# **UTI FOCUSSED EQUITY FUND**



Hag, ek behtar zindagi ka.

# KEY INFORMATION MEMORANDUM

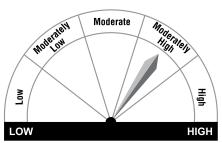
# **UTI FOCUSSED EQUITY FUND – SERIES IV (1104 DAYS)**

(A Close-ended Equity Scheme)

#### This product is suitable for investors who are seeking\*:

- Long term capital growth
- A close ended scheme that aims to provide capital appreciation by investing in equity and equity related securities

#### **RISKOMETER**



Investors understand that their principal will be at Moderately High risk

# New Fund Offer Opens on: Wednesday, September 13, 2017 New Fund Offer Closes on: Monday, September 25, 2017

New Fund Offer will not be kept open for more than 15 days

Being a close ended scheme, the Scheme will not re-open for subscriptions. The Scheme is proposed to be listed on NSE Limited. Offer of Units of ₹ 10/- each for cash during the New Fund Offer

This Key Information Memorandum (KIM) sets forth the information, which a prospective investor ought to know before investing. For further details of the scheme/Mutual Fund, due diligence certificate by the AMC, Key Personnel, Investors' rights & services, risk factors, penalties & pending litigations etc. investors should, before investment, refer to the Scheme Information Document (SID) and Statement of Additional Information (SAI) available free of cost at any of the UTI Financial Centres or distributors or from the website www.utimf.com.

The scheme particulars have been prepared in accordance with Securities and Exchange Board of India (Mutual Funds) Regulations 1996, as amended till date, and filed with Securities and Exchange Board of India (SEBI). The units being offered for public subscription have not been approved or disapproved by SEBI, nor has SEBI certified the accuracy or adequacy of this KIM.

#### **SPONSORS**

State Bank of India, Punjab National Bank, Bank of Baroda and Life Insurance Corporation of India (Liability of sponsors limited to ₹ 10,000/-)

# **TRUSTEE**

UTI Trustee Co. (P) Ltd. (Incorporated under the Companies Act, 1956)

#### **INVESTMENT MANAGER**

UTI Asset Management Co. Ltd. (Incorporated under the Companies Act, 1956)













<sup>\*</sup> Investors should consult their financial advisers if in doubt about whether the product is suitable for them.

# KEY INFORMATION MEMORANDUM UTI FOCUSSED EQUITY FUND – SERIES IV (1104 DAYS)



(A Close-ended Equity Scheme)

Name of the Scheme	UTI Focussed Equity Fund - Series IV (1104 days)	)									
Nature of the scheme	UTI Focussed Equity Fund – Series IV (1104 days 1104 days from the date of allotment of units.	s) is a Close-ended Equity Scheme	e with tenure of								
Investment Objective	The primary objective of the scheme is to generate long term capital appreciation by investing predominantly in equity and equity related securities of listed companies. The scheme will without any capitalization bias endeavor to invest in either growth stocks or value stocks or both. The Scheme will normally hold upto 30 stocks in the portfolio. The Scheme does not guarantee/indicate any returns. There can be no assurance that the Scheme's objectives will be achieved.										
Asset Allocation Pattern of the scheme	Types of Instruments	Normal Allocation (% of Net Assets)	Risk Profile								
	Equity & Equity related Instruments	65% to 100%	High								
	Debt & Money Market Instruments*	0% to 35%	Low to Medium								
	*The scheme will not invest in securitised debt.										
	The scheme shall not make any investment in rep Default Swaps.	oo in corporate bond, securitised d	lebt or in Credit								
	The scheme shall not engage in securities lending	and borrowing / short selling.									
	Exposure to derivatives will be limited to 50% of transaction.	the net asset value of the Scheme	e at the time of								
	The scheme would invest in a portfolio of fixed incommunity of the scheme as per SEBI guidelines No 12 / 147132 / 08 dated Dec 11, 2008.										
	The cumulative gross exposure to equity, eq instruments and derivatives shall not exceed 100 SEBI circular No. Cir/ IMD/ DF/ 11/ 2010 dated security wise hedge positions shall not be con scheme may review the pattern of investments by liability management needs. The portfolio shall be	0% of the net assets of the sche d August 18, 2010. For this purp sidered in computing the gross pased on views on the debt mark	eme, subject to bose, the same exposure. The								
	Investments in ADRs and GDRs issued by Comp by SEBI regulations – upto 50% of the net assets		es as permitted								
	Investments in foreign securities shall be in compl September 26, 2007.	iance with the requirement of SEE	31 circular dated								
Risk Profile of the Scheme	Mutual Fund investments are subject to market risk factors before investment.	isks. Please read the SID carefull	ly for details on								
	Past performance of the Sponsors / AMC / Mutua the scheme.	I Fund does not guarantee future	performance of								
	UTI Focussed Equity Fund - Series IV (1104 days any manner indicate either the quality of the sche be instances where no dividend distribution could	eme or its future prospects or retu									
	Any safety net or guarantee provided: UTI Footnot a guaranteed or assured return scheme.	cussed Equity Fund – Series IV	(1104 days) is								
	Risk Associated with close ended equity scher	nes:									
	The scheme being close ended its units wo does not guarantee a liquid and active secon and hence the units may trade at a premium of the control of the	uld be listed on a stock exchang									
	ii. A close ended Scheme endeavours to achie maturity of the Scheme. However, there is achieved based on the market dynamics at the	s no assurance that the said ol									

#### **Plans** and Options The Scheme offers following Plans: Offered Regular Plan Direct Plan The Plans offers the following Options: **Growth Option** ii. Dividend Option with Payout Option only In case no option is indicated in the application form, then the default option will be the Growth Option. **Direct Plan:** Direct plan is only for investors who purchase / subscribe units directly with the fund and is not available for investors who route their investments through a Distributor. This Direct plan (investments not routed through a distributor) shall have a lower expense ratio excluding distribution expenses, commission etc. and have a separate NAV. No commission shall be paid / charged from Direct Plan. The terms and conditions of the plan is in accordance with **SEBI** Regulations The Direct and Regular plans will have a common portfolio. How to apply: Investors subscribing under Direct Plan will have to indicate "Direct Plan" against the Scheme name in the application form as for example "UTI Focussed Equity Fund - Series IV (1104 days) - Direct Plan". Treatment of applications under "Direct" / "Regular" Plans: **Broker Code mentioned** Plan mentioned by the Default Plan to be Scenario investor by the investor captured 1 Not mentioned Not mentioned Direct Plan Not mentioned 2 Direct Direct Plan 3 Not mentioned Regular Direct Plan 4 Mentioned Direct Plan Direct 5 Direct Not Mentioned Direct Plan Direct Plan 6 Direct Regular Mentioned 7 Regular Regular Plan 8 Mentioned Not Mentioned Regular Plan In cases of wrong/ invalid/ incomplete ARN codes mentioned in the application form under Scenarios 7 or 8 above, the application shall be processed under Regular Plan. UTI AMC shall contact and obtain the correct ARN code within 30 calendar days of the receipt of the application form from the investor/ distributor. In case, the correct code is not received within 30 calendar days, the transaction shall be reprocessed under Direct Plan from the date of application without any exit load. For further details on Direct Plan, please refer to SAI. **Facilities Offered** Systematic Investment Plan - Not Available Systematic Withdrawal Plan - Not Available Systematic Transfer Investment Plan - Not Available Dividend Transfer Plan (DTP) facility is available, for further details on DTP, please refer to SAI. **Eligible Investors** An application for issue of units may be made by any resident or non-resident Indian as well as non-individuals as indicated below:

- (a) a resident individual or a NRI or a person of Indian origin residing abroad, either singly or jointly with another or upto two other individuals on joint/anyone or survivor basis. An individual may make an application in his personal capacity or in his capacity as an officer of a Government or of a Court,
- (b) a parent, step-parent or other lawful guardian on behalf of a resident or a NRI minor. Units can be held on 'Joint' or 'Anyone or Survivor ' basis,

- (c) an association of persons or body of individuals whether incorporated or not,
- (d) a Hindu Undivided Family both resident and non-resident,
- (e) a body corporate including a company formed under the Companies Act, 1956 replaced by The Companies Act, 2013 (No.18 of 2013) or established under State or Central Law for the time being in force;
- (f) a bank including a scheduled bank, a regional rural bank, a co-operative bank etc.,
- (g) an eligible trust including Private Trust being irrevocable trust and created by an instrument in writing,
- (h) a society as defined under the scheme,
- (i) a Financial Institution,
- (j) an Army/Navy/ Air Force/Paramilitary Fund,
- (k) a partnership Firm,
- (I) Foreign Portfolio Investor (FPI) as defined under Regulation 2(1)(h) of Security Exchange Board of India (Foreign Portfolio Investors) Regulations, 2014,
- (m) Mutual Funds registered with SEBI,
- (n) Scientific and Industrial Research Organisation and,
- (o) Any other category of investors.

Subject to the Regulations, the sponsors, the Mutual Funds managed by them, their associates and the AMC may acquire units of the scheme. The AMC shall not be entitled to charge any fees on its investments in the scheme.

Non-acceptance of subscriptions from Overseas Corporate Bodies (OCBs) in the Schemes of UTI MF.

For detailed information please refer to SID and SAI.

# **Applicable NAV**

Units can be purchased only during the New Fund Offer (NFO) period.

During the New Fund Offer period the units will be sold at face value i.e. ₹ 10/- per unit.

