i.e. not through the distributors), mutual funds may rely upon the IPV performed by the scheduled commercial banks.

The KRA shall send a letter to the investor within 10 working days of the receipt of the KYC documents from Mutual Fund, confirming

the details thereof.

Investors who have obtained the acknowledgement after completing the KYC process can invest in Scheme of the Mutual funds by

quoting the PAN in the application form.

united the rank in the application form.

Investors are required to complete KYC process only once to enable them to invest in Scheme of all mutual funds.

Existing Investors, who have already complied with the KYC requirements, can continue to invest as per the current practice.

Pursuant to SEBI circular no. MIRSD/Cir-5/2012 dated April 13, 2012, mutual fund investors who were KYC compliant on or before December 31, 2011 are required to submit 'missing/not available' KYC information and complete the 'In Person Verification' (IPV) requirements if they wish to invest in a new mutual fund, where they have not invested / opened a folio earlier, effective from December

Individual investors have to complete the following missing/not available KYC information: al Father's/Spouse Name.

Marital Status,

In-Person Verification (IPV).

To update the missing information, investors have to use the "KYC Details Change Form" for Individuals Only available at www.sundarammutual.com or www.amfiindia.com. Section B of the form highlights 'Mandatory fields for KYCs done before 1 January

2012' which has to be completed.

In case of Non Individuals, KYC needs to be done afresh due to significant and major changes in KYC requirements by using "KYC" Application form" available for Non-Individuals only in the websites stated above.

Additional details like Nationality, Gross Annual Income or Net worth as on recent date, Politically Exposed Person, and Non Individuals providing specific services have to be provided in Additional KYC details form available in the website of the Investment Manager.

Duly filled forms with IPV can be submitted along with a purchase application, to the new mutual fund where the investor is investing / opéring a folio. Alternatively, investors may also approach their existing mutual funds at any investor service centre to update their 'missino/not available' KYC information.

Inising/loci available No illinoints (Mandatory)
In accordance with SEBI Circular No. CIR/MIRSD/13/2013 dated December 26, 2013, the additional details viz. Occupation details, Gross Annual Income/networth and Politically Exposed Person (PEP)\* status mentioned under section 3(d) which was forming part of uniform KYC form will now be captured in the application form of the Fund. Also, the details of nature of services viz. Foreign Exchange/Gaming/Money Lending, etc., (applicable for first/sole applicant) is required to be provided as part of Client Due Diligence (CDD)

Politically Exposed Persons (PEP): PEPs are defined as individuals who are or have been entrusted with prominent public functions in a foreign country, e.g., Heads of States or of Governments, senior politicians, senior Government / judicial / military officers, senior executives of state owned corporations, important political party officials, etc. or senior political figures and their immediate family

members and close associates. Ultimate Beneficial Owner: Pursuant to SEBI Master Circular No. CIR/ISD/AML/3/2010 dated December 31, 2010 on Anti Money Laundering Standards and to Guidelines on identification of Beneficial Ownership issued vide SEBI circular no. CIR/IMRSD/2/2013 dated

January 24, 2013, investors fother than Individuals) are required to provide details of Ultimate Beneficial Owner(s) (\*UBO\*).

The Ultimate Beneficial Owner means 'Natural Person', who, whether acting alone or together, or through one or more juridical person, exercises control through ownership or who ultimately has a controlling ownership interest of / entitlements to:

More than 15% of shares or capital or profits of the juridical person, where the juridical person is a company;

iii. More than 15% of the capital or profits of the juridical person, where the juridical person is a partnership; or

iiii. More than 15% of the property or capital or profits of the juridical person, where the juridical person is an unincorporated association can be designed to the designed of the property or capital or profits of the projects of the property or capital or profits of the projects of t or body of individuals.

In case of a Trust, the settler of the trust, the trustees, the protector, the beneficiaries with 15% or more of interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership is considered as the UBO. The provisions w.r.t. Identification of UBQ are not applicable to the investor or the owner of the controlling interest is a company listed on

a stock exchange, or is a majority-owned subsidiary of such a listed company.

If you are classified as a passive Non-Financial Foreign Entity (NFFE) for FATCA purposes, while completing the "Declaration for Ultimate beneficial Ownership (UBO)" form please provide details of all the person(s) (excluding those having tax residency in India) having controlling interest in your entity in the "foreign country information" column along with Country of birth, Country of citizenship / Nationality, Country of Tax Residency and Foreign Tax Reference Number for FATCA purposes.

4. Details under FATCA/Foreign Tax Laws: Tax Regulations require us to collect information about each investor's tax residency. If you have any questions about the country of the provisions for the provision for the provisions for the provision for the provision

have any questions about your tax residency, please contact your tax advisor. Foreign Account Tax Compliance provisions (commonly known as FATCA) are contained in the US Hire Act 2010.

India has joined the Multilateral Competent Authority Agreement (MCAA) on automatic exchange of financial account information on June 3, 2015. In terms of the MCAA, all signatory countries are obliged to exchange wide range of financial information after collecting the same from financial institutions in their countrylurisdiction. Government of India has amended the Income-tax Act, 1961 in August 2015 pursuant to which all the financial institutions including Mutual Funds are required to report the transactions of US citizens / residents and also of other signatory countries to the Government of India.

Further, the Government of India has signed an Inter-Governmental agreement with US on July 09, 2015 (with date of entry into force as Aug 31, 2015) to improve international tax compliance and to implement FATCA in India pursuant to which prescribed details of US Account holders/tax payers has to be reported by the Indian Entities to Government of India which in turn will relay that information to the US Interval Revenue Service (IRS)

Applicants (Including joint holders, Guardian, POA holder) are required to refer and mandatorily fill "FATCA/-CRS Details". Applications without this information / declaration being filled/signed off will be deemed as incomplete and are liable to be rejected. Investors are requested to note that the contents of the information to be provided / declaration in the application form may undergo a change on receipt of communication / guidelines from AMFI/SEBI from time to time.

5. Bank Account Details: Providing bank account details is mandatory according to SEBI regulations. Please complete all the details such as account number, name of the bank, branch, address and city, RTGS/NEFT are unique numbers for every account with a bank branch. You can obtain them by contacting your banker. Please attach a cancelled cheque or a photocopy of the cheque to ensure that your account details are captured accurately in your record with the registrar. This is a must if you opt to receive the redemption/dividend proceeds by electronic means.

In case of NRIs, if the payment is by Demand Draft, or source of funds is not clear on the cheque leaf, please provide a copy of the FIRC (Foreign Inward Remittance Certificate).

Proceeds of any redemption will be sent only to a bank account that is already registered and validated in the folio at the time of redemption

Unit holder(s) may choose to mention any of the existing registered bank accounts with redemption payment request for receiving redemption proceeds. If no registered bank account is mentioned, default bank account will be used. Valid change of bank mandate requests with supporting documents will be processed within ten business days of necessary documents reaching the head office of the RTA and any financial transaction request received in the interim will be carried based on previous details only. Effective May 01, 2012 the forms for redemption request and change of bank account have been segregated to ensure that the two different requests are handled and executed separately for all existing and new customers. For more details please refer to the Website www.sundarammutual.com or contact the offices of the AMC/RTA. How do you wish to receive

Redemption Proceeds: Please refer to the details of the various facilities for receiving redemption proceeds as outlined hereunder: RTGS & NEFT: RTGS is Real Time Gross Settlement and applicable for payments/fund transfer in excess of Rs 1 lakh. NEFT is National Electronic Funds Transfer and is applicable for payments/fund transfer of less than Rs 1 lakh. RTGS & NEFT are modes of transferring money through electronic system and are easy and secured mode to receive your redemption proceeds.

Direct Credit: The redemption proceeds are directly and automatically credited to your designated bank account. It is available now with select banks and Sundaram Asset Management plans to enhance the coverage. At present, Direct Credit Facility is available for investors who have an account with Axis Bank, BNP Paribas Bank, Citibank, Deutsche Bank, HDFC Bank, HSBC Bank, ICICI Bank, IDBI Bank, IndusInd Bank, ING Vysya, Kotak Mahindra Bank, Royal Bank of Scotland, SBI, Standard Chartered Bank, YES Bank. An investor who opts for Direct Credit facility is requested to enclose a cancelled cheque or a photocopy of the cheque to ensure that the correct bank account number and MICR code are entered in his/her record. In case the bank account of an investor is covered under Direct Credit facility, then the payment of redemption/dividend proceeds (if any), will happen via direct credit payout only.

Warrants/Draft: Warrant/draft will be payable only at cities where Sundaram Mutual Customer Service Centres are located. Sundaram Asset Management will strive to effect the payout by sending a cheque / demand draft. In case of unforeseen circumstances, the Sundaram Asset Management reserves the right to issue a demand draft / payable at par cheque.

Investors expressly agree and authorise the mutual fund to use intermediaries such as post office, local and international couriers and banks, to name a few, to send communication or send cheque / demand draft / warrant. Intermediaries are agents of the investor and not the mutual fund. The Trustees / Investment Manager / Mutual Fund will not be responsible for any loss arising out of fraudulent encashment of cheque/draft or delay / loss in transit of any cheque / draft / communication.

7. Fund in which you wish to invest and Plans & Options: Please indicate clearly the complete name of the fund in which you wish to

Investors wishing to subscribe under Direct Plan of a Scheme will have to indicate "Direct Plan" against the Scheme name in the application

The following matrix will be applied for processing the applications in the Regular or Direct Plan:

Broker Code mentioned	Plan mentioned	Plan under which
by the investor	by the investor	units will be allotted
Not mentioned	Not mentioned	Direct Plan
Not mentioned	Direct	Direct Plan
Not mentioned	Regular	Direct Plan
Mentioned	Direct	Direct Plan
Direct	Not Mentioned	Direct Plan
Direct	Regular	Direct Plan
Mentioned	Regular	Regular Plan
Mentioned	Not Mentioned	Regular Plan

In cases of wrong/ invalid/ incomplete ARN codes mentioned on the application form, the application shall be processed under Regular

The Investment Manager shall contact and obtain the correct ARN code within 30 calendar days of the receipt of the application form from the investor/ distributor. In case, the correct code is not received within 30 calendar days, the AMC shall reprocess the transaction under Direct Plan from the date of application without any exit load.

Payment Details: The cheque/demand draft must be drawn in favour of 'SMF CPOF 5Y 8 S ACCOUNT' and crossed A/c Payee only. Investors must write the Permanent Account Number/Folio Number on the reverse of the cheque / demand draft accompanying the application form. Sundaram Asset Management is pleased to bear DD charges as per rates of State Bank of India.

Purchases made through third party cheque(s) will not be accepted. In case of payment from a Joint Bank Account, the First holder in the Application must be one of the Joint Account Holders of the Joint Bank Account. However the following are excluded from this restriction:

- Gifts to a minor from Parents/Grand Parents up to Rs50,000(for each Purchase /per SIP Installment)
- Employer's Remittance of Payroll deduction on behalf of Employees
- 3. Custodian's payment on behalf of an FII /Client

For further details please refer to Statement of Additional Information.

8. Dematerialization: Investors have the option to hold the Units in dematerialized form. Currently, this facility is not available in case of units offered under the Daily/Weekly/Fortnightly Dividend Option(s) under all income/debt/liquid Schemes. Investors who want an allotment units of units in demat mode must have a beneficiary account with a Depository Participant (DP) of the Depositories i.e. National Securities
Depositories Limited (NSDL) / Central Depository Services Limited (CDSL). If PAN is not mentioned by applicants, the application may be
rejected. Investors may attach a copy of the Client Master Form / DP statement showing active demat account details for due verification.
Names, mode of holding, PAN details, etc. of the investor will be verified against the Depository data. The units will be credited to the beneficiary (demat) account only after successful verification with the depository records and realization of payment. In case the demat details mentioned in the application are incomplete/incorrect or do not match with the depository data, the application shall be treated as invalid for processing under demat mode and therefore may be considered for processing in non-demat form i.e. in physical mode if the application is otherwise valid.

9. Switch of all units on Maturity of the Scheme: This facility can be availed by the investors to switch all their units from this scheme, upon maturity, into any other scheme(s) of Sundaram Mutual. Investors are requested to note that this facility shall be available only for those who hold the units of the scheme in physical mode.

The investor can also opt for this facility at any time before the maturity of the scheme using a designated form. The switch-out transaction will be processed based on the applicable Net Asset Value on the date of maturity. Switch-out carried out by the Mutual Fund in accordance with this option chosen by the investor shall be deemed to be redemption from the scheme at the time of maturity and subsequently be deemed as subscription to the other scheme as may be chosen by the investor.

As a default option, the units shall be redeemed at maturity if the investor does not specifically choose to switch-out to any other scheme by using this facility

The AMC/Trustee reserves the right to change the features, terms and conditions of this facility in addition to withdrawing this facility at a

- 10. Nomination: Please indicate a nominee who should be entitled to the benefits of your investment in the event of an untoward development. Proportion (%) in which units will be shared by each nominee should aggregate to 100%. The section on Nomination is not applicable in the case of Non- individuals. The following points on nomination procedures may please be noted. For detailed procedure, please refer the Statement of Additional Information (SAI)
- Where a folio has joint holders, all joint holders should sign the request for nomination/ cancellation of nomination, even if the mode of holding is not "joint". Nomination form cannot be signed by Power of attorney (PoA) holders.
- Nomination shall be compulsory for new folios/accounts especially where the mode of holding is single. Investors who do not wish to nominate must sign confirming their non-intention to nominate. Every new nomination for a folio/account will overwrite the existing nomination.
- (iii) Nomination shall not be allowed in an account/folio held on behalf of a minor.

Where the nominee is a minor, various documents like KYC, PAN, Bank details, Indemnity, etc. should be of the guardian of the

11. Declaration, Certification & Signature: Signature can be in English or in any Indian language. Thumb impressions must be attested by a Magistrate / Notary Public under his/her official seal. In case of HUF, the signature of the Karta and Karta of HUF seal/stamp are a must. If the application is in joint name, all applicants must sign the form. Please ensure that the signature is consistent not just in this form but in all transaction request documents you may submit subsequent to your investment. Variation in signature can lead to delays or rejection of a transaction request such as redemption, switch, change in address and change in bank mandate, to name a few

For general Investor Related Services, please refer Statement of Additional Information (SAI)



www.sundarammutual.com

# Sundaram Capital Protection Oriented Fund 5 Years (Series 8) (Tenure 5 Years)

Application Form
Please refer to product label in the cover page and Your Guide to Fill the Application form (pages 9-10) before proceeding

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3. KYC details (Mandatory) (r	efer instruction 3) ☐ Individual ☐	Non-Individual (Please attach mandatory Ultim	nate Beneficial Ownership (UBO) declaration form
Status of First/Sole Applicant [Please (/)]	Occupation Details [Please (1)]	Gross Annual Income (in ₹) [Please (✓)]	PEP Status
☐ Listed Company	(To be filled only if the applicant is an individual)	First Applicant	First Applicant
☐ Unlisted Company	First Applicant	☐ Below 1 Lac ☐ 1-5 Lacs	For Individuals [Please (🗸)] Politically Exposed
☐ Individual	☐ Private Sector Service ☐ Public Sector Service ☐ Government Service ☐ Business	e	Person (PEP) Status (Also applicable for authorised
☐ Minor through guardian	☐ Professional ☐ Agriculturist	□ > 25 Lacs - 1 Crore □ > 1 Crore (or)	signatories/Promoters/Karta/Trustee/Whole time Directors)  □ I am PEP
☐ HUF	☐ Retired ☐ Housewife	Net-worth (Mandatory for non-individuals) ₹	☐ I am related to PEP ☐ Not Applicable
☐ Partnership	☐ Student ☐ Forex Dealer	as on	For Non-Individuals providing any of the below
☐ Society/Club	☐ Others (please specify)	—     D D M M Y Y Y Y  (Not older than one	mentioned services [Please (/)]
•	Second Applicant		☐ Foreign Exchange/Money Changer Services
☐ Company	☐ Private Sector Service ☐ Public Sector Service		☐ Gaming/Gambling/Lottery/Casino Services
☐ Body Corporate	☐ Government Service ☐ Business ☐ Professional ☐ Agriculturist	Second Applicant	☐ Money Lending/Pawning ☐ None of the above
☐ Trust	☐ Retired ☐ Housewife	☐ Below 1 Lac ☐ 1-5 Lacs	Second Applicant
☐ Mutual Fund	☐ Student ☐ Forex Dealer	☐ 5-10 Lacs ☐ 10-25 Lacs	(To be filled only if the applicant is an individual)
□FPI	☐ Others (please specify)	□ > 25 Lacs - 1 Crore	☐ I am PEP
☐ NRI-Repatriable	Third Applicant	☐ > 1 Crore (or) Net-worth	☐ I am related to PEP
☐ NRI-Non-Repatriable	☐ Private Sector Service ☐ Public Sector Service	e Third Applicant	☐ Not Applicable
☐ FII/Sub account of FII	☐ Government Service ☐ Business	☐ Below 1 Lac ☐ 1-5 Lacs	Third Applicant
☐ Fund of Funds in India	☐ Professional ☐ Agriculturist ☐ Housewife	☐ 5-10 Lacs ☐ 10-25 Lacs	(To be filled only if the applicant is an individual)
□QFI	☐ Student ☐ Forex Dealer	□ > 25 Lacs - 1 Crore	☐ I am related to PEP
☐ Others(please specify		☐ > 1 Crore (or) Net-worth	□ Not Applicable
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			torily fill separate FATCA-CRS Annexure
The below information is requi	red for all applicant(s) / guardian / PoA	A holder	
Category	First Applicant/Guardian	Second Applicant	Third Applicant
Are you a Tax Resident of Country other than India?	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No
Is your Country of Birth/     citizenship other than India?	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No
3. Is your Residence address / Mailing address / Telephone No. other than in India?	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No
4. Is the PoA holder / person to whom signatory authority is given, covered under any of the categories 1, 2 or 3 above?	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No
If you have answered YES to	any of above, please provide the below	v details	
Country of Tax Residence			
Nationality			
Tax Identification Number <sup>\$</sup> or Reason for not providing TIN			
Identification Type (TIN or Other, please specify)			
Residence address for tax purposes (include City, State, Country & Pin code)			
Address Type	☐ Residential ☐ Business	□ Residential or Business     □ Residential    □ Business     □ Registered Office	☐ Residential or Business ☐ Residential ☐ Business ☐ Registered Office
City of birth			
Country of birth			

\$ In case any of applicant being resident/ tax payer in more than one country, provide tax identification number for each such country separately.

#### **FATCA-CRS Instructions**

Details under FATCA-CRS/Foreign Tax Laws: The Central Board of Direct Taxes has notified Rules 114F to 114H, as part of the Income Tax Rules 1962, which Rules require Indian financial institutions such as the Bank to seek additional personal, tax and beneficial owner information and certain certifications and documentation from all our account holders. In certain circumstances (including if we do not receive a valid self-certification from you) we may be obliged to share information on your account with relevant tax authorities/appointed agencies. If you have any questions about your tax residency, please contact your tax advisor. Should there be any *change in any information provided by you, please ensure you advise us* promptly, *i.e., within 30 days*. Towards compliance, we may also be required to provide information to any institutions such as withholding agents for the purpose of ensuring appropriate withholding from the account or any proceeds in relation thereto. As may be required by domestic or overseas regulators/ tax authorities, we may also be constrained to withhold and pay out any sums from your account or close or suspend your account(s).

If you are a US citizen or resident or greencard holder, please include United States in the Country of Tax Residence field along with your US Tax Identification Number. Foreign Account Tax Compliance provisions (commonly known as FATCA) are contained in the US Hire Act 2010.

\$ It is mandatory to supply a TIN or functional equivalent if the country in which you are tax resident issues such identifiers. If no TIN is yet available or has not yet been issued, please provide an explanation with supporting doucments and attach this to the form.

	· ·											
5. Bank Account Details of	of First/Sole Appli	cant (as per SEBI Reg	gulations it is mandator	y) (refer instruction 5)								
Account No												
Name of the Bank			Branch									
Branch Address	Branch Address  Bank City (redemption will be payable at this location)											
Cheque MICR No		Account Ty	rpe [Please (✓)] ☐ Savings	☐ Current ☐ NRE* ☐ NRC	O* ☐ FCNR* ☐ Others							
RTGS / NEFT / IFSC Code "If the payment is by DD or source of fund is not clear on the Cheque leaf, please provide a copy of FIRC.												
6. Mode of payment of red	demption/dividen	d proceeds via Direct	credit/NEFT/Other Mod	de (refer instruction 6)								
Direct Credit is now available with: Axis Bank, BNP Paribas Bank, Citibank, Deutsche Bank, HDFC Bank, HSBC Bank, ICICI Bank, IDBI Bank, IndusInd Bank, ING Vysya, Kotak Mahindra Bank, Royal Bank of Scotland, SBI, Standard Chartered Bank, YES Bank. If your bank falls in this list your Redemption/ Dividend proceeds will be directly credited to your account. Alternatively, you will receive the payment through NEFT mode based on the bank details available. Otherwise, payment will be made by way of a cheque/demand draft/warrant.  7. Payment Details: Please issue a separate cheque/Demand Draft favouring 'SMF CPOF 5Y 8 S ACCOUNT' (refer instruction 7)												
					Payment I	Octoile						
Scheme Name	Plan	Option*	Amount Invested (less DD charges)	Net Amount Paid	Cheque/DD Number	Bank/Branch						
Sundaram Capital Protection Oriented Fund 5 Years (Series 8)	☐ Regular ☐ Direct	☐ Growth ☐ Dividend - Payout										
*If you do not indicate an option case of third party paym					the third party decla	ration form						
8. DEMAT Account Details	(refer instruction 8	3)										
☐ National Securities Depository	Ltd. Depository F	Participant Name				_						
☐ Central Depository Services (Inc	dia) Ltd. DP ID Numb	per	Beneficiary Ac	count Number								
Investor willing to invest in Der	mat option, may pro	ovide a copy of the DP S	tatement enabling us to m	atch the Demat details a	s stated in the applica	ation form.						
Turn overleaf for Declaration & ≲Signature (Mandatory)→→→												
					OF- 5 Years (Series 8)							
Acknowledgement Sundaram Capital Protection Oriented Fund 5 Years (Series 8) (Tenure 5 Years) Sundaram Asset Management Company Limited, II Floor, 46 Whites Road, Chennai - 600 014. Toll Free 1800 103 7237 (India) +91 44 49057300 (NRI)												
Received From Mr./Mrs./Ms Communication in connection w <b>Services Limited</b> , Registrar and II III Floor, Thiru Vi Ka Industrial	vith the application s d Transfer Agents, U	nit: Sundaram Mutual Ful	nd, Central Processing Cen	ter, RR Towers,	ISC's Signature 8							

	Switch Out On Maturity Facility (refer instruction 9) (please refer SID & KIM of respective target scheme for product labelling											
At the time of application, to Sundaram Mutual Fund as co	of the											
maturing scheme and subsc	ription to the other scheme ch	osen by the inv	restor.	e Target Scheme mentioned below.	•							
						1st / Sole Applicant / Guardian						
	Scheme: Sundaram Capital Protection Oriented Fund 5 Years (Series 8)  Target Scheme: SundaramFund											
Plan:   Regular		TO	Plan:   Regular [	□ Direct Payout □ Dividend Re-Investment □ D								
Option: Growth	2nd Applicant											
	(lf											
(As a default option the unit shall be fully redeemed on the date of maturity and redemption proceeds shall be despatched to the address/credited to the bank account of the unit holder within 10 business days from the date of maturity.    NWe have read and understood the terms and conditions applicable to the switch on maturity facility and am/are fully aware of the risk associated with such event.   NWe have read and understood the Scheme Information Document (SID)   Statement of Additional Information (SAI) and Key Information Memorandum (KIM) of the Target Scheme and have understood the investment objectives, investment pattern and risk factors applicable to the Target Scheme.   NWe have not received nor been induced by any rebate or gifts, directly or indirectly, in opting the switch on maturity facility.  3rd Applica												
	ilable only for indiv		· · ·	□ I wish to nominate the follo	wing person(s)	The same						
1st Nominee			2nd Nominee		3rd Nominee							
Proportion (0/)* :	which units will be -1-	arod by f	rot Proportion (0/)*	n which unite will be shared by see ===		which units will be shared by third						
nominee		iareu Dy III	nominee		nominee							
If nominee is a mir	nor: Relationship:		If nominee is a	minor:	If nominee is a mi							
Name of Guardian	·		Name of Guard	dian:	Name of Guardia							
Address of Guardia	າ:		Address of Guar	dian:	Address of Guardia	n:						
	ts will be shared by each nomi											
' ' '	,	-	•									
U I do not wish to	choose a nominee	e. Signatur	re of investor(s) 1st /	Sole Applicant / Guardian 2r	nd Applicant	3rd Applicant						
	Certification & S											
Declaration: I/We • havin	g read and understood the	e contents of	the Statement of Addition	nal Information/Scheme Information Document	/addenda issued to the	SID and KIM till date • hereby apply for units						
received nor been induce	d by any rebate or gifts, di	irectly or indi	irectly in making this inve	conditions, rules and regulations of the scher estment • do not have any existing Micro SIPs/	investments which toge	ther with the current application will result in						
the total investments exce (in the form of trail comm	eeding ₹ 50,000 in a financi ission or any other mode),	ial year or a ro , payable to h	olling period of twelve mo nim for the different com	onths (applicable for PAN exempt category of inpeting Schemes of various Mutual Funds from	vestors). The ARN holde amongst which the Sch	has disclosed to me/us all the commissions eme is being recommended to me/us.						
Applicable to NRIs only through normal banking on not a citizen of Canada.	: Please (✓) ☐ I/We confirr hannels or from funds in m	m that I am/V ny/our Non-Re	We are Non-Resident of esident External/Ordinar	Indian Nationality/Origin and I/We hereby conf y Account/FCNR Account on a ☐ Repatriation E	irm that the funds for sasis □ Non-Repatriation	abscription have been remitted from abroad Basis. I/We further declare that I/We am/are						
I/We hereby declare that	all the particulars given her	rein are true,	correct and complete to	the best of my/our knowledge and belief. I/ We	further agree not to hold	Sundaram Asset Management, its sponsor,						
incomplete or in case of manner, all/any of the infauthorities/agencies, the	my/our not intimating/delay ormation provided by me/	y in intimating us, including ther investiga	g any changes to the ab g all changes, updates t ation agencies and SEBI	liable for any consequences/losses/costs/dam ove particulars. I/We hereby authorise Sundara o such information as and when provided by r registered intermediaries without any obligation	m Asset Management to ne/us, to any Indian or	disclose, share, remit in any form, mode or oreign governmental or statutory or judicial						
Certification: I/We have a	understood the information	requirement	ts of this Form (read alon	g with the FATCA-CRS Instructions), stated in p nderstood the FATCA-CRS Terms and Conditio	ages 1-20 and hereby ons and hereby accept to	ertify that the information provided by me/us ne same.						
	Sundaram Asset Managem in respect of any other info			ny false, misleading, inaccurate and incomplet oplicable tax laws.	e information regarding	my/our "U.S. person" status for U.S. federal						
Name of First	/ Sole Applicant / C	Guardian	Nan	ne of Second Applicant	Nam	e of Third Applicant						
	rst / Sole Applicant	t / Guardia	an ÆSigr	ature of Second Applicant	<b>Æ</b> Signa	ture of Third Applicant						
Date:/	/		••••		Р	ace:						
	Particulars											
Scheme Name / Plan /	Cheque/DD/Payment		D	r ai tiouidi 3								
CONTOURS INCHIE / FIGHT /	Unoque/DD/1 ayınıcıll		Drawn on									
Option / Sub-option	Instrument Number/Date	(Name	Drawn on of Bank & Branch)	Amount in figures (₹) & Amount in word	ds	Switch on Maturity To						