#### **Redemption: At Maturity**

As per SEBI guidelines, the AMC/Mutual Fund shall not redeem the units of the Scheme before the date of maturity.

However, the units of UTI Focussed Equity Fund - Series IV (1104 days) will be listed on the National Stock Exchange (NSE) after the closure of the New Fund Offer period. Investors will be able to enter and exit the scheme through transactions in the secondary market. The listing fees shall be charged under Regulations 52(4). The listing fees during NFO may not be charged to the scheme, only subsequent listing fees may be charged to the scheme.

# Minimum Application Amount

# Purchase

# Minimum amount for purchase:

# Minimum amount of investment is ₹5000/- and in multiples of ₹1/-thereafter.

### At Maturity

Redemption

On maturity of the Scheme, the outstanding Units shall either be redeemed and proceeds will be paid to the Unitholder or will be switched-out to any existing open ended scheme of UTI Mutual Fund in the respective options, as opted by the unitholder, as the case may be.

Dematerialisation	(a) Pursuant to SEBI Circular no. CIR/IMD/DF/9/2011 dated May 19, 2011; the unit holders of the scheme shall be provided an option to hold units in demat form in addition to physical form.
	(b) The Unit holders would have an option to hold the Units in dematerialized form. Accordingly, the Units of the Scheme will be available in dematerialized (electronic) form. The Applicant intending to hold Units in dematerialized form will be required to have a beneficiary account with a Depository Participant (DP) of the National Securities Depositories Limited (NSDL)/ Central Depository Services Limited (CDSL) and will be required to mention in the application form DP's Name, DP ID No. and Beneficiary Account No. with the DP at the time of purchasing Units during the NFO of the scheme.
	(c) Further, investors also have an option to convert their physical holdings into the dematerialised mode at a later date. Each Option held in the dematerialised form shall be identified on the basis of an International Securities Identification Number (ISIN) allotted by NSDL and CDSL. The ISIN No. details of the respective option can be obtained from your DP or you can access the website link www.nsdl.co.in or www.cdslindia.com. The holding of units in the dematerialised mode would be subject to the guidelines/ procedural requirements as laid by the Depositories viz. NSDL/CDSL from time to time.
Additional Mode of Payment during NFO	Supported by Blocked Amount (ASBA) process during the NFO period by filling in the ASBA form and submitting the same to their respective banks, which in turn will block the subscription amount in the said account as per the authority contained in ASBA form and undertake other tasks as per the procedure specified therein. (The details of banks' branches accepting ASBA form are available on the websites of BSE ( <a href="www.bseindia.com">www.bseindia.com</a> ), NSE ( <a href="www.nseindia.com">www.nseindia.com</a> ) and SEBI ( <a href="www.sebi.gov">www.sebi.gov</a> . in) or at your nearest UTI Financial Centre). For applicants applying through ASBA, on the date of allotment, the amount will be unblocked in their respective bank accounts and account will be debited to the extent required to pay for allotment of Units applied in the application form.
Despatch of Redemption Proceeds	The redemption proceeds shall be despatched to the unitholders within 10 business days from the date of maturity of the scheme.
	In case of funds received through Cash Payment mode, the redemption or repurchase proceeds shall be remitted only to the designated bank account.
Benchmark Index	S&P BSE 200 Index is the benchmark.
Dividend Policy	The unitholder shall have a choice to join either the Growth Option or the Dividend Option.
	<ul> <li>(i) Growth Option:         Ordinarily no dividend distribution will be made under this option. All income generated and profits booked will be ploughed back and returns shall be reflected through the NAV.</li> <li>(ii) Dividend Option         Dividend distribution, if any, under the scheme will be made subject to availability of distributable surplus and other factors and a decision is taken by the Trustee to make dividend</li> </ul>
	distribution.  There is no assurance or guarantee to the unitholders as to the rate of dividend distribution.
Name of the Fund Manager/s	Mr. Vetri Murugan Subramaniam and Mr. Sachin Trivedi are the Fund Managers for the scheme.
Dedicated Fund Manager for Overseas Investment	Mr. Sharwan Kumar Goyal
Name of the Trustee Company	UTI Trustee Company Private Limited
Performance of the Scheme	This scheme is a new scheme and does not have any performance track record.
Expenses of the Scheme	During the New Fund Offer period the units will be sold at face value i.e. ₹10/- per unit.
(i) Load Structure	*Entry Load: NIL
	Redemption not permitted before maturity. For Redemptions made on the Maturity Date / Final Redemption Date, the AMC will not charge any Exit Load.
	*In terms of SEBI circular no. SEBI/IMD/CIR No.4/168230/09 dated June 30, 2009, no entry load will be charged by the Scheme to the investor effective August 1, 2009.
(ii) Recurring expenses	(a) First ₹100 crores – 2.50%
	(b) Next ₹300 crores - 2.25%
	(c) Next ₹300 crores – 2.00%
	(d) Balance – 1.75%
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Tax Treatment for the Investors (Unitholders)  Daily Net Asset Value (NAV) Publication	also independently refer to his/her tax advisor.	ss days and will be published in atleast two daily also be available on website of UTI Mutual Fund, and website of AMFI namely www.amfiindia.com.
For Investor Grievance please contact	Name and Address of Registrar  M/s. Karvy Computershare Pvt. Ltd.  Unit: UTIMF, Karvy Selenium Tower B, Plot Nos. 31 & 32 Financial District, Nanakramguda, Serilingampally Mandal, Hyderabad – 500032, Board No: 040 - 6716 2222, Fax no : 040- 6716 1888, Email:uti@karvy.com	All investors could refer their grievances giving full particulars of investment at the following address:  Ms Nanda Malai Associate Vice President – Department of Operations, UTI Asset Management Company Ltd., UTI Tower, Gn Block, Bandra-Kurla Complex, Bandra (East), Mumbai – 400 051.  Tel: 022-6678 6666, Fax: 022-2652 3031  Investors may post their grievances at our website: www.utimf.com or e-mail us at service@uti.co.in
Unitholders Information	Accounts statement and abridged annual financial other mode. Half yearly scheme portfolio disclosure newspapers as permitted under SEBI (Mutual Fundament)	e will be mailed to unitholders or published in the

**Date :** August 31, 2017

# UTI FOCUSSED EQUITY FUND

Amt. in words

### **APPLICATION FORM**

OFFER OF UNITS OF ₹ 10/- PER UNIT FOR CASH DURING THE NEW FUND OFFER PERIOD



 $\diamond$  Investment amount shall be ₹ 2 lacs and above in case of payments through RTGS.

(OCBs ARE NOT ALLOWED TO INVEST IN UNITS OF ANY OF THE SCHEMES OF UTI MF)

Sr.No. 2017/

Registrar Sr. No.

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	Are you a tax resident of any country other than India?													
	If No, please tick here: First Applicant Second Applicant Third Applicant													
	If <b>yes</b> , please fill in the Particulars in the prescribed Form for FATCA/CRS and attach it with this Application Form.													
	NOMINATION DETAILS (Please ✓)	(please sign if you do not wish to nom	ninate)											
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	Notes: 1. If the application is incomplete a 2. Consolidated Account Statemen	and any other requirement is not fulfill at (CAS) will be sent within 10 days of	ed, the application is li											
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M/s. Karvy Computershare Pvt. Ltd.: Unit: UTIMF, Karvy Selenium Tower B, Plot Nos. 31 & 32, Financial District, Nanakramguda, Serilingampally

Mandal, Hyderabad - 500 032, **Board No:** 040-6716 2222, **Fax No.:** 040- 6716 1888, **Email:** uti@karvy.com

# GENERAL INSTRUCTIONS FOR FILLING THE APPLICATION FORM PLEASE

# APPLICATION FORM SHOULD BE FILLED IN CAPITAL LETTERS ONLY

# [Fields marked with (\*) must be mandatorily filled in]

[Before Filling up the Form, Please read the Cover Page Carefully to know the Risk Profile of the Scheme]

- (a) Please read the terms of the Key Information Memorandum, Scheme Information Document and Statement of Additional Information carefully before filling the Application Form. Investors are deemed to have accepted the terms subject to which this offer is being made and bind themselves to the terms upon signing the Application Form and tendering payment.
- (b) Before submission of application form at UTI Financial Centres and other authorised collection centres investors may please ensure that the form has been filled in completely and signed by all the applicants properly as incomplete application is liable to be rejected.
- (c) NRI applicants should preferably submit the application at NRI Branch, Mumbai, Dubai Representative Office or any Financial Centre of UTI AMC along with NR(E) / NR(O) cheque or a rupee draft payable at the place where the application is submitted.
- (d) Please write the application serial number on the reverse of the cheque / draft.
- (e) Please fill in the names of the applicant(s) / institution / parent or lawful guardian / minor / alternate applicant / nominee etc. at the appropriate places in the application form. PIN code no. must be given with address to avoid delay / loss in transit.
- (f) Attach any one of the documents as proof of date of birth and relationship with minor viz., birth certificate, School leaving certificate/mark sheet issued by Higher Secondary Board of respective states, ICSE, CBSE etc., Passport of the minor or any other suitable proof evidencing the date of birth and relationship with the minor.
- (g) It is mandatory for an applicant to furnish full and correct particulars of bank account such as nature and number of the account, name and address of the bank, name of the branch, MICR code of the branch (where applicable) etc. at the appropriate place in the application form. Application without such bank particulars is liable to be rejected. If the credit of dividend distribution is delayed or not effected at all for reason of incomplete or incorrect information furnished by the applicant, UTI AMC cannot be held responsible.
- (h) If you have invested through a distributor, kindly specify the Name and ARN Code, Sub ARN Code of the distributor, else for Direct Investment, please mention "Direct" in the Column "Name & Broker Code/ARN / Sub ARN Code". In case nothing is specified, then by default, the Broker Code will be treated as Direct and the application form will be treated as Direct Application.