# Details of Ultimate Beneficial Owner (UBO) including additional FATCA & CRS information (please include other references for completeness sake)

Name	e of the entity:							
Туре	of address given at KRA	Residential or	Business Residential	Business R	Registered Office			
"Add	ress of tax reidence would be ta	ken as available	in KRS database. In case of any ch	ange, please appro	pach KRA and notify the	changes"		
Custo	omer ID / Foio Number:							
PAN.				Date	e of incorporation	/		
City	of incorporation:							
-	·							
			IUF C Private Limited Company D					
			Liability Partnership J Artificial Jul					
Pleas	se tick the applicable tax residen					·····,		
	ntity" a tax resident of any count		dia □ Ves □ No					
			is a resident for tax purposes and th	ne associated Tay II	D. Number helow)			
(II you	Country	viller the critity	Tax Identification Number%	1	ion Type (TIN or Other	% nlease specify)		
	Country		Tax Identification Number 7	Identificat	ion type (the of Other	, piease specify		
	se Tax Identification Number is not ava		•	0				
In cas	e TIN or its functional equivalent is n	ot available, pleas	se provide Company Identification Number	er or Global Entity Ide	ntification Number or GIIN	etc.		
In ca	ase the Entity's Country of In	corporation /	Tax residence is U.S. but Entity	is not a Specifie	ed U.S. Person, menti	on Entity's exemption		
code	here:							
EAT	CA & CBS dealeration /Diagon	concult vour pr	ofessional tax advisor for further guid	dance on EATCA 9	CPS alassification)			
FAI	CA & Ch3 deciaration (Flease		e filled by Financial Institutions or					
	We are a	Note: If you	do not have a GIIN but you are	l <u></u>	(please tick as applicab	ole):		
	We are a  ☐ Financial institution <sup>1</sup> or		another entity, please provide your labove and indicate your sponsor's	Applied for				
1	Direct reporting NFE <sup>2</sup> (please tick as appropriate)	name below:	, ,	If the entity is a Financial Institutions:				
	(please lick as appropriate)	Name of spon	soring entity:	Not required to apply for (Please specify 2 digits sub-category <sup>3</sup>		)		
					– Non-participating FI			
	Part B (plea	se fill anv one	as appropriate 'to be filled by NF	Es other than Dire	ect Reporting NFEs')			
	Is the Entity a publicly traded co		I		tock exchange on which the	e stock is regularly traded)		
1	is, a company whose shares are	e regularly						
	traded on an established securi	ities market)	Name of the stock exchange					
			Yes (If yes, please specify name of	f the listed company and	d one stock exchange on which	the stock is regularly traded)		
	Is the Entity a related entity of a		Name of the listed company					
2	traded company <sup>5</sup> (a company ware regularly traded on an estab							
	securities market)	Silorica	Nature of relation:   Subsidiary	of the listed compa	any or   Controlled by	a listed company		
			Name of the steel evaluation					
			Name of the stock exchange			lecleration in the next section)		
			Nature of business					
3	Is the Entity an active NFE <sup>6</sup>		Please specify the sub-category of					
			(Mention code – refer 2c of Part D)					
			☐ Yes		(If yes, please, fill UBO d	lecleration in the next section)		
4	Is the Entity a passive NFE <sup>7</sup>		Nature of business					
1 Refe	l er 1 of Part D 2 Refer 3(vii) of Pa	art D <sup>3</sup> Refer 1		5 Refer 2b of Part D		<sup>7</sup> Refer 3(ii) of Part D		

UBO Declaration												
Category (Please tick applicable category):  Unlisted	d Company	☐ Partnership	Partnership Firm Limited Liability Partnership Company									
☐ Unincorporated association / body of individuals	☐ Public C	Charitable Trust	☐ Re	eligious Trust Private Trust								
Others (please specify		)										
Please list below the details of controlling person(s), coldentification Numbers for EACH controlling person(s).	onfirming ALL	Countries of Tax	residenc	y / permanen	t residen	icy / citize	nship and ALL Tax					
Owner-documented FFI's8 should provide FFI Owner R	Reporting Stat	ement and Audito	r's Lette	r with require	d details	as mentio	ned in Forms W8 BEN E					
Name - Beneficial Owner / Controlling person	Tax ID Typ	e - TIN or Other, please	e specify	Address - 1	te Country , PIN / ZIP Code & Contact Details							
Country - Tax Residency* Tax ID No Or functional equivalent for each country*		Interest - in percenta 9 - of controlling perso		Address Typ								
1. Name	)	est		Address								
Country		est										
Tax ID No. <sup>%</sup>	Address Type  ☐ Residence ☐	] Business ☐ Registere	d Office	ZIP 📗		State:Country:						
2. Name	Tax ID Type			Address								
Country		est										
•	Address Type			7/0								
Tax ID No. <sup>%</sup>	☐ Residence ☐	Business ☐ Registere	d Office	ZIP	,	State:	Country:					
3. Name	,,	est		Address								
Country	Type Code											
Tax ID No. <sup>%</sup>	Address Type  ☐ Residence ☐	Business ☐ Registere	d Office	ZIP 📗		State:	Country:					
# If Passive NFE, please provide below additional detail.					(Please	attach ad	ditional sheets if necessary)					
PAN / Any other Identification number	Su .	Occupation Type	- Service,	Business Others		DOB - Date of Birth						
PAN , Aadhar, Election ID, Govt ID, Driving Licence, NREGA Job Card, C City of Birth - Country of Birth	Others)	Nationality Father's Name -	Mandatory	if PAN is not avail.	able	Gender - Male, Female, Other						
1. PAN		Occupation Type										
City of Birth		Nationality				DOB	DD/MM/YYYY					
Country of Birth		Father's Name				Gender	Male ☐ Female ☐ Others ☐					
2. PAN		Occupation Type				DOB						
City of Birth		Nationality				Gender	D D / M M / Y Y Y Y  Male  Female					
Country of Birth		Father's Name				Gender	Others					
3. PAN		Occupation Type				DOB	DD/MM/YYYY					
City of Birth		Nationality				Gender	Male   Female					
Country of Birth		Father's Name					Others					
# Additional details to be filled by controlling persons with Tax r * To include US, where controlling persons is a US citizen or gre % Incase Tax identification is not available, kindly provide functi	een card holder	•	tizenship	/ Green Card in	any coun	try other tha	n India:					
<sup>8</sup> Refer 3(vi) of Part D <sup>9</sup> Refer 3(iv) (A) of Part D												
	FATCA -	CRS Terms and C	ondition	S								
The Central Board of Direct Taxes has notified Rules 114F to seek additional personal tax and beneficial owner information have to be reported to tax authorities/appointed agencies. To for the purpose of ensuring appropriate withholding from the a Should there be any change in any information provided by you Please note that you may receive more than one request for in or its group entities. Therefore, it is important that you respond If you have any questions about your tax residency, please cor include United States in the country of Tax Residence field alc %It is mandatory to supply a TIN or functional equivalent if the please provide an explanation and attach this to the form.	n and certain c wards complian account or any ou, please ensu formation if you d to our reques ntact your tax a ong with the US	ertifications and doc ice, we may also be proceeds in relation re you advise us pro u have multiple relati- t even if you believe dvisor. If any control Tax Identification N	required thereto. mptly i.e. onships w you have ing perso umber.	ons from all our to provide inform within 30 days. vith Sundaram A already supplied on of the entity is	r account mation to Asset Man ed any pre s a US citi	holders. In any institution agement Co eviously requizen or resid	relevant cases, information will ons such as withholding agents ompany/Sundaram Mutual Fund lested information. ent or green card holder, please					
Certification: I/We have understood the information requireme provided by me/us on this Form is true, correct, and complete hereby accept the same.												
Name												
Designation												
					Dlass							
					Place	••						
Signature	Signatur	е		Signature	Date		//					

#### Part D: FATCA-CRS Instructions & Definitions

- 1. Financial Institution (FI) The term FI means any financial institution that is a Depository Institution, Custodial Institution, Investment Entity or Specified Insurance company, as defined.
  - Depository institution is an entity that accepts deposits in the ordinary course of banking or similar business.
  - **Custodial institution** is an entity that holds as a substantial portion of its business, holds financial assets for the account of others and where it's income attributale to holding financial assets and related financial services equals or exceeds 20 percent of the entity's gross income during the shorter of-
    - (i) The three financial years preceding the year in which determination is made; or
    - (ii) The period during which the entity has been in existence, whichever is less.
  - Investment entity is any entity:
    - That primarily conducts a business or operates for or on behalf of a customer for any of the following activities or operations for or on behalf of a customer
      - (i) Trading in money market instruments (cheques, bills, certificates of deposit, derivatives, etc.); foreign exchange; exchange, interest rate and index instrumens; transferable securities; or commodity futures trading; or
      - (ii) Individual and collective portfolio management; or
      - (iii) Investing, administering or managing funds, money or financial asset or money on behalf of other persons;

or

 The gross income of which is primarily attributable to investing, reinvesting, or trading in financial assets, if the entity is managed by another entity that is a depository institution, a custodial institution, a specified insurance company, or an investment entity described above.

An entity is treated as primarily conducting as a business one or more of the 3 activities described above, or an entity's gross income is primarily attributable to investing, or trading in financial assets of the entity's gross income attributable to the relevant activities equals or exceeds 50 percent of the entity's gross income during the shorter of:

- (i) the three-year period ending on 31 March of the year preceding the year in which the determination is made; or
- (ii) the period during which the entity has been in existence.

The term "Investment Entity" does not include an entity that is an active non-financial entity as per codes 03, 04, 05 and 06 - refer point 2c.)

- Specified Insurance Company: Entity that is an insurance company (or the holding company of an insurance company) that issues, or is obligated to make payments with respect to, a Cash Value Insurance Contract or an Annuity Contract.
- FIs not required to apply for GIIN:

Α	Reasons	why F	-I not	required	to	annly	GIIN
л.	110030113	VVIIV I	11101	i eddii ed	ιU	abbiv	QIII V

Code	Sub-category Sub-c
01	Governmental Entity, International Organization or Central Bank
02	Treaty Qualified Retirement Fund; a Broad Participation Retirement Fund; a Narrow Participation Retirement Fund; or a Pension Fund of a Governmental Entity, International Organization or Central Bank
03	Non-public fund of the armed forces, an employees' state insurance fund, a gratuity fund or a provident fund
04	Entity is an Indian FI solely because it is an investment entity
05	Qualified credit card issuer
06	Investment Advisors, Investment Managers & Executing Brokers
07	Exempt collective investment vehicle
08	Trustee of an Indian Trust
09	FI with a local client base
10	Non-registering local banks
11	FFI with only Low-Value Accounts
12	Sponsored investment entity and controlled foreign corporation
13	Sponsored, Closely Held Investment Vehicle
14	Owner Documented FFI

#### 2. Non-financial entity (NFE) - Foreign entity that is not a financial institution

Types of NFEs that are regarded as excluded NFE are:

a. Publicly traded company (listed company)

A company is publicly traded if its stock are regularly traded on one or more established securities markets

(Established securities market means an exchange that is officially recognized and supervised by a governmental authority in which the securities market is located and that has a meaningful annual value of shares traded on the exchange)

b. Related entity of a publicly traded company

The NFE is a related entity of an entity of which is regularly traded on an established securities market;

c. Active NFE: (is any one of the following):

#### Code Sub-category

- Less than 50 percent of the NFE's gross income for the preceding financial year is passive income and less than 50 percent of the assets held by the NFE during the preceding financial year are assets that produce or are held for the production of passive income;
- The NFE is a Governmental Entity, an International Organization, a Central Bank, or an entity wholly owned by one or more of the foregoing;
- Substantially all of the activities of the NFE consist of holding (in whole or in part) the outstanding stock of, or providing financing and services to, one or more subsidiaries that engage in trades or businesses other than the business of a Financial Institution, except that an entity shall not qualify for this status if the entity functions as an investment fund, such as a private equity fund, venture capital fund, leveraged buyout fund, or any investment vehicle whose purpose is to acquire or fund companies and then hold interests in those companies as capital assets for investment purposes;
- The NFE is not yet operating a business and has no prior operating history, but is investing capital into assets with the intent to operate a business other than that of a Financial Institution, provided that the NFE shall not qualify for this exception after the date that is 24 months after the date of the initial organization of the NFE;
- The NFE was not a Financial Institution in the past five years, and is in the process of liquidating its assets or is reorganizing with the intent to continue or recommence operations in a business other than that of a Financial Institution;
- The NFE primarily engages in financing and hedging transactions with, or for, Related Entities that are not Financial Institutions, and does not provide financing or hedging services to any Entity that is not a Related Entity, provided that the group of any such Related Entities is primarily engaged in a business other than that of a Financial Institution;
- 07 Any NFE that fulfills all of the following requirements:
  - It is established and operated in India exclusively for religious, charitable, scientific, artistic, cultural, athletic, or educational
    purposes; or it is established and operated in India and it is a professional organization, business league, chamber of
    commerce, labor organization, agricultural or horticultural organization, civic league or an organization operated exclusively
    for the promotion of social welfare;
  - It is exempt from income tax in India;
  - It has no shareholders or members who have a proprietary or beneficial interest in its income or assets;
  - The applicable laws of the NFE's country or territory of residence or the NFE's formation documents do not permit any
    income or assets of the NFE to be distributed to, or applied for the benefit of, a private person or non-charitable Entity other
    than pursuant to the conduct of the NFE's charitable activities, or as payment of reasonable compensation for services
    rendered, or as payment representing the fair market value of property which the NFE has purchased; and

The applicable laws of the NFE's country or territory of residence or the NFE's formation documents require that, upon the NFE's liquidation or dissolution, all of its assets be distributed to a governmental entity or other non-profit organization, or escheat to the government of the NFE's country or territory of residence or any political subdivision thereof.