# (i) Transaction Charges

Pursuant to SEBI circular no. CIR/IMD/DF/13/2011 dated August 22, 2011, a transaction charge of ₹100/- for existing investors and ₹150/- in the case of first time investor in Mutual Funds, per subscription of ₹10,000/- and above, respectively, is to be paid to the distributors of UTI Mutual Fund products. However, there shall be no transaction charges on direct investment/s not made through the distributor/financial advisor etc.

There shall be no transaction charge on subscription below ₹10,000/-.

If the investor has not ticked in the Application form whether he/ she is an existing/new investor, then by default, the investor will be treated as an existing investor and transaction charges of ₹100/- will be deducted for investments of ₹10,000/- and above and paid to distributor/financial advisor etc., whose information is provided by the investor in the Application form. However, where the investor has mentioned 'Direct Plan' against the scheme name, the Distributor code will be ignored and the Application will be processed under 'Direct Plan' in which case no transaction charges will be paid to the distributor.

The transaction charge, if any, shall be deducted by UTI AMC from the subscription amount and paid to the distributor and the balance shall be invested. Allocation of Units under the scheme will be Net of Transaction Charges. The Statement of Account (SOA) would also reflect the same.

Upfront commission shall be paid directly by the investor to the AMFI registered Distributors based on the investors' assessment of various factors including the service rendered by the distributor.

For details on opting in/out by distributors for charging transaction charges etc., refer to SAI/SID.

## (j) Direct Plan

Direct Plan is for all category of eligible investors (whether existing or new Unitholders) who purchase/subscribe Units directly with the Fund and is not available for investors who route their investments through a Distributor.

The Direct Plan will be a separate plan under the Fund/Scheme and shall have a lower expense ratio excluding distribution expenses, commission etc and will have a separate NAV. No commission shall be paid from Direct Plan. Portfolio of the scheme under the Regular Plan and Direct Plan will be common.

For further details refer to SAI.

- (k) 'Friend In Need' details will be used by UTI MF only for ascertaining the present address of the unit holder (without disclosing investment details of the investor) if no response is received from the unit holder on sending communication in any form to his/ her registered address or e-mail ID, if available, atleast for two occasions. For further details, please refer to SAI.
- (I) SEBI has made it mandatory for all applicants, irrespective of amount of investment, to furnish Income Tax PAN. An application without PAN will be rejected. Investors are required to provide the photocopy (self attested by the investor) of the PAN card along with the application form. If the investment is in the name of minor the PAN of the minor or his father / mother / guardian whose particulars are provided in the application form is to be provided.

#### **Investment & Payment Details**

- (m) The cheque/draft accompanying an application should be made payable in favour of "UTI Focussed Equity Fund - Series IV (1104 days)". In the case of 'Direct Plan', the cheque/draft shall be payable in favour of "UTI Focussed Equity Fund - Series IV (1104 days) - Direct Plan".
- n) Outstation cheques are not accepted. In case the payment is made by demand draft, the draft commission will have to be borne by the applicants. However for investment made from areas where there are no UTI Financial Centres or authorised collection centres (where local cheques are accepted), UTI AMC may, if it so decides, bear draft charges to the extent of ₹250/- per application or the actual as is prescribed by banks, whichever is lower or such amount as may be decided by UTI AMC from time to time. The investors have to attach proof of the DD charges paid to a bank (i.e. acknowledgement issued by the bank where DD is purchased). The reimbursement/adjustment of DD charges is solely at the discretion of UTI AMC and in case if it is found that such charges are unreasonably higher than normal market rates, such charges may not be admissible. For further details, refer to SAI/SID of the scheme.
- (o) UTI AMC/MF shall not accept application for subscription of units accompanied with Third Party Payment except in certain exceptional cases as may be permitted. For details please refer to SID/SAI.

#### **Payment Modes**

 No money orders, outstation cheques, post-dated cheques and postal orders will be accepted.

However, cash payment to the extent of ₹50,000/- per investor, per Mutual Fund, per financial year through designated branches of Axis Bank will be accepted subject to the following procedure:-

- Investors who desire to invest upto ₹50,000/- per financial year shall contact any of our UTI UFCs and obtain a Form for Deposit of Cash and fill-up the same.
- Investors shall then approach the designated branch of Axis Bank along with the duly filled-in Form for Deposit of Cash and deposit the cash.
- iii. Axis Bank will provide an Acknowledgement slip containing the details of Date & Time of deposit, Unique serial number, Scheme Name, Name of the Investor and Cash amount deposited. The Investors shall attach the Acknowledgement slip with the duly filled-in application form and submit them at the UFCs for time stamping.
- iv. Applicability of NAV will be based on depositing of cash at the designated bank branch before the cut-off time and time-stamping of the valid application together with the acknowledgment slip at the UTI Financial Centre (UFC)/Official Point of Acceptance (OPA).

For further details please refer to SAI.

#### (q) Know Your Customer (KYC):

Investors desiring to invest / transact in mutual fund schemes are required to comply with the KYC norms applicable from time to time.

#### A. For Individual Investors

#### Central KYC Norms for Individual Investors new to KYC system with effect from 1st February 2017

As per Government of India Gazette notification dated November 26, 2015, the Central Registry of Securitization and Asset Reconstruction and Security Interest of India (CERSAI has been authorized to act and perform the functions of Central KYC Records Registry (CKYCR) including receiving, storing, safeguarding and retrieving the Know Your Client (KYC) records of an investor in digital form.

Applicable Norms with effect from 1st February 2017

- An Individual Investor whose KYC is not registered or verified with any
  of the Agencies for KYC Registration (KRA), shall use the CKYC form to
  register their KYC.
- 2. In case an Individual Investor uses old KRA KYC form, such investor

- should either fill the new CKYC form or provide additional / missing information in the Supplementary CKYC form.
- If such Investor has already completed CKYC and has a KYC Identification Number (KIN) from CKYCR, then he can invest in the Schemes of UTI Mutual Fund by quoting their KIN.
- In case PAN of an investor is not updated in CKYCR system, the investor shall be required to submit a self certified copy of PAN card at the time of investment
- The KYC requirements shall be governed by SEBI Circulars / notifications and AMFI Guidelines issued from time to time.

For further details refer to SAI/ Addendum No 26/2016-17 dated 6th February 2017 and SEBI Circulars No. CIR/MIRSD/66/2016 dated July 21, 2016 and CIR/MIRSD/120/2016 dated November 10, 2016.

Existing investors who are KYC compliant before 1st January 2012 will have to complete the new KYC requirements and get the IPV done if they wish to deal with any other SEBI registered intermediary other than a Mutual Fund.

#### III Aadhaar based e KYC process

- Investors can also avail the Aadhaar based e-KYC service offered by UIDAI for KYC verification.
- For this purpose, Investors/clients, on voluntary basis, can authorize the Intermediaries registered as KYC User Agency (KUA) with UIDAI to access the client identification and authentication details from UIDAI.
- For entering into account based relationship, the Investor/client may provide the following information to the intermediary electronically including through any web enabled device for verification with UIDAI.
  - i. Name
  - ii. Aadhaar number
  - iii. Permanent Account Number (PAN)
- The Intermediary shall perform verification of the client with UIDAI through biometric authentication (fingerprint or iris scanning). After due validation of Aadhaar number provided by the client, the intermediary (acting as KUA) shall receive the KYC information about the client from UIDAI through KSA.
- 5. Mutual Funds can also perform verification of the client with UIDAI through One Time password (OTP) received on client's mobile number or on e-mail address registered with UIDAI provided, the amount invested by the client does not exceed ₹ 50,000 per financial year per Mutual Fund and payment for the same is made through electronic transfer from the client's bank account registered with that Mutual Fund.

For further details on e KYC process, refer to SAI/SEBI circular dated 22nd January 2016

## IV PAN-Exemption for micro financial products

Only individual Investors (including NRIs, Minors & Sole proprietary firms) who do not have a PAN, and who wish to invest upto ₹ 50000/- in a financial year under any Scheme including investments, if any, under SIPs shall be exempted from the requirement of PAN on submission of duly filled in purchase application forms with payment along with KYC application form with other prescribed documents towards proof of identity as specified by SEBI. For all other categories of investors, this exemption is not applicable

#### B. For Non-Individual Investors

Investors have to fill up and sign the KYC application form available on the UTI Mutual Fund's website, www.utimf.com or the website of the KYC Registration Agencies (KRAs) M/s CVL, <a href="www.cvlkra.com">www.cvlkra.com</a>; M/s NDML, <a href="www.ndml.in">www.ndml.in</a>; M/s DotEx, <a href="www.nseindia.com/supra\_global/content/dotex/about\_dotex.htm">www.nseindia.com/supra\_global/content/dotex/about\_dotex.htm</a>; M/s CAMS Investor Services Private Limited and M/s. Karvy Data Management Services Ltd. Further details on filling up / submission of KYC Application form are available in SEBI Circular no. MIRSD/SE/Cir-21/2011 dated October 5, 2011.

#### C. For both Individual and Non-Individual Investors

- Existing investors in mutual funds who have already complied with the KYC requirement are exempt from following the new KYC procedure effective January 01, 2012 but only for the purpose of making additional investment in the Scheme(s) / Plan(s) of any Mutual Fund registered with SEBI
- For 'KYC-On-Hold' cases, investor need to submit missing information or update pending KYC related information so as to enable AMC to process purchase transaction (whether fresh or additional) and switches
- 3. In terms of AMFI guidelines, with effect from January 1, 2016,
  - (a) to make additional subscription (including switches), it shall be mandatory for all existing investors to provide additional KYC information such as Income details, Occupation, association with politically exposed person, net worth etc. where such information was not provided to KRAs earlier.
  - (b) However, SIP and STP already registered till December 31, 2015 in such existing folios are exempted from the above stipulations.

#### 4. Non-Applicablility of KYC guidelines

The new KYC guidelines shall not be applicable to the following categories / transactions:

- The investors falling under the category of Micro Pension (as per the arrangement between UTI AMC with the respective organization/s), who are exempt from the requirement of PAN.
- Investments received from Government bodies/authorities/ Departments in favour of beneficiaries identified by them.

For further details on KYC requirements to be complied with by the Investors, please refer to SAI

#### (r) Aadhar Card

In addition to KYC compliance proof / self attested PAN Card copy, the investors are advised to provide Aadhar Card No., if any.

#### (s) Consolidated Account Statement (CAS)

The AMC will issue a Consolidated Account Statement (CAS) for each calendar month to the investor in whose folios transactions has taken place during that month and such statement will be issued on or before the 10th day of the succeeding month detailing all the transactions and holding at the end of month including transaction charges paid to the distributor, if any, across all schemes of all mutual funds.

Further, CAS as above, will also be issued every half yearly (September/March), on or before the 10th day of succeeding month detailing holding at the end of the sixth month, across all schemes of all mutual funds, to all such investors in whose folios no transactions has taken place during that period.

The word "transaction" for the purposes of CAS would include purchase, dividend payout, bonus transactions and merger, if any.

However, Folios under Micropension arrangement shall be exempted from the issuance of CAS.

#### Statement of Account for Demat Account holders:-

- (I) The unit holders who do not have Demat account shall continue to receive the Consolidated Account Statements (CAS) as per the existing practice.
- (II) For unit holders having Mutual Fund (MF) investments and Demat Account -
  - Such Investors shall receive a single Consolidated Account Statement (CAS) from the Depository.
  - Consolidation shall be done on the basis of Permanent Account Number (PAN). In case of multiple holding, it shall be PAN of the first holder and pattern of holding.
  - c. In case an investor has multiple accounts across two depositories, the depository with whom the Demat account has been opened earlier will be the default depository which will consolidate the details across depositories and MF investments and dispatch the CAS to the investor.
  - d. The CAS will be generated on monthly basis.
  - e. If there is any transaction in any of the Demat accounts of the investor or in any of his mutual fund folios, depositories shall send the CAS within ten days from the month end. In case, there is no transaction in any of the mutual fund folios and demat accounts, then CAS with holding details shall be sent to the investor on half yearly basis.
  - f. The dispatch of CAS by the depositories shall constitute compliance by UTI AMC/ UTI Mutual Fund with the requirements under Regulation 36(4) of SEBI (Mutual Funds) Regulations, 1996.

For further details on other Folios exempted from issuance of CAS, PAN related matters of CAS etc, please refer to SAI.

# (t) MF Utility for Investors

UTI AMC Ltd has entered into an agreement with MF Utilities India Private Ltd (MFUI) for usage of MF Utility (MFU), a shared service initiative of various Asset Management Companies, which acts as a transaction aggregation portal for transacting in multiple Schemes of various Mutual Funds with a single form and a single payment instrument through a Common Account Number (CAN)

Accordingly, all financial and non-financial transactions pertaining to the Scheme are available through MFU either electronically on <a href="www.mfuonline.com">www.mfuonline.com</a> as and when such a facility is made available by MFUI or physically through authorised Points Of Service ("POS) of MFUI with effect from the respective dates as published on MFUI website against the POS locations. However, all such transactions shall be subject to the eligibility of investors, any terms and conditions and compliance with the submission of documents and procedural requirements as stipulated by UTI MF/UTI AMC from time to time in addition to the conditions specified by MFU, if any.

The online portal of MFUI i.e. <a href="www.mfuonline.com">www.mfuonline.com</a> and the POS locations aforesaid shall act as Official Points of Acceptance (OPAs) in addition to the existing OPAs of the UTI AMC Ltd and any transaction submitted at such POS

will be routed through MFUI or as may be decided by UTI AMC. Investors not registered with MFUI also can submit their transactions request by giving reference to their existing folio number. All valid applications received for any other scheme apart from eligible schemes as stated above may be accepted by UTI AMC at its own discretion

The uniform cut off time as prescribed by SEBI and as mentioned in the SID/KIM of the respective Schemes shall be applicable for applications received by MFUI. However, in case of investment of any amount in liquid funds and Rs 2 lacs and above for other Schemes, the applicability of NAV will be subject to the date and time of receipt of credit of amount to the specified bank account of AMC.

For further details regarding procedures for obtaining CAN and other particulars about MFU etc, please refer to Addendum No 50 dated  $6^{\text{th}}$  February 2015/SAI. Investors may also contact the nearest POS aforesaid for procedures to be complied with in this regard

(u) E-mail communication: Unitholders who have opted to receive documents/ communication by e-mail will be required to download and print the documents/communication after receiving the e-mail from UTI AMC. Should the unitholder experience any difficulty in accessing the electronically delivered documents/communication, the unitholder should advise the Registrars immediately to enable UTI AMC to send the same through alternate means. In case of non receipt of any such intimation of difficulty within 24 hours from receiving the e-mail, it will be regarded as receipt of email by the unitholder. It is deemed that the unitholder is aware of all the security risks including possible third party interception of the documents/communications and contents of the same becoming known to third parties. SMS and Email on the registered address of the investor shall be sent confirming the number of unit allotted within 5 business days from the date of transaction.

#### (v) Abridged Annual Report:

The unitholders whose Email ID is registered with UTI Mutual Fund will receive Abridged Annual Report by email unless indicated by the investor otherwise to receive the physical copy. The scheme-wise Abridged Annual report will also be made available on the website of UTI Mutual Fund (www.utimf.com).

(w) Note on EUIN: Investors should mention the EUIN of the person who has advised the investor. If left blank, please sign the declaration provided in the application form. EUIN will assist in tackling the problem of mis-selling even if the employee/relationship manager/sales person leave the employment of the ARN holder /Sub broker.

#### Applicability of EUIN:

Transactions to be included – Purchases and Switches.

(x) Politically Exposed Persons (PEP) are defined as individuals who are or have been entrusted with prominent public functions in a foreign country, e.g., Heads of States or of Governments, senior politicians, senior Government/ judicial/military officers, senior executives of state owned corporations, important political party officials, etc.

# (y) Risk Mitigation process against Third Party Cheques

Third party payments are not accepted in any of the schemes of UTI Mutual Fund subject to certain exceptions.

"Third Party Payments" means the payment made through instruments issued from an account other than that of the beneficiary investor mentioned in the application form. However, in case of payments from a joint bank account, the first named applicant/investor has to be one of the joint holders of the bank account from which payment is made.

For further details on documents to be submitted under the process to identify third party payments, Exceptions for accepting such cheques etc, refer to SAI/ relevant addenda.

#### Bank Mandate registration as part of the New Folio creation

In order to reduce frauds and operational risks relating to fraudulent encashment of redemption/dividend proceeds, Investors are required to submit any of the prescribed documents (along with original document for verification) in support of the bank mandate mentioned in the application form for subscription under a new folio, in case these details are not the same as the bank account from which the investment is made.

z) Foreign Account Tax Compliance Act (FATCA) is a United States (US) Law aimed at prevention of tax evasion by us citizens and residents ("US Persons") through use of offshore accounts.

FATCA obligates foreign financial institutions (FFIs), including Indian financial institutions to provide the US Internal Revenue Service (IRS) with information and to report on the accounts held by specified US Persons. The term FFI is defined widely to cover a large number of non-US based financial service providers such as mutual funds, depository participants, brokers, custodians as well as banks. FATCA requires enhanced due diligence processes by the FFI so as to identify US reportable accounts.

- The identification of US person will be based on one or more of following "US indicia"-
- Identification of the Account Holder as a US citizen or resident;
- Unambiguous indication of a US place of birth;
- Current US mailing or residence address (including a US post office box);
- Current US telephone number;
- Standing instructions to transfer funds to an account maintained in USA;
- Current effective power of attorney or signing authority granted to a person with a US address or
- An "in-care of" or "hold mail" address that is the sole address that the Indian Financial Institution has on the file for the Account Holder

# Common Reporting Standard - The New Global Standard for Automatic Exchange of Information

On similar lines as FATCA the Organization of Economic Development (OECD), along with the G20 countries, of which India is a member, has released a "Standard for Automatic Exchange of Financial Account Information in Tax Matters", in order to combat the problem of offshore tax evasion and avoidance and stashing of unaccounted money abroad, requiring cooperation amongst tax authorities. The G20 and OECD countries have together developed a Common Reporting Standard (CRS) on Automatic Exchange of Information (AEOI).

Please refer to Instructions given in the FATCA/CRS Form before filling in the particulars and for further details relating to FATCA/CRS, refer to AMFI India's Circular No.135/BP/63/2015-16 dated 18th September 2015 and SEBI Circular No. CIR/MIRSD/3/2015 dated 10th September 2015.