Explanation - For the purpose of this sub-clause, the following shall be treated as fulfilling the criteria provided in the said sub-clause, namely:-

- (I) an Investor Protection Fund referred to in clause (23EA);
- (II) a Credit Guarantee Fund Trust for Small Industries referred to in clause 23EB; and
- (III) an Investor Protection Fund referred to in clause (23EC), of section 10 of the Act;

#### 3. Other definitions

(i) Related entity

An entity is a 'related entity' of another entity if either entity controls the other entity, or the two entities are under common control for this purpose, control includes direct or indirect ownership of more than 50% of the votes and value in an entity.

(ii) Passive NFE

The term passive NFE means

(i) any non-financial entity which is not an active non-financial entity including a publicly traded corporation or related entity of a publicly traded company;

or

- (ii) an investment entity defined in clause (b) of these instructions
- (iii) a withholding foreign partnership or withholding foreign trust;

(Note: Foreign persons having controlling interest in a passive NFE are liable to be reported for tax information compliance purposes)

#### (iii) Passive income

The term passive income includes income by way of:

- (1) Dividends,
- (2) Interest
- (3) Income equivalent to interest,
- (4) Rents and royalties, other than rents and royalties derived in the active conduct of a trade or business conducted, at least in part, by employees of the NFE
- (5) Annuities
- (6) The excess of gains over losses from the sale or exchange of financial assets that gives rise to passive income
- (7) The excess of gains over losses from transactions (including futures, forwards, options and similar transactions) in any financial assets.
- (8) The excess of foreign currency gains over foreign currency losses
- (9) Net income from swaps
- (10) Amounts received under cash value insurance contracts

But passive income will not include, in case of a non-financial entity that regularly acts as a dealer in financial assets, any income from any transaction entered into in the ordinary course of such dealer's business as such a dealer.

#### (iv) Controlling persons

Controlling persons are natural persons who exercise control over an entity and includes a beneficial owner under sub-rule (3) of rule 9 of the Prevention of Money-Laundering (Maintenance of Records) Rules, 2005. In the case of a trust, the controlling person means the settlor, the trustees, the protector (if any), the beneficiaries or class of beneficiaries, and any other natural person exercising ultimate effective control over the trust. In the case of a legal arrangement other than a trust, controlling person means persons in equivalent or similar positions.

Pursuant to guidelines on identification of Beneficial Ownership issued vide SEBI circular no. CIR/MIRSD/2/2013 dated January 24, 2013, persons (other than Individuals) are required to provide details of Beneficial Owner(s) ('BO'). Accordingly, the Beneficial Owner means 'Natural Person', who, whether acting alone or together, or through one or more juridical person, exercises control through ownership or who ultimately has a controlling ownership interest of / entitlements to:

- i. More than 25% of shares or capital or profits of the juridical person, where the juridical person is a company;
- ii. More than 15% of the capital or profits of the juridical person, where the juridical person is a partnership; or
- iii. More than 15% of the property or capital or profits of the juridical person, where the juridical person is an unincorporated association or body of individuals.

Where the investor/applicant is a trust, the financial institution shall identify the beneficial owners of the investor/applicant and take reasonable measures to verify the identity of such persons, through the identity of the settler of the trust, the trustee, the protector, the beneficiaries with 15% or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.

Where no natural person is identified the identity of the relevant natural person who holds the position of senior managing official.

(A) Co	ntrolling Person Type:
Code	Sub-category Sub-category
C01	CP of legal person-ownership
C02	CP of legal person-other means
C03	CP of legal person-senior managing official
C04	CP of legal arrangement-trust-settlor
C05	CP of legal arrangementtrust-trustee
C06	CP of legal arrangementtrust-protector
C07	CP of legal arrangementtrust-beneficiary
C08	CP of legal arrangementtrust-other
C09	CP of legal arrangement—Other-settlor equivalent
C10	CP of legal arrangement—Other-trustee equivalent
C11	CP of legal arrangement—Other-protector equivalent
C12	CP of legal arrangement—Other-beneficiary equivalent
C13	CP of legal arrangement—Other-other equivalent
C14	Unknown

- (v) Specified U.S. person A U.S person other than the following:
  - (i) a corporation the stock of which is regularly traded on one or more established securities markets;
  - (ii) any corporation that is a member of the same expanded affiliated group, as defined in section 1471(e)(2) of the U.S. Internal Revenue Code, as a corporation described in clause (i);
  - (iii) the United States or any wholly owned agency or instrumentality thereof;
  - (iv) any State of the United States, any U.S. Territory, any political subdivision of any of the foregoing, or any wholly owned agency or instrumentality of any one or more of the foregoing;
  - (v) any organization exempt from taxation under section 501(a) of the U.S. Internal Revenue Code or an individual retirement plan as defined in section 7701(a)(37) of the U.S. Internal Revenue Code;
  - (vi) any bank as defined in section 581 of the U.S. Internal Revenue Code;
  - (vii) any real estate investment trust as defined in section 856 of the U.S. Internal Revenue Code;
  - (viii) any regulated investment company as defined in section 851 of the U.S. Internal Revenue Code or any entity registered with the U.S. Securities and Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. 80a-64);
  - (ix) any common trust fund as defined in section 584(a) of the U.S. Internal Revenue Code;
  - (x) any trust that is exempt from tax under section 664(c) of the U.S. Internal Revenue Code or that is described in section 4947(a)(1) of the U.S. Internal Revenue Code;
  - (xi) a dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any State;
  - (xii) a broker as defined in section 6045(c) of the U.S. Internal Revenue Code; or
  - (xiii) any tax-exempt trust under a plan that is described in section 403(b) or section 457(g) of the U.S. Internal Revenue Code.

#### (vi) Owner documented FFI

An FFI meets the following requirements:

- (A) The FFI is an FFI solely because it is an investment entity;
- (B) The FFI is not owned by or related to any FFI that is a depository institution, custodial institution, or specified insurance company;
- (C) The FFI does not maintain a financial account for any nonparticipating FFI;
- (D) The FFI provides the designated withholding agent with all of the documentation and agrees to notify the withholding agent if there is a change in circumstances; and
- (E) The designated withholding agent agrees to report to the IRS (or, in the case of a reporting Model 1 FFI, to the relevant foreign government or agency thereof) all of the information described in or (as appropriate) with respect to any specified U.S. persons and (2). Notwithstanding the previous sentence, the designated withholding agent is not required to report information with respect to an indirect owner of the FFI that holds its interest through a participating FFI, a deemed-compliant FFI (other than an owner-documented FFI), an entity that is a U.S. person, an exempt beneficial owner, or an excepted NFE.

#### (vii) Direct reporting NFE

A direct reporting NFE means a NFE that elects to report information about its direct or indirect substantial U.S. owners to the IRS

#### (viii) Exemption code for U.S. persons

Code	Sub-Category Sub-Category
Α	An organization exempt from tax under section 501 (a) or any individual retirement plan as defined in section 7701(a)(37)
В	The United States or any of its agencies or instrumentalities
С	A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities
D	A corporation the stock of which is regularly traded on one or more established securities markets, as described in Reg. section 1.1472-1(c)(1)(i)
Е	A corporation that is a member of the same expanded affiliated group as a corporation described in Reg. section 1.1472-1(c)(1)(i)
F	A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards and options) that is registered as such under the laws of the United States or any state
G	A real estate investment trust
Н	Aregulated investment company a sdefined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940
I	A common trust fund as defined in section 584(a)
J	A bank as defined in section 581
K	A broker
L	A trust exempt from tax under section 664 or described in section 4947(a)(1)
М	A tax exempt trust under a section 403(b) plan or section 457(g) plan



### Sundaram Capital Protection Oriented Fund 5 Years (Series 8) **Application Form**

Investors must read the Scheme Information Document / Key Information Memorandum and Instructions before completing this Form.

A Closed-End Capital Protection Oriented Scheme New Fund Offer Period Opens on: 16/03/2016 Closes on: 30/03/2016

# APPLICATION SUPPORTED BY BLOCKED AMOUNT (ASBA) FORM

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UNDERTAKING BY ASBA INVESTOR  1) I/We hereby undertake that I/We am/are an ASBA Investor as per the applicable provisions of the SEBI (Issue of Capital and Disclosure Requirements), Regulations 2009 ('SEBI Regulations') as amended fron time to time. 2) In accordance with ASBA process provided in the SEBI Regulations and as disclosed in this application, I/We authorize (a) the SCSB to do all necessary acts including blocking of application mone towards the Subscription of Units of the Scheme, to the extent mentioned above in the "SCSB / ASBA Account details" or unblocking of funds in the bank account maintained with the SCSB specified in this application form, transfer of funds to the Bank account of the Scheme/Sundaram Mutual Fund on receipt of instructions from the Registrar and Transfer Agent after the allotment of the Units on such transfer of funds, etc. (b) Registrar and Transfer Agent to issue instructions to the SCSB to remove the block on the funds in the bank account specified in the application, upon allotment of Units and to transfer the requisite money to the Scheme's account / Bank account of Sundaram Mutual Fund. 3) In case the amount available in the bank account specified in the application is insufficient for blocking the amount equivalent to the application money towards the Subscription of Units, the SCSB shall reject the application 4) If the DP ID, Beneficiary Account No. or PAN furnished by me/us in the application is incorrect or incomplete or not matching with the depository records, the application shall be rejected and the Sundaram Mutual Fund or SCSBs shall not be liable for losses, if any. All future communication in connection with NFO should be addressed to the SCSB/RTA/Investment Manager quoting the full name of the Sole/Firs Applicant, NFO Application Number, ASBA Application Number, Depository Account details [if it has been provided], Amount applied for and the account number from where NFO amount was blocked.												noney in this e/us to nent of ent for cation rustee															
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# Sundaram Capital Protection Oriented Fund 5 Years (Series 8) Applications Supported by Blocked Amount

1. Applications Supported by Blocked Amount or ASBA facility: An application containing an authorization given by the Investor to block the application money in his/her specified bank account towards the subscription of Units offered during the NFO(New Fund Offer) of a Scheme. If an investor is applying through ASBA facility, the application money towards the subscription of Units shall be debited from his specified bank account only if his/her application is selected for allotment of Units.

It is an additional payment option that the investor can use in addition to the existing modes (Cheque/Demand Draft etc) for buying Units during NFO. It is available only to individuals .It is not available for subscribing to Units on an ongoing basis after the NFO. For availing this option the bank, where the investor has an account, should be a Self Certified Syndicate Bank (SCSB)

- 2. "Controlling Branches (CBs) of the Self Certified Syndicate Banks (SCSB): Controlling Branches (CBs) are the branches of the SCSBs acting as coordinating branches for the Registrar and Transfer Agent of Sundaram Mutual Fund schemes, the AMC and the Stock Exchange(s) for the ASBA facility offered during the NFO period.
- 3. "Designated Branches (DBs) of the SCSBs: Designated Branches (DBs) are the branches of the SCSBs which shall collect the ASBA Application Forms duly filled by the Investors towards the subscription to the Units of the Scheme offered during the NFO. The list of these Designated Branches is available at http://www.sebi.gov.in/pmd/scsb.pdf and www.sundarammutual.com
- 4. "Self Certified Syndicate Bank" or SCSB: Self Certified Syndicate Bank/ SCSB means a bank registered with SEBI to offer the facility of applying through the ASBA process. ASBAs can be accepted only by SCSBs, whose names appear in the list of SCSBs as displayed by SEBI on its website at www.sebi.gov.in.
- 5. The ASBA facility during NFO: In respect of New Fund Offer (NFO) of Schemes/Plan(s) launched on or after October 1, 2010, an investor (being an Individual)can subscribe to the NFO through Applications Supported by Blocked Amount (ASBA) facility by applying for the Units offered in the ASBA Application Form and following the procedure as prescribed in the form. For details please refer to the Section" Applications Supported by Blocked Amount (ASBA) facility, below and also the Application Form/KIM of the Scheme

Applications Supported by Blocked Amount (ASBA) facility: Pursuant to SEBI Circular dated SEBI/IMD/CIR No 18 /198647 /2010 March 15, 2010, an investor can subscribe to the New Fund Offer (NFO) launched on or after October 1,2010 through ASBA facility by applying for the Units in the ASBA Application Form and following the procedure as prescribed in the form.