## (aa) Power of Attorney

If the investment is made by a Constituted Attorney on behalf of the investor, please furnish the following details and enclose a Notarised copy of the Power of Attorney (PoA) and register the same with the Registrars to the Scheme. If you have already registered your PoA, please provide the PoA Registration Number in the space provided below the signature box in the Application Form

1.	PoA Holder's Name: Mr 🗌 / Ms 🗀
2.	PoA for $\Box$ First/Sole Applicant $\Box$ Second Applicant $\Box$ Third Applicant

- 3. PAN of PoA Holder (Attach Pan Card Copy)
- Please Note that PoA Holder must comply with applicable KYC requirements
- 5. Date of Birth: (dd/mm/yyyy) & Email:

# **CHECK LIST**

Please ensure that:

- Application Form is filled in Capital letters only
- · Your name and address is given in full.
- · Your preferred plan and option is selected.
- · Your investment is not less than the minimum investment amount.
- · Your application is complete and signed by all applicants.
- Cheques are drawn in favour of 'UTI Focussed Equity Fund Series IV (1104 days)' (in case of Direct Plan, "UTI Focussed Equity Fund Series IV (1104 days) Direct Plan") dated, signed and crossed 'A/c Payee only'.
- On the reverse of each cheque submitted, the Application Form number is written.
- PAN details of all holders are given failing which your application will be rejected.
- · Copy of KYC acknowledgement for all holders provided by service provider is given, failing which your application will be rejected.
- · Your bank account details are entered completely and correctly. This is mandatory. If this is not included, your application will be rejected.
- Only CTS-2010 complied cheques are submitted.



#### **CORPORATE OFFICE**

UTI Tower, 'Gn' Block, Bandra-Kurla Complex, Bandra (E), Mumbai - 400 051. Tel.: 66786666

#### OFFICIAL POINTS OF ACCEPTANCE

#### **UTI FINANCIAL CENTRES**

# **WEST ZONE**

#### **GUJARAT REGION**

Ahmedabad: 2nd Floor, IFCI Bhavan, Behind Tanishq Show Room, Nr. Lal Bungalow Bus Stand, C G Road, Ahmedabad – 380 006. Gujarat, Tel.: (079) 26462180, 26462905, Anand: 12-A, First Floor, Chitrangna Complex, Anand – V. V. Nagar Road, Anand – 388 001, Gujarat, Tel.: (02692) 245943 / 944, Bharuch: 103-105, Aditya Complex, 1st Floor, Near Kashak Circle, Bharuch – 392 001, Gujarat, Tel.: (02642) 227331, Bhavnagar: Shree Complex, 6-7 Ground Floor, Opp. Gandhi Smruti, Crescent Circle, Crescent, Bhavnagar – 364 001, Tel.: (0278)-2519961/2513231, Bhuj: First Floor 13 & 14, Jubilee Circle, Opposite All India Radio, Banker's Colony, Bhuj – 370 001, Gujarat, Tel: (02832) 220030, Gandhinagar: Shop No.1 & 2, Shree Vallabh Chambers, Nr. Trupti Parlour, Plot 382, Sector 16, Gandhinagar – 382 016, Gujarat 1el: (079) 23240461, 23240786, Jamnagar: "Keshav Complex", First Floor, Opp. Dhanvantary College, Pandit Nehru Marg, Jamnagar – 361 001, Tel: (0288)-2662767/68, Navsari: 1/4 Chinmay Arcade, Sattapir, Sayaji Road, Navsari – 396 445, Gujarat, Tel: (02637)-233087, Rajkot: Race Course Plaza, Shop No.5,6,7, Ground Floor, Near Income Tax, Rajkot-360 001, Tel: (0281)2433525/244 0701, Surat: B-107/108, Tirupati Plaza, Near Collector Office, Athwa Gate, Surat-395 001, Tel: (0261) 2474550, Vadodara: G-6 & G-7, "Landmark" Bldg., Transpeck Centre, Race Course Road, Vadodara-390 007, Tel: (0265) 2336962, Vapi: GF 1 & GF 2, Shoppers Stop, Near Jay Tower-1, Imran Nagar, Silvassa Road, Vapi – 396 195, Gujarat, Tel: (0260) 2421315.

#### **MUMBAI REGION**

Bandra Kurla Complex: UTI Tower, 'Gn' Block, Ground Floor, Bandra-Kurla Complex, Bandra (E), Mumbai-400051, Tel: (022) 66786354/6101, Borivali: Purva Plaza, Ground Floor, Juntion of S V Road & Shimpoli, Soni Wadi Corner, Borivali (West), Mumbai – 400 092. Tel. No.: (022) 2898 0521/5081, Ghatkopar: Shop No.1-4, Ground Floor, Sai Plaza, Junction of Jawahar Road and R. B. Mehta Road, Near Ghatkopar Rly Station, Ghatkopar (East), Mumbai – 400 077, Tel: (022) 25012256/25010812/715/833, Goregaon: 101, 1st Floor, Accord Commercial Complex, Opposite Bus Depot, Station Road, Goregaon (East), Mumbai – 400 063. Maharashtra, Tel. No.: 022 – 26850849, 26850850, JVPD: Unit No.2, Block 'B', Opp. JVPD Shopping Centre, Gul Mohar Cross Road No.9, Andheri (W), Mumbai-400049, Tel:(022) 26201995/26239841, Kalyan: Ground Floor, Jasraj Commercial Complex, Chitroda Nagar, Valli Peer, Station Road, Kalyan (West) - 421 301, Tel: (0251) 2316063/7191, Lotus Court: Lotus Court Building, 196, Jamshedji Tata Road, Backbay Reclamation, Mumbai-400020, Tel: (022) 22821357, Marol: Plot No.12, Road No.9 Behind Hotel Tunga Paradise MIDC Marol, Andheri (East), Mumbai – 400 093, Maharashtra, Tel.: (022) 2836 5138, Powai: A-1, Ground Floor, Delphi Orchard Avenue, Hiranandani Business Park, Hiranandani Gardens, Powai, Mumbai–400 076, Tel: (022) 67536797/98, Thane: 101/102, Ishkrupa, Ram Maruti Road, Opp. New English School, Naupada, Thane West – 400 602, Maharashtra, Tel.: (022) 2533 2409 / 2533 2415, Vashi: Shop no. 4, 5 & 6, Plot no. 9, Ganesh Tower, Sector 1, Vashi, Navi Mumbai – 400 703, Tel.: (022) 27820171/74/77.

#### **NAGPUR REGION**

Amravati: C-1, VIMACO Tower, S.T. Stand Road, Amravati – 444 602, Maharashtra, Tel.: (0721) 2553126/7/8, Bhilai: 38 Commercial Complex, Nehru Nagar (East), Bhilai – 490 020, Distt. Durg, Chhattisgarh, Tel.: (0788) 2293222, 2292777, Bhopal: 2nd Floor, V. V. Plaza, 6 Zone II, M. P. Nagar, Bhopal-462 011, Tel: (0755) 2558308, Gwalior: 45/A, Alaknanda Towers, City Centre, Gwalior-474011, Tel: (0751) 2234072, Indore: UG 3 & 4, Starlit Tower, YN Road, Indore-452 001, Tel:(0731) 2533869/4958, Jabalpur: 74-75, 1st Floor, Above HDFC Bank, Gol Bazar, Jabalpur – 482 002, Madhya Pradesh, Tel: (0761) 2480004/5, Nagpur: 1st Floor, Shraddha House, S. V. Patel Marg, Kings Way, Nagpur-440 001, Tel: (0712) 2536893, Raipur: Vanijya Bhavan, Sai Nagar, Jail Road, Raipur-492 009, Tel: (0771) 2881410/12, Ratlam: R.S.Paradise, 101, 1st Floor, Above Trimurti Sweets, Do Batti Square, Ratlam – 457 001, Madhya Pradesh, Tel.: (07412) 222771/72.

#### **REST OF MAHARASHTRA AND GOA**

Aurangabad: "Yashodhan", Near Baba Petrol Pump, 10, Bhagya Nagar, Aurangabad – 431 001, Maharashtra, Tel.: (0240) 2345219 / 29, Chinchwad: City Pride, 1st Floor, Plot No.92/C, D III Block, MIDC, Mumbai-Pune Highway, Kalbhor Nagar, Chinchwad, Pune-411 019, Tel: (020) 65337240, Jalgaon: First Floor, Plot No-68, Zilha Peth, Behind Old Court, Near Gujrat Sweet Mart, Jalgaon (Maharashtra), Pin - 425 001, Tel.: (257) 2240480/2240486, Kolhapur: 11 & 12, Ground Floor, Ayodhya Towers, C S No 511, KH-1/2, 'E' Ward, Dabholkar Corner, Station Road, Kolhapur-416 001, Tel.: (0231) 2666603/2657315, Margao: Shop No. G-6 & G-7, Jeevottam Sundara, 81, Primitive Hospicio Road, Behind Cine Metropole, Margao, Goa-403 601, Tel.: (0832) 2711133, Nasik: Apurva Avenue, Ground Floor, Near Kusumagraj Pratishthan, Tilak Wadi, Nasik-422002, Tel: (0253) 2570251/252, Panaji: E.D.C. House, Mezzanine Floor, Dr. A.B. Road, Panaji, Goa-403 001, Tel: (0832) 2222472, Pune: Ground Floor, Shubhadra Bhavan, Apte Road, Opposite Ramee Grand Hotel, Pune - 411 004. Maharashtra, Tel.: (020) 25521052 / 53 / 54 / 55 / 63, Solapur: 157/2 C, Railway Lines, Rajabhau Patwardhan Chowk, Solapur - 413 003, Maharashtra, Tel.: (0217) 223 11767,

#### **NORTH ZONE**

# **CHANDIGARH REGION**

Ambala: 5686-5687, Nicholson Road, Ambala Cantt, Haryana, Pin-133 001, Tel.: (0171) 2631780, Amritsar: 69, Court Road, Amritsar-143001, Tel: (0183) 2564388, Bhatinda: 2047, II Floor, Crown Plaza Complex, Mall Road, Bhatinda – 151 001, Punjab, Tel: (0164) 223 6500, Chandigarh: Jeevan Prakash (LIC Bldg.), Sector 17-B, Chandigarh-160 017, Tel: (0172) 2703683, Jalandhar: "Ajit Complex", First Floor, 130 Ranjit Nagar, G. T. Road, Jalandhar-144 001, Tel: (0181) 22324756, Jammu: Gupta's Tower, CB-13, 2nd Floor, Rail Head Complex, Jammu – 180 004, Jammu & Kashmir, Tel.: (0191) 2470627, Ludhiana: Ground Floor, S CO 28, Feroze Gandhi Market, Ludhiana-141 001, Tel: (0161) 2441264, Panipat: Office no.7, 2nd Floor, N K Tower, Opposite ABM AMRO Bank, G T Road, Panipat – 132 103, Haryana, Tel.: (0180) 263 1942, Patiala: SCO No. 43, Ground Floor, New Leela Bhawan, Patiala, Punjab-147 001, Tel: (0175) 2300341, Shimla: Bell Villa, 5th Floor, Below Scandal Point, The Mall, Shimla, Himachal Pradesh - 171 001, Tel. No.: (0177) 2657 803.

#### **DELHI REGION**

Dehradun: 56, Rajpur Road, Hotel Classic International, Dehradun-248 001, Tel: (0135) 2743203, Faridabad: Shop No.6, First Floor, Above AXIS Bank, Crown Complex, 1 & 2 Chowk, NIT, Faridabad-121 001, Tel: (0129) 2424771, Ghaziabad: C-53 C, Main Road, RDC, Opp. Petrol Pump, Ghaziabad - 201001, Uttar Pradesh, Tel: (0120) 2820920/23, Gurgaon: SCO 28, 1st floor, Sector 14, Gurgaon-122 001, Haryana, Tel: (0124) 4245200, Haridwar: First Floor, Ashinwad Complex, Near Ahuja Petrol Pump, Opp Khanna Nagar, Haridwar - 249407, Tel.: (01334) 312828, Janak Puri: Bidg. No.4, First Floor, B-1, Community Centre, B-Block, Janak Puri, New Delhi - 110 058, Tel.: (011) 25523246/47/48, Laxmi Nagar: Flat No. 104-106, 1st Floor, Laxmi Deep Building, Laxmi Nagar District Centre, Laxmi Nagar, New Delhi - 110092, Tel. No. (011) 2252 9398 / 9374, Meerut: 10/8 Ground Floor, Niranjan Vatika, Begum Bridge Road, Near Bachcha Park, Meerut - 250 001, Uttar Pradesh, Tel.: (0121) 648031/2, Moradabad: Shri Vallabh Complex, Near Cross Road Mall, Civil Lines, Moradabad - 244 001, Uttar Pradesh, Tel.: (0591) 2411220, Nehru Place: G-7, Hemkunt Tower (Modi Tower), 98, Nehru Place (Near Paras Cinema), New Delhi-110 019, Tel: (011) 28898128, New Delhi: 13th Floor, Jeevan Bharati, Tower II, Connaught Circus, New Delhi - 110 001. Tel: (011) 2332 7497, 2373 9491/2, Noida: J-26, Ground Floor, Near Centre Stage Mall, Sector 18, Noida -201 301, Tel: (0120) 2512311 to 314, Pitam Pura: G-5-10 Aggarwal Cyber Plaza, Netaji Subhash Place, Pitam Pura, Delhi - 110 034, Tel: (011) 27351001.

## **RAJASTHAN REGION**

Ajmer: Uday Jyoti Complex, First Floor, India Motor Circle, Kutchery Road, Ajmer-305 001, Tel: (0145) 2423948, Alwar: Plot No.1, Jai Complex (1st Floor), Above AXIS Bank, Road No.2, Alwar – 301 001, Rajasthan, Tel.: (0144) 2700303/4, Bhilwara: B-6 Ground Floor, S K Plaza, Pur Road, Bhilwara – 311 001, Rajasthan, Tel.: (01482) 242220/21, Bikaner: Gupta Complex, 1st Floor, Opposite Chhapan Bhog, Rani Bazar, Bikaner – 334 001, Rajasthan, Tel: (0151) 2524755, Jaipur: Vasanti, 1st Floor, Plot No. 61-A, Dhuleshwar Garden, Sardar Patel Marg, 'C' Scheme, Jaipur-302 001, Tel: (0141)-4004941/43 to 46, Jodhpur: 51 Kalpataru Shopping Centre, Shastri Nagar, Near Ashapurna Mall, Jodhpur - 342 005, Tel.: (0291)-5135100, Kota: Sunder Arcade, Plot No.1, Aerodrome Circle, Kota-324007, Tel: (0744)-2502242/07, Sikar: 9-10, 1st Floor, Bhasker Height, Ward No.28, Silver Jubilee Road, Shramdaan Marg, Nr. S K Hospital, Sikar, Rajasthan – 332 001, Tel: (01572) 271044, 271043, Sriganganagar: Shop No.4 Ground Floor, Plot No.49, National Highway No.15, Opp. Bhihani Petrol Pump, Sriganganagar – 335 001, Rajasthan, Tel: (0154) 2481602, Udaipur: Ground Floor, RTDC Bldg., Hotel Kajri, Shastri Circle, Udaipur-313001, Tel: (0294)– 2423065/66/67.

#### **UTTAR PRADESH REGION**

Agra: FCI Building, Ground Floor, 60/4, Sanjay Place, Agra–282 002, Tel: (0562) 2857789, 2858047, Aligarh: 3/339-A Ram Ghat Road, Opp. Atrauli Bus Stand, Aligarh, Uttar Pradesh–202 001, Tel: (0571) 2741511, Allahabad: 4, Sardar Patel Marg, 1st Floor, Civil Lines, Allahabad-211 001, Tel: (0532) 2561028, Bareilly: 116-117 Deen Dayal Puram, Bareilly, Uttar Pradesh-243 005, Tel.: (0581) 2303014, Gorakhpur: Cross Road The Mall, Shop No. 16 - 20, 1st Floor, Bank Road, A. D. Chowk, Gorakhpur - 273 001, Uttar Pradesh, Tel.: (0551) 220 4995 / 4996, Kanpur: 16/77, Civil Lines, Kanpur-208 001, Tel: (0512) 2304278, Lucknow: Aryan Business Park, 2nd floor, 19/32 Park Road (old 90 M G Road), Lucknow-226 001, Tel: (0522) 2238491/2238598, Varanasi: 1st Floor, D-58/2A-1, Bhawani Market, Rathyatra, Varanasi-221 010, Tel: (0542) 2226881.

#### **EAST ZONE**

#### **BIHAR REGION**

Bhagalpur: 1st floor, Kavita Apartment, Opposite Head Post Office, Mahatma Gandhi Road, Bhagalpur-812 001, Bihar, Tel.: (0641) 2300040/41, Darbhanga: VIP Road, Allalpatti, Opposite Mahamaya Nursing Home, P.O. Darbhanga Medical College, Laheraisarai, Dist – Darbhanga, Bihar – 846 003, Tel.: (06272) 250 033, Gaya: 1st Floor, Zion Complex, Opp. Fire Brigade, Swarajpuri Road, Gaya-823 001, Bihar, Tel: (0631) 2221623, Muzaffarpur: Ground Floor, LIC 'Jeevan Prakash' Bldg., Uma Shankar Pandit Marg, Opposite Devisthan (Devi Mandir) Club Road, Muzaffarpur (Bihar), Pin – 842 002, Tel.: (0621) 2265091, Patna: 3rd Floor, Harshwardhan Arcade, Beside Lok Nayak Jai Prakash Bhawan, (Near Dak Bunglow Crossing), Fraser Road, Patna – 800 001, Bihar, Tel: (0612) 2200047.

#### **NORTH EAST REGION**

Agartala: Suriya Chowmohani, Hari Ganga Basak Road, Agartala - 799 001, Tripura, Tel.: (0381) 2387812, **Guwahati:** 1st Floor, Hindustan Bldg., M.L. Nehru Marg, Panbazar, Guwahati-781 001, Tel: (0361) 254 5870, **Shillong:** Saket Bhawan, Above Mohini Store, Police Bazar, Shillong-793 001, Meghalaya, Tel.: (0364) 250 0910, **Silchar:** First Floor, N. N. Dutta Road, Shillong Patty, Silchar, Assam - 788 001, Tel.: (03842) 230082/230091, **Tinsukia:** Ward No.6, Chirwapatty Road, Tinsukia - 786 125, Assam, Tel.: (0374) 234 0266/234 1026.