ASBA is an application containing an authorization given to the Bank by the Investor to block the application money in his/her specified bank account towards the subscription of Units offered during the NFO of the Scheme of Sundaram Mutual Fund. Thus, for an investor who applies through ASBA facility, the application money towards the subscription of Units shall be debited from his specified bank account only if his/her application is selected for allotment of Units. The blocked amount cannot be withdrawn and will earn interest as per account terms applicable. It may be noted that since ASBA Facility is pursuant to an arrangement between the Investor and his /her Bank, Sundaram Mutual Fund. or t its Trustee/AMC/ its Employees/Directors will not be responsible for any delay, error or omission/commission, or deficiency if any, on the part of the Investor's Bank.

#### Benefits of Applying through ASBA facility

- (i) Writing cheques / demand drafts and sending them for collection etc are not required, as investor needs to submit ASBA application Form accompanying an authorization to block the account to the extent of application money towards subscription of Units. The balance money, if any, in the account can be used for other purposes by the investors.
- (ii) Release/Unblocking of blocked funds after allotments done instantaneously.
- (iii) Unlike other modes of payment, ASBA facility prevents the loss of interest income on the application money towards subscription of Units as it remains in the bank account of the investor till the allotment is made.
- (iv) Refunds of money to the investors do not arise as the application money towards subscription of Units gets transferred only to the extent of amount payable for the actual allotment
- (v) The investor deals with the known intermediary i.e.his/her own bank.
- (vi) The application form is simpler as the application form for ASBA will be different from the NFO application form.

#### **ASBA Procedure:**

(a) An Investor intending to subscribe to the Units of the NFO through ASBA, shall submit a

- duly completed ASBA Application Form to a Self Certified Syndicate Bank (SCSB), with whom he/she has a Bank Account.
- (b) The ASBA Application Form towards the subscription of Units can be submitted through one of the following modes.
  - Submit the form physically with the Designated Branches (DBs) of the SCSB ("Physical ASBA"); or
  - Submit the form electronically through the internet banking facility offered by the SCSB ("Electronic ASBA").
- (c) An acknowledgement will be given by the SCSB in the form of the counter foil or specifying the application number for reference. (Note: Such acknowledgement does not guarantee, in any manner that the investors will be allotted the Units applied for.: Further, if the bank account specified in the ASBA Application Form does not have sufficient credit balance to meet the application money towards the subscription of Units, the Bank shall reject the ASBA Application form.)
- d) On acceptance of Physical or Electronic ASBA, the SCSB shall block funds available in the bank account specified to the extent of the application money specified in the ASBA Application Form.
- (e) The application money towards the Subscription of Units shall be blocked in the account until (i) Allotment of Units is made or (ii) Rejection of the application.
- (f) SCSBs shall unblock the bank accounts (i) for Transfer of requisite money to the NFO bank account against each valid application on allotment or (ii) in case the application is rejected.
- (g) For the scheme HDFC Bank Limited has consented to process the ASBA application form.

Note: No request for withdrawal of ASBA application form made during the NFO Period will be allowed

#### Grounds for Technical Rejections of ASBA application forms ASBA

Grounds on which Application Forms can be rejected, at the discretion of Sundaram Mutual Fund/ Registrar and Transfer Agent of Sundaram Mutual Fund or SCSBs include, but are not limited to-

- Applications by persons not competent to contract under the Indian Contract Act, 1872, including but not limited to minors, insane/insolvent persons or where the Bank Account concerned is the subject matter of any attachment / restraint order by a Court or a competent authority under any law etc.
- 2. Mode of ASBA i.e. either Physical ASBA or Electronic ASBA not selected or ticked properly.
- The ASBA Application Form is without the stamp of the SCSB.
- Application by any person/entity outside India if which is not in compliance with applicable foreign and Indian laws/Regulations.
- 5. Bank account details not given or incorrect /incomplete details given.
- Relevant Legal Documents (such as Duly certified Power of Attorney, if applicable), not submitted along with the ASBA application form.
- 7. No corresponding records available with the Depositories matching the parameters namely
  - (a) Names of the ASBA applicants (including the order of names of joint applicants holders)
  - (b) DP ID (c) Beneficiary account number or any other relevant details pertaining to the Depository Account.

Mechanism for Redressal of Investor Grievances: All grievances relating to the ASBA facility may be addressed to the respective SCSBs, giving full details such as name, address of the applicant, number of Units applied for, counterfoil or the application reference given by the SCSBs, DBs or CBs, amount paid on application and the Designated Branch or the collection centre of the SCSB where the Application Form was submitted by the ASBA Investor.

If the SCSB is unable to resolve the grievance within reasonable time, it shall be addressed to the Registrar and Transfer Agent Sundaram BNP Paribas Fund Services (SBNPPFS) with a copy to the Investor Service Department of Sundaram Asset Management Company Limited

#### Investor Relations Manager Rahul Mayor

Head - Customer Services

Sundaram Asset Management Company Limited,

Sundaram Towers, No. 46, Whites Road, Royapettah, Chennai- 600 014. Fax: (044) 28569808; Toll Free 1800 103 7237 (India) +44 49057300 (NRI)

Email us at : customerservices@sundarammutual.com

(NRI): nriservices@sundarammutual.com

## **Collection centers of HDFC Bank**

Andhra Pradesh • Cuddapah HDFC Bank Ltd, RRR Towers, Dwaraka Nagar, RS Road, Nagarajupalli, Cuddapah 516001• Hyderabad WBO 1-10-60/3, III Floor, Suryodaya, Begumpet, Hyderabad 500016 • Kakinada #20-1-46,Main Road,Opp SRMT, Kakinada 533 001 • Nellore Hyderabad 500016 • Kakinada #20-1-46, Main Road, Opp SRMT, Kakinada 533 001 • Nellore 17/126, G.V.R. Enclave, G.T. Road, Nellore 524001 • Rajahmundry 46-17-20, 1st floor, Danavaipet, Rajahmundry 533103 • Tirupati HDFC Bank Ltd., 19-8-180, Krishna Arcade, Beside IBP Petrol Pump, Near Annamaiah Circle Tirupati 517501 • Vijayawada HDFC Bank Ltd., D.No 40-5-4A, I Floor, Tikkle Road, Vijayawada-520 010 • Vishakapatnam HDFC Bank, First Floor, Potluri Castle, #48-14-9, Dwarakanagar, Visakhapatnam 530016 • Warangal 1-8-605/1, Nakkalagutt, Hanamkonda, Warangal-506001 Assam • Guwahati Wholesale Banking Operations, Buildwell Compound, Near Darwin Campus (Beside Neepco Bhawan),1st Floor, Zoo Road, Guwahati 781005 Bihar • Bihar Begusarai Kachhari Chowk, Today Market, Begusarai 8511019 \*Bhagalpur Tirveni Appartment, Dr. R. P Road, Bhagalpur 812002 • Darbhanga Natraj Bhawan, I St Floor, Katki Bazar, Tower Chawk, Darbhanga 846004 • *Gaya* K.P.Road, Near Ghanta Ghar, Gaya 823001 • *Hajipur* Vimel Complex, Dak Banglow Road, Hajipur 844101 • *Muzaffarpur* HDFC Bank Ltd, Tilak Maidan Road, Muzaffarpur Muzaffarpur 842001 • *Patna* Plot No 651 Jamal Rd, Patna 800002 Chhattisgarh • Bhilai Chauhan Estate, G.E. Road, Supela, Bhilai 490023 • Bilaspur Prashant Complex, Opposite Sheffer's School, Mungeli Road, Bilaspur, Chhattisgarh Bilaspur 495001 • Raipur Plot No 280, 1st Floor, Mahadev Ghat Road, Besides Sunder Nagar Filing Station (Bharat Petroleum) Sunder Nagar, Raipur 492013 **Daman • Daman** Ace Shopping Mall, Dilip Nagar, Teen Batti Daman 396210 **Goa • Panjim** HDFC Bank Ltd, WBO 2nd Floor, Metropolis - II,Opp. Vintage Hospital, St. Inez, Panjim, Goa, Panjim 403001 **Gujarat • Junagadh** Ground Floor, Moti Palace, Opp.Rayji Nagar, Moti Baugh Road, Junagadh 362001 • Ahmedabad HDFC Bank Ltd, 1st Floor, Astral Building, Near Mithakali Six Road, Junagaan 302001 • Anmedabad HDFC Bank Ltd, 1st Floor, Astral Building, Near Mithakali Stx. Cross Road, Navrangpura Ahmedabad 380006 • Amreli Street # 2, Manekpara Main Road Amreli 365601 • Anand HDFC Bank Ltd. 1st Floor, Sanket Complex, Next To Sales India, Grid Cross Road, Anand 388001 • Ankleshwar HDFC Bank Ltd., Commercial Plot 73/P, Gidc Estate, S.A.Motors Building, Old Ankleshwar Highway, Ankleshwar 393001 • Bardoli Shree Ambika Niketan, Station Road,Sardar Baug, Bardoli Bardoli 394601 • *Baroda* 1st Floor, Fortune Tower,Vadodara Stock Exchange Building,Opp. Parsi Agiyari,Sayajigunj, Baroda 390005 • *Bharuch* HDFC Bank Ltd, 127, Alfa Society, Link Road Bharuch 392001 • *Bharnagar* Corporate House, 3rd Floor, Near Takteshwar Alfa Society, Link Hoad Bharuch 392001 • Bhavnagar Corporate House, 3rd Floor, Near Takteshwar Post Office, Waghawadi Road, Bhavnagar 364001 • Bhuj 101/102 Sunrise Tower, Vijay Nagar, Hospital Road, Bhuj 370001 • Gandhidham HDFC Bank Ltd, Wholesale Banking Operations, Plot#301, Ward 12/B, 2nd Floor,Opp. Dr. C.G. High School, Gandhidham 370201 • Gondal HDFC Bank Ltd, Wholesale Banking Operations, 1st Floor, Aadinath Complex, College Chowk, Gondal 360311 • Himmatnagar G.F Shop No 5-8 & First Floor 4 - 9, Kumar House, Durga Oil Mill Compound Himmatnagar 383 001 • Jamnagar Abhishek, 3rd Floor, Saru Section Road, Near Savan Appartment, Jamnagar 361008 • Mehsana Prabhu Complex, Nr Rajkamal Petrol Pump, Highwa Road, Mehsana 384002 • *Morvi* Om Shopping Complex, Ravapar Road, Morvi 363641 • *Nadiad* 1st Floor, Metro City, PIJ Road, Nadiad 387001 • *Navsari* Gr FIr, Nandani Complex, Station Road Navsari 396445 • *Palanpur* Nr. Cozy Tower, Opp Joravar Palace Palanpur 385001 • *Porbandar* Om Shiv Shakti R.D.Chambers, M.G. Road, Porbandar 360575 • Rajkot 1st & 2nd Floor, Shri Harish, 40 / A Bhaktinagar Society, Bhaktinagar Circle. Rajkot 360002 • *Sivassa* 1-16, Jaypee House, Opp. Patel Petrol Pump, Silvassa 396230 • *Surat* 1st Floor, Crossway Mall, Near Ram Chowk, Ghod Dod Road Surat 395007 • Surendranagar Middle Point, A Wing, Nr Milan Cenama, Main Road, Surendranagar 363002 • Unjha 1st Floor, Suvidhi Complex, Station Road, Injha 384170 • Valsad 1st Floor, Ekta Apt, Tithal Road, Valsad 396001 • Vapi 1 St Floor, Kanta Trade Center, Gidc Char Rasta Vapi 396195 • Veraval HDFC Bank Ltd, Amrut Deep, Rajmahal Road, Opp. Public Garden, Veraval 362265 Haryana • Ambala 6352/11, Nicholson Road, First Floor, Ambala Cantt 133001 • Bhiwani S-175d/1, Jalan Nagar, Meham Chowk, Bhiwani 127021 • Hissar 2nd Floor, Akash Plaza, Near Jindal Chowk, Hisar 125001 • Jagadhri Plot No.1, Rajesh Nagar Colony, Ambala Road, Jagadhri 135001 • Jind HDFC Bank Ltd, SCF-5 Rani Talab, Jind 126102 • Kaithal 1450/51 Ambala Road, Pehowa Chowk, Kaithal 136027 • Karnal Basement, Sco 778-779, Opp. Mahabeer Dal Hospital Karnal 132001 • Kurukshetra HDFC Bank Ltd, Shop No.1-5, Kalawati Market, Railway Road, Kurukshetra 136118 • Narnaul Opp. S. P. Residence, Mahinder Garh Road, Haryana Narnaul 123001 • Nasik HDFC Bank Ltd, 3rd Floor, Archit Centre, Opp Sandeep Hotel, Chandak Circle Link Road, Near Mahamarg Bus Stand, Nasik 422002 • Panipat 801/4, Opps Railway Road, G.T Road, Panipat 32103 • Rewari L203, 1st Floor, Modal Town, Old Court Road, Rewari, Rewari 123401 • Rohtak Jawahar Market, Opp D-Park, Model Town, Rohtak 124001 Himachal Pradesh • Dharamshala 363/3, Centre Point, Civil Line, Dharamshala 176215 • Hamirpur Nh-88, New Road, Hamirpur, HP Hamirpur 177001 • Jammu Cb-13, Rail Head Commercial Complex, Gandhi Nagar, Hamirpur, HP Hamirpur 177001 • Jammu Cb-13, Rail Head Commercial Complex, Gandhi Nagar, Jammu 180004 • Kangra Near Bus Stand Kangra Kangra 176001 • Shimla Shimla3, Aniklada Blda, Shimla 171001 • Solan The Mall Road, Opp. Uco Bank, Solan 173212 Jammu and Kashmir • Srinagar First Floor, M. S. Shopping Mall, Residency Road, Srinagar 190001 Jharkhand • Bokaro B-9, City Centre, Sector-4, Bokaro Steel City, Bokaro 827001 • Deogarh Assam Acess Road, Near Tower Chowk, Deoghar 814112 • Dhanbad Sri Ram Plaza, 1st Floor, Bank More, Dhanbad 826 001 • Hazaribagh HDFC Bank, Annanda Chowk, Hazaribagh 825301 • Jamshedpur HDFC Bank Ltd., 1st Floor, 105,Snp Area, Sakchi, Jamshedpur - 831 00 Jamshedpur 831001 • Ramhgarh N.H-33 Main Road, Near Bank Of Baroda, Ramgarh Cantt-829122, Ramhgarh Cantt 829122 • Ranchi 56 Rohini Complex, Circular Road, Lalpur, Ranchi 834001 Karnataka • Davangere #651 B H M Enclave. Hm Road, Mandioet Davangere Davangere 577001 • Bagalkot Opp:Railway Station Ward Ronini Compiex, Circular Road, Laipur, Ranchi 834001 Rarnataka • Davangere #501 B H M Enclave, Hm Road, Mandipet, Davangere Davangere 577001 • Bagalkot Opp:Railway Station Ward No 10 Bagalkot 587101 • Bangalore HDFC Bank Ltd., Cash Management Services, "Salco Centre", #8/24, Richmond Road Bangalore 560025 • Belgaum HDFC Bank Ltd., No 4830/2a Opp District Hospital Dr Ambedkar Road. Belgaum 590002 • Hubli Shriram Plaza Dervice Branch Club Road Hubli 580029 • Mangalore Ideal Towers 1st Floor, Opp Sharavu Ganapathi Temple, G T Road, Mangalore 575001 • Mysore Mysore Mysore 570090 • Khirace HDFC Bank Ltd., W Schringer 577001 Shimoga HDFC Bank Ltd, W B O, No 447, Sharavathi Complex, Savarlane Road, Shimoga 577201