#### **ORISSA & JHARKHAND REGION**

Bokaro: Plot C-1, 20-C (Ground Floor), City Centre, Sector – 4, Bokaro Steel City, Bokaro – 827 004, Jharkhand, Tel.: (06542) 323865, 233348, **Dhanbad**: 111 & 112, Shriram Mall, Shastri Nagar, Bank More, Dhanbad-826 001, Tel.: (0326) 6451 971/2304676, **Jamshedpur**: 1-A, Ram Mandir Area, Gr. & 2nd Floor, Bistupur, Jamshedpur-831 001, Tel: (0657) 2756074, **Ranchi**: Shop No. 8 & 9, SPG Mart, Commercial Complex, Old H B Road, Bahu Bazar, Ranchi-834 001, Tel: (0651) 2900 206/07, **Balasore**: Plot No.570, 1st Floor, Station Bazar, Near Durga Mandap, Balasore – 756 001, Orissa, Tel.: (06782) 241894/241947, **Berhampur**: 4th East Side Lane, Dharma Nagar, Gandhi Nagar, Berhampur - 760 001, Orissa, Tel.: (0680) 2225094/95, **Bhubaneshwar**: 1st & 2nd Floor, OCHC Bldg., 24, Janpath, Kharvela Nagar, Nr. Ram Mandir, Bhubaneshwar-751 001, Tel: (0674) 2410995, **Cuttack**: Roy Villa, 2<sup>nd</sup> floor, Bajrakabati Road, P.O.-Buxi Bazar, Cuttack-753 001, Orissa, Tel: (0671) 231 5350/5351/5352, **Rourkela**: Shree Vyas Complex, Ground Floor, Panposh Road, Near Shalimar Hotel, Rourkela – 769 004, Orissa, Tel: (0661) 2401116/2401117, **Sambalpur**: Plot No.2252/3495, 1st Floor, Budharaja, Opp. Budharaja Post Office, Sambalpur, Orissa-768 004, Tel: (0663) 2520214.

#### **WEST BENGAL REGION**

Baharampur: 1/5 K K Banerjee Road, 1st Floor, Gorabazar, Baharampur – 742 101, West Bengal, Tel.: (03482) 277163, Barasat: 57 Jessore Road, 1st Floor, Sethpukur, Barasat, North 24 Paraganas, Pin-700 124, West Bengal, Tel.: (033) 25844583, Bardhaman: Sree Gopal Bhavan, 37 A, G.T.Road, 2nd Floor, Parbirhata, Bardhaman – 713 101, West Bengal, Tel.: (0342) 2647238, Durgapur: 3rd Administrative Bldg., 2nd Floor, Asansol Durgapur Dev. Authority, City Centre, Durgapur-713216, Tel: (0343) 2546831, Kalyani: B-12/1 Central Park, Kalyani -741 235, District: Nadia, West Bengal, Tel.: (033) 25025135/6, Kharagpur: M/s. Atwal Real Estate Pvt. Ltd., 1st Floor, M S Tower, O.T. Road, Opp. College INDA, Kharagpur, Paschim Midnapore-721 305, Tel: (0322) 228518, 29, Kolkata: Netaji Subhasah Road, Kolkata-700 001, Tel: (033) 22436571/22134832, Malda: 10/26 K J Sanyal Road, 1st Floor, Opp Gazole Taxi Stand, Malda – 732 101, West Bengal, Tel.: (03512) 223681/724/728, Rash Behari: Ground Floor, 99 Park View Appt., Rash Behari Avenue, Kolkata-700 029, Tel.: (033) 24639811, Salt Lake City : AD-55, Sector-1, Salt Lake City, Kolkata-700 064, Tel.: (033) 23371985, Serampore: 6A/2, Roy Ghat Lane, Hinterland Complex, Serampore, Dist. Hooghly – 712 201, West Bengal, Tel.: (033) 26529153/9154, Siliguri: Ground Floor, Jeevan Deep Bldg., Gurunanak Sarani, Sevoke Rd., Silliguri-734 401, Tel: (035) 2535199.

### **SOUTH ZONE**

# ANDHRA PRADESH REGION

Guntur: Door No.12-25-170, Ground Floor, Kothapet Main Road, Guntur–522 001, Tel: (0863)-2333819, Hyderabad: Lala II Oasis Plaza, 1st floor, 4-1-898 Tilak Road, Abids, Hyderabad-500 001, Tel: (040) 24750281/24750381/382, Kadapa: No. 2/790, Sai Ram Towers, Nagarajpeta, Kadapa-516 001, Tel: (08562) 222121/131, Nellore: Plot no.16/1433, Sunshine Plaza, 1st Floor, Ramalingapuram Main Road, Nellore − 524 002, Andhra Pradesh, Tel: (0861) 2335818/19, Punjagutta: 6-3-679, First Floor, Elite Plaza, Opp. Tanishq, Green Land Road, Punjagutta, Hyderabad-500 082, Tel: (040)-23417246, Rajahmundry: Door No.7-26-21, 1st Floor, Jupudi Plaza, Maturi Vari St., T. Nagar, Dist. − East Godavari, Rajahmundry − 533101, Andhra Pradesh, Tel.: (0883) 2008399/2432844, Secunderabad: 10-2-99/1, Ground Floor, Sterling Grand CVK, Road No. 3, West Marredpally, Secunderabad-500 026, Tel: (040) 27711524, Tirupati: D no. 20-1-201-C, Ground Floor, Korlagunta junction, Tirumala Byepass Road, Tirupati-517 501, Andhra Pradesh, Tel.: (0877) 2100607/2221307, Vijaywada: 29-37-123, 1st Floor, Dr. Sridhar Complex, Vijaya Talkies Junction, Eluru Road, Vijaywada-520 002, Tel: (0866) 2444819, Vishakhapatnam: 202, 1st Floor, Door No. 9-1-224/4/4, Above Lakshmi Hyundai Car Showroom, C.B.M. Compound, Near Ramatalkies Junction, Visakhapatnam-530 003, Tel: (0891) 2550 275, Warangal: Door No. 15□1237,Shop Nos. 5, 5A & 6, First Floor, Warangal City Centre', Adjacent to Guardian Hospital, Near Mulugu Cross Road, Warangal – 506 007, Andhra Pradesh Tel.: (0870) 2440756 / 2441099

#### **KARNATAKA REGION**

Bengaluru: 1st Floor, Centenary Building, No.28, M G Road, Bengaluru – 560001, Karnataka, Tel. No. (080) 2559 2125, Belgaum: 1st Floor, 'Indira', Dr. Radha Krishna Marg 5th Cross, Subhash Market, Hindwadi, Belgaum - 590 011, Karnataka, Tel.: (0831) 2423637, Bellary: Kakateeya Residency, Kappagal Road, Gandhinagar, Bellary – 583 103, Karnataka, Tel: (08392) 255 634/635, Davangere: No.998 (Old No.426/1A) "Satya Sadhana", Kuvempu Road, Lawers Street, K. B. Extension, Davangere - 577 002, Karnataka, Tel.: (08192) 231730/1, Gulbarga: F-8, First Floor, Asian Complex, Near City Bus Stand, Head Post Office Road, Super Market, Gulbarga – 585 101, Karnataka, Tel.: (08472) 273864/865, Hubli: 1st Floor, Kalburgi Square, Desai Cross, T B Road, Hubli-580 029, Dist Dharwad, Karnataka State, Tel: (0836)-2363963/64, Jayanagar: 427 / 14-1, Harmony, 9th Main Road, Near 40th Cross, 5th Block, Jayanagar, Bengaluru -560 041, Tel: (080) 22440837, 64516489, Malleswaram: No.60, Maruthi Plaza, 8th Main, 18th Cross Junction, Malleswaram West, Bengaluru-560 055, Tel.: (080) 23340672, Mangalore: 1st Floor, Souza Arcade, Near Jyothi Circle, Balmatta Road, Mangalore-575 001, Karnataka, Tel: (0824) 2426290, 2426258, Mysore: No.2767/B, New No. 83/B, Kantharaj Urs Road, Saraswathipuram 1st Main, Opposite to Saraswathi Theatre, Mysore-570 009, Tel: (0821)-2344425.

#### **TAMIL NADU & KERALA**

Annanagar: W 123, III Avenue, Annanagar, Chennai – 600 040, Tel: (044) 65720030, Chennai Main: Capital Towers, Ground Floor, 180, Kodambakkam High Road, Nungambakkam, Chennai – 600 034. Tamil Nadu, Tel.: (044) 48574545/46/47, Kochi: Ground Floor, Palackal Bldg., Chittoor Road, Nr. Kavitha International Hotel, Iyyattu Junction, Ernakulam, Cochin-682 011, Kerala, Tel: (0484) 238 0259/2163, 286 8743, Fax: (0484) 237 0393, Coimbatore: R G Chambers, First Floor,1023, Avinashi Road, Coimbatore – 641 018. Tamil Nadu Tel.: (0422) 2220874,2221875, 2220973, Kottayam: Muringampadam Chambers, Ground Floor, Door No.17/480-F, CMS College Road, CMS College Junction, Kottayam–686 001, Tel.: (0481) 2560734, Kozhikode: Aydeed Complex, YMCA Cross Road, Kozhikode - 673 001, Kerala, Tel.: (0495) 2367284 / 324, Madurai: "Jeevan Jyothi Building", First Floor, 134 Palace Road, Opp. to Christian Mission Hospital, Madurai - 625 001, Tel.: (0452) 2333317, Salem: No.2/91, Sri Vari Complex, First Floor, Preethee Bajaj Upstairs, New Bus Stand Road, Meyyanur, Salem - 636 004, Tel.: (0427) 2336163, T Nagar: 1st Floor, 29, North Usman Road, T Nagar, Chennai-600 017, Tel: (044) 65720011/12, Thiruvananthapuram: T C 15/49(2), 1st Floor, Saran Chambers, Vellayambalam, Thriuvananthapuram-695 010, Tel: (0471) 2723674, Trichur: 26/621-622, Kollannur Devassy Building, 1st Floor, Town Hall Road, Thrissur-695 020, Tel. No.:(0487) 2331 259/495, Tirunelveli: 1st Floor, 10/4 Thaha Plaza, South Bypass Road, Vannarpet, Tirunelveli-627 003. Tel.: (0462) 2500186, Tiruper: 47, Court Street, Sabhapathipuram, Tirupur – 641 601, Tamil Nadu, Tel.: (0421) 223 6337/6339, Trichy: Kingston Park No.19/1, Puthur High Road, (Opp. Aruna Theatre), Puthur, Tiruchirapalli-620 017, Tel.: (0431) 2770713, Vellore: 1st Floor (Back side), SAI RAJYA, No.14, Officers Line (Anna Salai), Vellore – 632 001. Tamil Nadu. Tel.: (0416) 2235357 / 5339.