Sindhanur No 6-1-2992/1, Ward No 12, Kushtagi Road Sindhanur 584128 • Udupi Panduranga Tower / Diana Circle, Court Road, Udupi 576101 Kerala • Chenganassery Golden Towers, Mc Road Chenganassery Kottayam 686101 • Calicut HDFC Bank Ltd, III Floor, Simax Towers, Kannur Road, Chenganassery Kottayam 686101 • Calicut HDFC Bank Ltd, III Floor, Simax Towers, Kannur Road, Nadakkave, Calicut 673011 • Chengannur Bin Tower, Govt Hospital Junction, M.C. Road, Chengannur 689121 • Cachin First Floor, Palarivattom 25 Cochin 682025 • Kannur HDFC Bank, Ist Floor KVR Tower, South Bazar, Kannur 670002 • Kollam VGP Bulidings, Near Irumpupalam, Kollam 691001 • Kottayam 3rd Floor Unity Buildings, KK Road, Kottayam 686002 • Manjeri HDFC Bank Ltd, Kurikkal Plaza, Kacherippadi, Manjeri 676121 • Palakkad VIII/246, 1st Floor, Chandranagar Jn. Palakkad 678007 • Pathanamthitha Aban Arcade, Ring Road, Pathanamthitha 689645 • Perinthalmana Wholesale Banking, HDFC Bank Ltd., Sree Complex, Calicut Road, Perinthalmana 679322 • Thalassery Sahara Centre, AVK Nair Road, Thalassery 670101 • Tirur KMS Tower, Tharkepalam, Turur 676011 • Tirur KMS Tower, Tharkepalam, Turur 676011 • Trichur, Tharkepalam, Thure 766011 • Trichur, Tharkepalam, Thure 676011 • Trichur, Tharkepalam, Thar Tirur 6/6101 • *Trichu*r Third Floor, Suharsha Towers,Shornur Road, Trichur 680001 • *Trivandrum* BOB Plaza, Second Floor, T. C. 12 / 149 ( 3), Pattom, Trivandrum 695004 **Madhya Pradesh** • *Bhopal* Asha Avenue, 1st Floor, Z-1, Zone-1 M P Nagar, Bhopal 462011 • *Gwalior* J K Plaza, Gast

Ka Tazia, Lashkar Gwalior 474001 • Indore HDFC Bank Ltd., 1st Floor, Brilliant Avenue, SCH No 94, Sector -B, Behind Bombay Hospital, Ring Road, Indore 452010 • Jabalpur HDFC Bank Ltd, 1st Floor, Kumbhare Mension, 636, Vijay Nagar, Mr. 4, Main Road, SBI Chowk, Jabalpur 482002 • Ratlam HDFC Bank (Wbo) 90, Station Road Ratlam 457001 Maharashtra • Ahmednagar Ambar Plaza, 'A' Wing, Second Floor, Station Road, Ahmednagar 414001 • Akola Sethi Heights, 1st Floor, Opp. Zilla Parishad, Akola 444001 • Amravati C/O Rasik Plaza, Morshi Rd, Jaystambh Chowk, Amravati 444601 • Aurangabad HDFC Bank Ltd. Divekar Plaza, CTS No 18272, lind Floor, Railway Station Road, Padampura, Aurangabad 431001 • Bhusaval Mansingh Complex. C.T.S. No. 3294 (H.No. 4/285) Jamner Road, Opp CSM Complex, Bhusaval 425201 • Dahanu Matru Ashish, Irani Road. Dahanu 401602 • Dhule Wholesale Banking Operations(CMS), Lane No- 6, Mundada Arcade, Parola Road, Dhule 424001 • Ichalkaranji House No 7-55(Old No9-148), Main Road, Janta Chowk, Ichalkaranji 416115 • Jalgaon HDFC Bank Ltd, 3rd Floor, Sugan Heights, P P No 324/2, TPS II, Near Central Bus Stand, Jalgaon 425001 • Karad Besides Hotel Sangam, Kolhapur Naka, Karad 415110 • Kolhapur Gemstone, 517/A/2 E Ward New Shahupuri, Nr Central Bus Stand Kolhapur 416001 • Latur HDFC Bank Ltd, IInd Floor, Shri Prabha Arcade, Vora Bunglow, Main Road, Nr Nagar Parishad, Latur 413512 • Mumbai Ground Floor, Maneckji Wadia Building, Nanik Motwani Marg, Near Kala Ghoda, Opp Mumbai University, Fort, Mumbai 400001 • Nagpur 2, Mile Stone, Block No 303 & 304, Near Lokmat Square, Wardha Road, Nagpur 440010 • Pune Fortune Square, 3rd Floor, Deep Bungalow Chowk, Model Colony, Shivajinagar, Pune 411016 • *Ratnagiri* Show Room No.3, Mangesh Shanta, Apartment, Near Maruti Mandir, Ratnagiri-Kolhapur Highway, Ratnagiri 415639 • *Sangamner* 1 Janak Plaza, New Nagar Road, Sangamner 422605 • *Sangli* 640, Venkatesh Senate, Sangli Miraj Road, Sangli 416416 • *Solapur* HDFC Bank Ltd, 8516/11, Murarji Peth, Sun Plaza Bldg, Lucky Chowk, Solapur 413007 Meghalaya • *Shillong* Anders Mansion, Police Bazar, Shillong 793001 Orissa • Balasore F.M.Circle, Balasore Branch, Orissa Balasore 756001 • Bhubaneshwar 1st Floor, Wholesale Banking Operations, A-62/1, Unit 8, Nayapalli Bhubaneswar 751012 • Cuttack HDFC Bank Ltd, Holding No 32, 32/A Bajrakabati Road, Cuttack 753001 • Rourkela Dewadi Bhavan, Rourkela 769001 • Sambalpur HDFC Bank Ltd, Nayapara Golebazar, Sambalpur 768001 HDFC Bank Ltd, Holding No 32, 32/A Bajrakabati Road, Cuttack 753001 • Rourkela Dewadi Bhavan, Rourkela 769001 • Sambalpur HDFC Bank Ltd, Nayapara Golebazar, Sambalpur 768001 • Punjab • Amritsar 26 Kennedy Avenue, First Floor, Amritsar 143001 • Batala SCF 173-174, Jalandhar Road Batala 143505 • Bhatinda HDFC Bank Ltd, 83/1 Liberty Chowk, Civil Lines, Bhatinda 151001 • Chandigarh SCO-189-190, Sector 17 C, Chandigharh 160017 • Fazilka Mc No. 594, Gaushala Road Fazilka 152123 • Ferozepur Building No.30/7, Udham Singh Chowk, Ferozepur 152001 • Gurdaspur HDFC Bank Ltd, SCF-1, Improvement Trust Bldg, Hanuman Chowk, Gurdaspur 143521 • Hoshiarpur WBO, 1st Floor, Opp Maharaja Hotel, Sutheri Road, Hoshairpur 146001 • Jagraon Opp SSP Office, Tehsel Road, Jagraon 142026 • Jalandhar HDFC Bank Ltd., 1st Floor, 911, GT Road, Nr. Narinder Cinema, Jalandhar 144001 • Kapurthala The Mall Near Mgn Public School Kapurthala 144601 • Khanna HDFC Bank, Opp. Bus Stand. G.T. Road, Knan, Khanna 141401 • Kotkapura B-X/740, Faridkot Road, Kotkapura 151204 • Ludhiana Sco-54, Phase -2 Urban Estate Dugri Ludhiana 141001 • Mandi Gobindgarh Hukam Chand Building, Near Main Post Office, Gobindgarh 147301 • Moga GT Road, Opp D C Office, Thaman Singh Gill Market, Moga 142001 • Nabha SCF 14,15, Patiala Gate, Nabha 147201 • Nawanshahar 11/148, Banga Road, Nawanshahar 144514 • Patiala Building No 11520, 1st Floor, Leela Bhawan, Near Gopal Sweets Patiala 147001 • Phagwara Kalra Complex, G T Road, Phagwara 144401 • Rajpura # 11-12B, Clibre Market, Rajpura 140401 • Ropar HDFC Bank Ltd, Raj Hotel Complex, College Road, Ropar 140001 • Sangrur SCO-1,2,3, Kaula Park, Sangrur 148001 Rajasthan • Ajmer HDFC Bank Ltd, Ground Floor, Rajasthan Patrika Building, Ajmer 305001 • Alwar Bhagat Singh Circle, Opp.Uit, Alwar (Raj.) Alwar 301001 • Bhilwara HDFC Bank Ltd., Wbo, Shop No. 1-2-3-4, 'A' Block, First Floor, SK Plaza, Pur Road, Bhilwara 311001 • Bhiwadi RiliCO Chowk Bhiwadi Bhiwadi 301019 • Bikaner HDFC Bank Ltd., Wbo, Shop No. 1-2-3-4, 'A' Block, First Floor, SK O-10, Ashok Marg, C-Scheme, Jaipur 302001 • Jodhpur HDFC Bank Ltd., Ist Floor, 15, Keshav Comlex, Nimbera House, Paota, Mandore Road, Jodhpur 342010 • Kota WBO, HDFC Bank Ltd, Second Floor, 1 A 1, SFS, Dr S C Nursing Home Road, Talwandi, Kota 324007 • Ramganj Mandi Bazaar No -1 Opp SBBJ Bank, Ramganj Mandi 326519 • Udaipur HDFC Bank Ltd, Durga Nursery Road, Udaipur 313001 Tamil Nadu • Chennai No. 115, Dr. Radhakrishnan Salai, 2nd Floor, Opp. To CSI Kalyani Hospital, Mylapore, Chennai 600004 • Coimbatore 1st Floor, No.315/316, Mettupalayam Road, Opp Murugan Mills, Near Ganga Hospital, Coimbatore 641018 • Erode No.680, Lotus Enclave, Brough Road, Erode 638001 • Hosur No.24 & 25, Maruthi Nagar, Sipcot PO, Near Dharga, Hosur 635126 • Karur 126/D/E, Annai Plaza, Kovai Road, Karur 639002 • Madurai Sri Nithyakalyani Towers, No 34, Krishnarayan Tank Street, North Veli Street Madurai 625001 • Pondicherry T.S.No.6, 100ft Road, Ellaipillaichavady, Pondicherry 605005 • Rajapalayam 251 E Kadabankulam Main, Rajapalayam Thenkasi Road, Virudhungar 626117 • Salem HDFC Bank Ltd, Wholesale Banking Operations, Sethukrishna Trade Centre, 1st Floor, 133/31a, Trichy Main Road, Gugai, Salem 636004 • Theni HDFC Bank, Wholesale Banking Operations, Theni, #422-A, Periyakulam Road, Allinagaram, Theni 625531 • Tirunelveli HDFC Bank Ltd, 12,13, Trivandrum High Road, Vannarpettai, Palayamkottai, Tirunelveli 627002 • Tirupur HDFC Bank Ltd, No-169. Road, Vannarpettai, Palayamkottai, Tirunelveli 627002 • Tirupur HDFC Bank Ltd, No-169, Chidambaram Complex, Kumaran Road, Tirupur 641601 • *Trichy* No.11 PLA Kanagu Towers, 11th Cross, Main Road, Thillainagar, Trichy 620018 • Vellore 73 Officers Line, Vellore 632001 Uttar Pradesh • Agra First Floor, Pariney Garden, Bhagfarjana, Civil Lines, Agra 28200 • Aligarh HDFC Bank Ltd, 3-316 Bhalla Complex, Ramghat Road, Aligarh 202001 • Aliahabad 58, SP Marg Civil Lines, Allahabad 211003 • Bareilly WBO, 1st Floor, 154, Krishna Place, Civil Lines, Bareilly 243001 Delhi E-13/29, 2nd Floor, Harsha Bhavan, Middle Circle, Connaught Place New Delhi 110001 • Gorakhpur Wholesale Banking Operations, Shreenath Complex, 10, Park Road, Civil Lines, Gorakhpur 273001 • Jhansi HDFC Bank Ltd, Damroo Cinema Complex, Civil Lines, Jhansi 284003 • Kanpur 15/46, 1st Floor, Civil Lines, Kanpur 208001 • Lucknow Pranay Towers 38, Darbari Lal Sharma Marg, Lucknow 226001 • Mathura 169/2 Gaushala Road, Opp BSA College, Mathura 281001 • Meerut HDFC Bank Ltd, 1st Floor 381, Western Kutchery Rd, Meerut 250001 • Moradabad HDFC Bank Ltd, Wholesale Banking Operations, Pandit Shankar Dutt Sharma Marg, Opposite Election Office, Civil Lines, Moradabad 244001 • Muzaffarnagar First Floor, 53/4 Janshat Road, New Mandi, Muzaffarnagar 251001 • Saharanpur HDFC Bank Ltd, Hotel Survalok, Rly Road, Near Clock Tower, Saharanpur 247001 • Varanasi HDFC Bank Ltd, WBO Dept,1st Flr, Varanasi Trade Centre, Maqbool Alam Road, Khajuri, Varanasi 221002 **Uttarakhand •** Dehradun WBO Deptt, HDFC Bank, 56, Rajpur Road, Dehradun 248001 • Haldwani 8/6 Bhotia Paraw, Nainital Road, Haldwani 263139 • Rishikesh MC No 53 MJ Mall Railway Road Rishikesh 249201 • Roorkee 313/8, Civil Lines, Roorkee 247667 • Rudrapur Plot No1&2, Nanital Road, Plot No1&2, Nanital Road, Rudrapur 263 153 West Bengal • Asansol P.C Chatterjee Market, Rambandhu Talaw, Asansol 713303 • Durgapur Balai Commercial Complex, 3rd Floor, Benachity, Nachan Road, Durgapur 713213 • Kolkata Abhilasha-II, 6 Royd Street (2nd Floor) Kolkata 700016 • Raniganj A/29, N S B Road, Opposite Asoka Petrol Pump, Ŕaniganj, Dist Burdwan Raniganj 713347 • Siliguri 136/115 Hill Cart Road Siliguri 734401

### **Customer Care Centres**

ANDHRA PRADESH: Anantapur: 1st Floor, T Nagaraju Complex, D.No. 10/323, Sarojini Road, Opp. To Vasunderadevi Hospital, Near Clock Towers, Anantapur 515001 Cuddapah: Ist Floor, Lalithamma Building; Ngo'S Colony, Upstairs Union Bank of India Cuddapah 516002 Guntur: Door No. 5-87-26, 1st Floor, Sai Srinivasa Building, Opp. Nelagiri Super Market, Main Road, Lakshimi Puram, Guntur 522007 • Gayatri Enclave, 1st Floor, 8th Lane, First Cross Road, Arundelpet, GUNTUR - 522 002 Kakinada: 2nd Floor, D. No.5-1-61, Opp. Brindhavan Lodge, Main Road, Surya Rao Peta, Kakinada 533001 Kurnool: DPLR Plaza, 2nd Floor, Upstairs SBI Near(Old Town-Branch), Opp: Children'S Park, Eswar Nagar, Kurnool 518004 Nellore(Cv): 24/1677, Brahmanandapuram, Dargamitta, Nellore 524003 Rajahmundry: AMT Plaža, C18, D.No.76-5-29, Second Floor, Ganuga Street, Gandhipuram-2, Rajahmundry 533103 Tirupathi: Door No 2/89, 1st Floor, Tiruchanur Road, Sreenivasapuram, Tirupathi 517503 Vijayawada: D.No. 40-10-5, Sree Ramachandra Complex, Benz Circle (Bajaj Showroom Lane), Vijayawada 520 010 • # 40-1-126, First Floor, Vasanth Plaza, Chandramoulipuram Benz Circle, Vijayawada 520010 Visakhapatnam: D No 47-10-13, 1st Floor, Redanam Regency, Near Diamond Park, Dwaraka Nagar, Vishakapatnam 530016 **ASSAM: Guwahati:** Anandi Commercial Complex, Il Floor, Bora Service, G.S. Road, Guwahati 781007 • 3C Dihang Arcade 3rd Floor, G.S. Road, Dist-Kamrup, Guwhati 781005 BIHAR: Bhagalpur: Ground Floor, Chandralok Complex, Near Ghantaghar, Radha Rani Sinha Road, Mashakchak, PS Adampur (Kotwali), Bhagalpur 812001 Muzaffarpur: Saroj Complex, Ground Floor, Diwan Road, Musahri Ramna, Muzaffarpur 842002 Patna: 205, Ashiana Harniwas, New Dak Bungalow Road, Patna 800 001 • R.K. Estate 2nd Floor Opposite of Indira Gandhi Institute of Medical & Science, Raja Bazar, Bailey Road, Patna 800014 CHHATISGARH: Bhilai: 36/5, Ground Floor, Nehru Nagar(East) Besides Ing Vysya Bank, Bhilai 490020 • First Floor, No.36/5, 2nd Floor, Nehru Nagar (East), Above Ing Vysya Bank, Bhilai, Durg District, 490020 Raipur: No. 26, 3rd Floor, Millennium Plaza, G.E Road, Raipur, Chhatisgarh 492 001 • 203, 2nd Floor, Vanijaya Bhavan, Devendra Nagar Road, Raipur 492001 **GOA: Goa:** F 30, Alfran Plaza, Opp Don Bosco, MG Road Panjim, Goa 403001 Madgaon: Second Floor, Saldana Business Tower Wing A, 212, Near Mapusa Court, Mapusa 403507 GUJARAT: Ahmedabad: No 409, Shree Balaji Paragon, Near Hotel Rock Regency, C.G. Road Navrangpura, Ahmedabad - 380009 • 104, First Floor, Shivam Complex, Nr. Silicon Tower, Opp. National Handloom Law Garden, Ellisbridge, Ahmedabad 380006 Anand: F1/1, Suramya, Town Hall (Near Meza Bekery), Vidya Nagar Road, Anand 388001 Baroda: 518 & 519, Centre Point, R C Dutt Road Alkapuri, Vadodara 390005 • 109-Siddharth Complex, Besides Express Hotel, R C Dutt Road, Alkapuri, Baroda-390007 Bharuch: No.230-232, 2nd Floor, Aditya Complex, Kasak Circle, Bharuch 392002 Bhavnagar: 204, Shoppers Plaza, Parimal Chowk, Waghawadi Road, Bhavnagar 364001 Bhuj: office No.7, First Floor, Royal Plaza, Plot No.2 & 3, Near Shiv Krupa Nagar, Bhuj-Mirzapur Highway, Bhuj 370001 Jamnagar: 404, Corporate House, Opp. To St. Ann'S High School, Pandit Nehru Marg, Jamnagar 361008 Junagadh: 2nd Floor, Shop No.212, Amba Arcade, M G Road, Junagadh 362001 Mehsana: FF-01, Sigma Oasis, Nr. Hdfc Bank, High Way Mehsana 384002 Navsari: 1st Floor, Shop No.116, Manohar Complex, Opp. Dabu Hospital, Fuwara, Navsari 396445 Rajkot: 301, Metro Plaza, Nr Eagle Travels, Jansata Press Road, Bhilwas Chowk, Rajkot 360001. • 201, Titan Complex, 2nd Floor, Kalawad Road, Near G T Seth School, Opp. To Punjab Honda, Rajkot 360005 Surat: HG-18 International Trade Centre, Majuragate, Surat 395002. • No.607, 6th Floor, 21st Century Business Centre, Near Udhan Darwaja, Ring Road, Surat 395002 Surendra Nagar: 2nd Floor, Rudraksh, Plot No:328 (Opp. To New Age Industries) Wadhwan Road, Surendra Nagar 363035 Valsad: 2nd Floor, Shop No.216, Trade Centre, Station Road, Valsad 396001 Vapi: Shop No.19 & 20, 1st Floor, Walden Plaza, Imran Nagar, Opp. To S B I, Daman - Silvassa Road, Vapi 396191 **HARYANA: Ambala:** 96 - 97, 1st Floor, Haryana Motor Market G T Road Ambala City 134002 Faridabad: Sco 107, 1st Floor, Sector - 16, Behind Sagar Cinema, Above J &K Bank, Faridabad 121002 Gurgaon: S C O.35-36, 1st Floor, Sector 12A, Commercial, Old Delhi - Gurgoan Road, Gurgaon 122001 Hisar: Shop No. 46 DSB First Floor, Red Square Market Hisar, Haryana 125001 Panipat: 1st Floor, No.75, Bmk Market, G.T.Road, Panipat. 132103 Rohtak: 2nd Floor, Shop No.5-B, Gopal Complex, Civil Road, Rohtak 124001 Yamuna Nagar: Sco-103, 1st Floor, Sector 17, Huda Jagadhari By Pass Road, Jagadhari, Yamunanagar 135001 HIMACHAL PRADESH: Shimla: 1st Floor, Hameer House, Lower Chakkar, Shimla 171005 JAMMU & KASHMIR: Jammu: Sadhana Commercial Building, No 27, A/C Gandhi Nagar Jammu 180001 JHARKHAND: Bokaro: 1st Floor, Ms. Ranju Automobiles Pvt. Ltd Main Road, Chas, Bokaro 827013 Dhanbad: 1st Floor, Shop No.107, Sree Ram Plaza, Bank More, Dhanbad 826001 Jamshedpur: 5/B, III Floor, Meghdeep Building, Q Road, Bistupur, Jamshedpur 831001 Jamshedpur: No.2, 2nd Floor, Meghdeep Building, Near South Park Hotel, Q Road, Bistupur, Jamshedpur 831001 Ranchi: # 205, 2nd Floor, M.R. Tower, Line Tank Road, Ranchi 834001, Jharkhand KARNATAKA: Belgaum: 1st Floor, Shop No.8, Mujawar Arcade, Mujawar Compound P B Road, Nehru Nagar, Belgaum 590010 Bellary: Flat No.3 & 9, 1st Floor, Ward No.16, T.S. No.52 Near Clock Tower Circle, Bellary 583101 Bengaluru: Ground Floor, Sana Plaza, 21 / 14 - A, M.G. Road, Near Trinity Metro Station, Bangalore 560001 • # 186 1st Cross, 2nd Floor Hosur Main Road Wilson Garden Bangalore 560027 Davangere: # 268/3, Jayavibhava Nilaya, First Floor Opp Ram & Co Provision Stores, 4th Main, P.J.Extension, Davanagere 577002 Hubli: 1st Floor, Centre Point 107, 108 New Cotton Market, Sanje Vani Press Hubli 580029 Mangalore: B-2, Souza Arcade, Balmatta Road, Mangalore 575001 Mangalore: Sundaram Finance, 2nd Floor, Krishna Prasad Bldg. Above Pabbas Ice Cream Parlour Nr.Mangalore City Corporation, Lal Bagh, Mangalore 575003 Mysore: NO: 145, 2nd floor, 5th main, 5th cross, opposite to Syndicate Bank, Saraswathipuram, Mysore 570009 Raichur: Sai Ram Complex, 1-10-38, Station Road Opp. Ram Mandir, Raichur 584101 Shimoga: SRIJA Archade, 1st parallel road,1st cross, opp. uma dental clinic road, Jayanagar, Shimoga 577201 Udupi: Second Floor, Andrade Arcade, Near Syndicate Bank, Catholic Centre, K M Marg, Udupi KERALA: Calicut: 3rd Floor Kanchas Building, Near New Bus Stand, Rajaji Road, Calicut 673004 Cochin: Kassim Towers, 36/1899 Door No, D I Floor Sebastian Road, Off. Kaloor, Kadavanthra Road, Kaloor, Cochin 682 017 Ernakulam: 1st Floor, Welfare Services Centre, Ponnurunni, Vytilla Po, Ernakulam 682019 Kannur: 1st Floor, Tpn A1, A2. Malabar Tower, Opp Indus Motors, Thalab, Kannur 670002 Kollam; 1st Floor, Kmk Complex, Second Milestone, Kilikollur, Kollam 691004 Kottayam: Kytharam Complex, First Floor, Union Club Junction, Kottayam 6866001 Kozhikode: No.5/3249-H, First Floor, Century Plaza Building, Behind Ktc Petrol Pump, Indira Gandhi Road (Mavoor Road), Kozhikode 673001 Palakkad: First Floor, 15/513 (50), Akshaya Foundation, Stadium Bye-Pass Road, Palakkad 678001 Thrissur: Second Floor, R V Center, Patturaikal Junction, Near Karthiyani Nursing Home, Trichur 680022 Trivandrum: Vava Sahid Commercial Complex, Ambuja Vilasam Road, Trivandrum 695001. MADHYA PRADESH: Bhopal: Plot No. 10&11, 3Rd Floor, Alankar Palace, Bank Street, M.P.Nagar, Zone 2, Bhopal 462011 • Plot No. 6, VNV Plaza, 3rd Floor Zone II M P Nagar, Bhopal 462011 Gwalior: II Floor, 44 City Centre, Narayan Krishna, Madhav Rao Scindia Road, Gwalior -474 002 Indore: 125, Star Lit Towers, 29/1, Y N Road, Indore 452001 • Mezzanine Floor, MZ - 22. Bansi Trade Centre, No.581/5, M G Road, Indore 452001 Jabalpur: Second Floor, Digamber Tower, 936, Wright Town, Pandit Bhawani Prasad Ward, Napier Town, Jabalpur 482002 Ratlam: 2nd Floor, 16/45, Ratlam Plaza, Block No.C, Opp. ICICI Bank, Ratlam 457001 Sagar: 1st Floor, Singhai Buildings 10, Civil Lines, Sagar 470002 Satna: 2nd Floor, Collectorate Road, Civil Line, (Above M/S. Siddhivinayak Motors), Satna Satna 485001 MAHARASHTRA: Ahmednagar: 209, 2nd Floor, Adish Plaza, ICICI Home Finance Building (Opp. Dowle Hospital) Nagar Manmad Road, Savedi, Ahmednagar 414003 Akola: C-13, First Floor, Dakshata Nagar, Vyapari Complex, Sindhi Camp Chowk, Akola-444001 Amaravathi: 2nd Floor, Sakshi Complex, Opp. to Rajapeth Police Station, Mudholkar Peth, Badnera Road, Amaravathi 444605 Aurangabad: First Floor, B-4, Aurangabad Business Centre, Adalat Road, Aurgangabad 431005 Chembur: Flat No. 313, Swastik Chambers 3rd Floor, Sion-Trombay Road, Chembur, Mumbai 400071 Jalgaon: 2nd Floor, India Plaza Complex, Vivekananda Nagar, Swatantry Chowk, Jilha Peth, Jalgaon 425001 Kolhapur: office No:12, 2nd Floor, R.D. Vichare Complex (Gemstone) Near Central Bus