#### **UTI NRI CELL**

UTI Tower, 'Gn' Block, Bandra-Kurla Complex, Bandra (E), Mumbai-400 051, Tel: 66786064 • Fax 26528175 •E-mail: uti-nri@uti.co.in

#### OFFICE OF THE REGISTRAR

M/s. Karvy Computershare Pvt. Ltd.: Unit: UTIMF, Karvy Selenium Tower B, Plot Nos. 31 & 32, Financial District, Nanakramguda, Serilingampally Mandal, Hyderabad - 500 032, Board No: 040-6716 2222, Fax No.: 040-6716 1888, Email: uti@karvy.com

#### **KARVY CENTRES**

Abohar: C/o. Shri S K Goyal, H. No. 1184, Street No.5, 7th Chowk, Abohar, Punjab - 152 116, Tel.: 01634 - 221238, Ahmednagar: C/o. Mr. Santosh H. Gandhi, 3312, Khist Lane, Ahmednagar – 414 001, Maharashtra, Mob.: 9850007454, **Akola:** Shop No.30, Ground Floor, Yamuna Tarang Complex, N H No.06, Murtizapur Road, Akola – 444 004, Tel.: 0724 – 2451 874, **Alleppey:** C/o. Mr K Thankachan, MJM Building, Mullackal, Alleppey, Kerala – 688 011, Tel. No.: (0477) 2251110, **Ananthapur**: # 15-149, 2nd Floor, S.R.Towers, Opp: Lalithakala Parishat, Subash Road, Anantapur-515 001, Tel.: (08554) 244449, Andaman & Nicobar Islands: C/o Shri P N Raju, 5, Middle Point, 112, M G Road, Midyna Tower, Ground Floor, Port Blair, Andaman & Nicobar Islands - 744 101, Tel.: 03192-233083, Angul: C/o Shri Surya Narayan Mishra, 1st Floor, Sreeram Complex, NH-42, Similipada, Angul, Orissa, Pin-759122, Tel.: 06764-230192, Ankamaly: C/o Mr. P. K. 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Mr. Balraj Singh Wadhawan, Opp. Laxmi Narayan Temple, Chandrapur - 442 402, Tel.: 07172 - 255562, Chhindwara: C/o Shri Arun Kumar Pandey, Char Fatak, Station Road, Behind Sub Post Office, Shanichara Bazar, Chhindwara-480002 Madhya Pradesh. Phone No. 07168-235223, Dhule: Ground Floor, Ideal Laundry, Lane No.4, Khol Galli, Near Muthoot Finance, Opp. Bhavasar General Store, Dhule - 424 001, Tel: (02562) 282823, Dindigul: No.9, Old No.4/B, New Agraharam, Palani Road, Dindigul-624 001, Tel.: (0451) 2436077/177, East Midnapore: C/o Shri Manoj Kumar Dolai, Town Padumbasan, P O Tamluk, East Midnapore, West Bengal, Pin-721636, Mob.: 953228266242, Eluru: 23A-3-32, Gubbalavari Street, R R Pet, Eluru - 534 002, Tel.: (08812) 227851 to 54, Erode: No. 4, KMY Salai, Veerappan Traders Complex, Opp. Erode Bus Stand, Sathy Road, Erode-638 003, Tel.: (0424) 2225615, Gandhinagar: 27, Suman Tower, Near Hotel Haveli, Sector No.11, Gandhinagar, Ahmedbad-382 011, Tel.: (079) 28529222 / 23249943 / 4955, Hajipur: C/o Mr. V N Jha, 2nd Floor, Canara Bank Campus Kachhari Road, Hajipur □844101, Bihar Phone No. 06224 (260520), Hazaribagh: C/o Surendra Nath Singh, Prabhu Niwas Market, Ananda Chowk, Guru Gobind Singh Road, Hazaribagh – 825301, Jharkhand Himatnagar -383001 Gujarat Phone No. 02772-Tel (06546) 261015, Himatnagar: C/o Shri Mohamedarif S Memon, B-1, Deshkanta Memon Complex, Opp Power House, Hajipura, 240796, Hissar: C/o Shri Sanjeev Kumra, 79-S, Model Town, Hissar - 125 005, Haryana, Howrah: C/o Shri Asok Pramanik, Uluberia - R.S., Majherrati, Jaduberia, Dist. Howrah, West Bengal, Pin-711316, Tel.: 033-26610546, Jalpaiguri: D.B.C. Road, Near Rupasree Cinema Hall, Beside Kalamandir, Po & Dist Jalpaiguri, Jalpaiguri-735 101, Tel.: (03561) 224207/225351, Jammu & Kashmir: C/o Smt Sunita Malla (Koul), Near New Era Public School, Rajbagh, Srinagar, Jammu & Kashmir -190008, Tel.: (0194) 2311868, Jaunpur: R N Shah Chauraha, Jhansi-284 001, Tel.: (0510) 2333685, Jorhat: C/o Shri Mohan Chandra Hazarika, T R Phookan Road, Opp. Assam Gramin Vikas Bank, Abul Kamal Memorial Building, Ist Floor, Jorhat 785001 Assam. Phone No. 0376-2322092, Junagadh: 124/125, Punit Shopping Center, Ranavat Chowk, Junagadh, Gujarat-362 001, Tel.: (0285) 2624154, Kaithal: C/o Mr. Parvesh Bansal, Chandni Chowk, Old Sabzi Mandi, Kaithal, Haryana - 136027, Tel. No.: (01746) 232 486, Kannur: C/o Mr T Prakashan, 1st Floor, Supex Corner, Near Training School, Kannur - 670002, Tel. No.: (0497) 2702157 Karimnagar: H. 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No. 25-474, Kojjilipet, Machilipatnam, Dist Krishna, Andhra Pradesh, Pin-521001, Tel.: 08672-221520, Kumbakonam: C/o Shri A Giri, Ground Floor, KVG Complex, 49 TSR Street, Kumbakonam - 612001, Tamilnadu, Tel.: (0435) 2403782, Kurnool: Shop No.43, 1st Floor, S V Complex, Railway Station Road, Kurnool - 518 004, Tel.: (08518) 228850/950, Madhubani: C/o Shri Anand Kumar, Bimal Niwas, 7/77, Narial Bazar, P.O. & Dist. Madhubani, Bihar, Pin-847211, Tel.: 06276-223507, Malout: S/o. S. Kartar Singh, Back Side SBI Bank, Ward No.18 H. No.202, Heta Ram Colony, Malout, Distt. Muktsar - 152 107, Punjab, Mob.:9417669417, Mathura: Ambey Crown II Floor, In front of BSA Collage, Gaushala Road, Mathura - 281 001, Mob.: 9369918618, Mehsana: C/o Mr. Kamlesh C Shah, 148-149 Sardar Vyapar Sankul Mal Godown, Urban Bank Road, Mehsana – 384 002, Tel.: (02762) 256377, Moga: 1st Floor, Dutt Road, Mandir Wali Gali, Civil Lines, Barat Ghar, Moga, Punjab, Pin - 142 00, Tel.: (01636) 230792, Nadia: C/o Shri Prokash Chandra Podder, Udayan, 20, M.M. Street, (Nr. Sadar Hospital, Traffic More), PO Krishnagar, Dist. Nadia, West Bengal, Pin-741101, Mob.: 953472255806, Nadiad: 104-105, City Point, Near Paras Cinema, Opp. IFFCO Vala Hall, Nadiad-387 001, Gujarat, Tel: (0268) 256 3245, Nagaon: C/o Shri Sajal Nandi, A D P Road, Christianpatty, Nagaon, Assam, Pin-782001, Tel.: 03672-233016, Nagarcoil: 3 A, South Car Street, Parfan Complex, Nr The Laxmi Vilas Bank, Nagarcoil -629 001, Tel: (04652) 233551/52/53, Nalanda: C/o Shri Md Mokhtar Alam, Najam Complex, Ground Floor, Bain House, Opposite SBI Bazar Branch, Post Office Road, Biharsharif, Dist. Nalanda, Bihar 803 101, Tel.: 06112 - 233580, Nanded: Shop No.4, First Floor, Opp. Bank of India, Santkrupa Market, Gurudwara Road, Nanded, Maharashtra - 431 602 - Tel.: 02462 - 237885, Nizamabad: C/o Mr Chouti Giridhar, H.No.5 6 570/A2, Beside Bombay Nursing Home, Hyderabad Road, Nizamabad - 503 002, Telangana. Tel. 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