Stand, New Shahupuri Kolhapur 416001 Latur: Sanmaan, First Floor, Opp To Amba Mata Mandir, Chandra Nagar, Latur 413512 Mumbai: HDIL Kaledonia Commercial Complex, 2(A), 2nd Floor, Opp Vijaya Nagar, Sahar Road, Andheri East, Mumbai 400069 • Office No. 1222, 12th Floor, Maker Chamber V, Nariman Point, Mumbai 400 021 • Shop No 6, Yashwanth Building, Groung Floor, Ram Maruti Cross Road, Near Ratnakar Bank, Naupada, Thane West Mumbai 400602 • No: 114, 1st Floor, Commerce House, 140, Nagindas Master Road, Fort, Mumbai 400023 • Shop No. 2, Ground Floor in "Suchita Enclave", Co-operative Housing Society Limited, Maharashtra Nagar, Off. Chandavarkar Road, Borivali (West), Mumbai 400092. Nagpur: C/O. Fortune Business Centre, Plot No.6, Vasant Vihar Complex, Who Road, Shankar Nagar, Nagpur 440 010 • 110-111, Shri Mohini Complex, Opp. Kasturchand Park 345, Kingsway Road, Nagpur 440001 Nashik: L 17, Suyojit, Sankul, Near Rajiv Gandhi Bhavan, Sharanpur Road, Nashik 422 002 • First Floor, Padma-Vishwa Regency, Behind Saroj Travels, Next To Manavta Cancer Hospital Mumbai Naka, Nasik 422001 Pune: Second Floor, 1202/5, "Shalini Sky I" building, Near ICICI bank, Ghole Road, Shivajinagar, Pune 411 005 • 1st Floor, 'Mantri Vertex' Law College Road, Pune 411004 Sangli: Shiv Ratna Complex, S4, 3rd Floor, Cst No.1047B, College Corner North Shivaji Nagar, Madhavnagar Sangli 416416 Sholahpur: 786, Maruti Tele Sankul, South Kasba, Shinde Chowk, Sholapur 413007 NEW DELHI: Delhi: 7 B, Rajendra Park, Pusa Road, Upper Ground Floor, Metro Piller No.153, New Delhi 110 060 • 605, Sixth Floor 'Ashoka Estate Building', 24, Barakhamba Road, New Delhi 110001 ORISSA: Balasore: First Floor, Choudhury Nivas P.O.-Sahadeb Khuntha, Near Bus Stand, Balasore, Odisha 756001 Behrampur: First Floor, Alakananda Enclave, First Lane, Gajapati Nagar, Ganjam Dist., Berhampur 760 010 Bhubaneshwar: Office No. 16, 2nd Floor, Deen Dayal Bawan, Ashok Nagar, Bhubaneswar 751009 • 2nd Floor, Banadev Bhawan, A/108, Saheed Nagar, Khurda Dt, Bhubaneshwar 751007 Cuttack: Plot No. 3209, 2nd Floor, Urmila Plaza (Above Utkal Motors), Madhupatna, Cuttack 753010 Rourkela: 2nd Floor, Plot No. 309/P, Udit Nagar, Opp. Ambedkar Chowk, Rourkela, Sundergarh District, 769012 Sambalpur: Sundaram Finance Ltd, First Floor, Sabat Complex Near Wesco office Main Road, Ainthapalli Sambalpur 768004 PONDICHERRY: Pondicherry: Ms Royal Enclave, Plot No 19, 100 Feet Road, Mudaliarpet, Pondicherry 605004 PUNJAB: Amritsar: 1st Floor, 27-A, Classic Plaza, Majitha Road, Amritsar 143001 Bhatinda: 1st Floor, 3038 - A Guru Kanshi Marg, Bhatinda 151001 Chandigarh: S.C.O II Floor, 2475-2476, 22/C, Chandigarh 160022 • S.C.O 56-57 2nd Floor, Phase- II Mohali, Punjab 160072 Jalandhar: 5 E, Session Court Road, 1st Floor, Near B M C Chowk, Jullundhur 144001 Ludhiana: SCO 18, Cabin No.401, 4th Floor, Feroz Gandhi Market, Ludhiana 141 001 • S C O-13, 1st Floor, Shanghai Towers, Feroz Gandhi Market, Ludhiana 141001 Patiala: Third Floor, SCO-107, New Leela Bhavan, Near Yes Bank, Patiala 147 001. RAJASTHAN: Ajmer: 1st Floor, Adjoining K C Complex Opp: Daulat Bagh, Ajmer 305001 Alwar: 29, Harshil Tower, 3rd Floor Naru Marg, Keshav Nagar Alwar 301001 Bhilwara: Second Floor, Budh Plaza Opp: Circuit House, Basant Vihar, Bhilwara 311001 Bikaner: Second Floor Chug Mansion Opp. Drm office, Modern Market, Bikaner 334001 Jaipur: No. 202, Second Floor, OK Plus Towers, Near Vishal Mega Mart, Hathroi Road, Ajmer Road, Jaipur 302 001 • 205, 2nd Floor, Sangam Towers, Church Road, off. M I Road, Jaipur 302001 Jodhpur: 201, 202, Second Floor, Mody Arcade Chopasani Road, Near Bombay Motors, Jodhpur 34200 • 116, 1st Floor, Mody Arcade, Chopasani Road, Near Bombay Motor Cycle, Jodhpur 342 001 Kota: Second Floor, Above Reebok Showroom 393, Shopping Centre, Nr. Ghode Wale Baba Circle, Kota 324007 Sriganganagar: Ground Floor, Bansal Tower, Jawahar Nagar, N.H.No.15, Sriganganagar, Rajasthan. 335001 Udaipur: C/o Sundaram Finance Ltd 4th Floor, Plot No-32/1105, Centre Point, Opp. B.N. College, Udaipur 313001 TAMIL NADU: Chennai: Sundaram Towers 1st & 2nd Floor, No.46 Whites Road, Royapettah, Chennai 600014 • Ground Floor, 19, Patullos Road, Chennai 600002 Coimbatore: 101-E, II Floor, Kala Mansion Building, D B Road, R. S Puram, Coimbatore 641002 • No.62, First Floor, 'Time Square' Balasundaram Road, A.T.T. Colony, (Near RTO office) Coimbatore 641012 Erode: Ms. URT Tower, No 139/1, Perundurai Road, Erode 638 011 Hosur: 2nd Floor, 42/1, "Ram Prabha Towers" (Opp to Dhanam Departmental Store), Denkanikotta Main Road, Hosur 635109. Kancheepuram: 24, Annai Indira Gandhi Salai (Nellukara Street), Kanchipuram 631502 Karur: SRN Towers, IInd Floor, Ts No.208/1, 1st Cross, Covai Road, Sengunthapuram, Karur 639001 Kumbakonam: 1st Floor, Nalli Plaza, Old Door No:34&34A, T S R Big Street, Kumbakonam 612001 Madurai: No. 183 C - North Veli Street, Opp Duke Hotel, Madurai 625 001 • 37, Krishna Rao Tank Street, (Tvs Co-Operative Store) Madurai, 625001 Salem: New No. 210, Old No. 315- C, Omalur Main Road, Avk Arcade, Opp. New Bus Stand, Salem 636004 • First Floor, Srivari Shopping Mall, 2/91, New Bus Stand Road, Meyyanoor Salem 636004 Thanjavur: Shalini Towers, First Floor, 172, South Main Street, Thanjavur - 613009 • Tirunelveli: First Floor, No 985/1-C2, 1D, Indira Complex, South Bye Pass Road, Opp to Passport office, Tirunelveli 627005 Tirupur: Muthu Plaza, 1st Floor 320, Avanashi Road, Tirupur 641602 Trichy: 60/2, Krishna Complex, I st Floor, Shastri Road, Thennur, Trichy 620 017 • Bus Plaza, 2nd Floor, Front, No.5-G, Lawsons Road, Contonment, Trichy 620001 Vellore: 37B, Balaji Nagar, 2nd Street, Phase 3, Sathuvachari, Vellore 632009 • First Floor, 141/3 M.P. Sarathi Nagar, Vellore District Bus Owner Association Building, Chennai - Bangalore Bye Pass Road, Vellore 632012 TELANGANA: Hyderabad: 1st cross, opp. uma dental clinic road, Jayanagar, GHMC No-7-397/101,118, Opp. Dominos, S R Nagar, Hyderabad 500047 • D.No.6-3-57/1, 408-410, Diamond Block, 4th Floor, Lumbini Rockdale Compound, Somajiguda, Hyderabad 500082 Karim Nagar: 1st Floor, House No: 8-6-179/2A, Hyderabad Road, Above Mahi Motors, Kothirampur, Karimnagar 505001 Warrangal: D No 15-1-422/A, B Second Floor S.V.S Legend, Beside Industrial Estate Kaman, S.V. P Road Warangal 506002 UTTAR PRADESH: Agra: C/o Royal Sundaram General Insurance, Office No. - F-C-6, Block No- 41/4B, Friends Tower, Sanjay Palace, Agra 282002 • First Floor, Sky Tower, 29-F/211, Sanjay Palace, Agra 282002 Aligarh: Shop No.7 & 22, U.G.F Alig Corporate Plaza, Marris Road, Aligarh, Uttar Pradesh 202001 Allahabad: 1st Floor, Saroj Bhavan, 14/4, Stanley Road, Near Patrike Crossing, Civil Lines, Allahabad 211001 Bareilly: Krishna Complex 2nd Floor Near Mahajan Hospital Stadium, Road Bareilly Bareilly Dist 243001 Ghaziabad: 1st Floor, Ff - 31, Konark Building, Gda Market, Rdc, Ghaziabad 201001 Gorakhpur: 1st Floor, Bank Road, Opposite Subhash Tractor, Corner Gali, M.G.Road, Gorakhpur 273001 • C/O Sundaram AMC Ltd, Opposite Karvy, Bank road, Gorakhpur 273001 Jhansi: Shop No. 5, Narayan Plaza Jojo House. Infront of Employment Exchange Gwalior Road, Jhansi 284001 Kanpur: 218/219 Kan Chambers, 2nd Floor, 114/113 Civil Lines Kanpur 208001 Lucknow: 303, Third Floor, Sky Hi Chambers, 11/5, Park Road, Lucknow 226001 • 104, UGF Sky Hi Chambers, 5- Park Road, Lucknow-226 001 Mathura: 3rd Floor, Shop No.330, Dwarikadheesh Plaza, Mohalla Brijnagar, Junction Road, Sonkh Adda, Mathura 281001 Moradabad: 2nd Floor, office No.3, Vallabh Complex, Near Pms School Civil Lines, Moradabad 244001 Varanasi: Flat No.7, 2nd Floor, Rama Kuni, C-32-22/17 Ram Singh Rana Nagar Colony, Cantt Sigra Road, Varanasi 221002 UTTARANCHAL: Dehradun: 57/19, Raipur Road, II Floor, Shiva Palace, Dehradun 248 006 WEST BENGAL: Asansol: 1st Floor, Above United Bank of India, B.B. College More, Ushagram East, G.T. Road, P.O. Asansol, Dist. Burdwan, Asansol 713303 Burdwan: 5 B, M.V Apartment, 36 G.T. Road, Parbirhata, Po: Sripally, Burdwan 713103 Durgapur: A-307, Bengal Shristi Complex, II Floor, Citi Center, Durgapur 713 216 • Sri Chaitanya Complex, 2nd Floor, Bengal Ambuja Phase II, Ambetkar Sarani, City Centre, Durgapur 713216 Kolkatta: "Chowringhee Court", 2nd Floor, Unit No.33, 55/55/1, Chowringhee Road, Kolkata 700071 • No.7, Camac Street, Azimganj House III Floor, Block No. 6, Kolkatta 700017 • P-38 Princep Street, Ground Floor, Off Bentinck Street (Opp Orient Cinema), Kolkata 700072 Siliguri: Shree Radha Complex, Block-B 2nd Floor, Iskon Mandir Road Siliguri, Dt Darjeeling 734001

Dubair: Representative office: P O Box:124337 office No. 205, AL ATTAR Grand, Above LG Showroom, Khalid Bin

Al Waleed Street, Bur Dubai, Dubai, UAE.